

September 3, 2002

To: All Investigators Intending to Conduct Research at La Salle as Student, Faculty, Staff, or Outside Investigators

From: **Institutional Review Board (IRB)**

Re: IRB Application and Review

All researchers are required to submit completed research proposals and IRB application materials to La Salle University's IRB. This request refers to members of the La Salle Community and those from outside institutions who hope to use La Salle as a research setting and to obtain subjects for their investigations. Also, those students and faculty who plan to conduct research for course requirements or who intend to collect data from subjects and settings outside La Salle must also apply to the IRB for proposal review. Proposals may be exempt, expedited, or fully reviewed depending upon the nature of the research and the study design.

A completed application consists of the following documents:

1. IRB Application (packet available from La Salle IRB website)
2. Consent form for participation in research
3. Research proposal or protocol with instruments to be used
4. Brief resume or biographical sketch of primary investigator(s)

IRB website is found at [www.lasalle.edu](http://www.lasalle.edu)

Six (6) copies of the completed application materials must be sent to:

William Van Buskirk, Ph.D. Chairperson IRB

La Salle University, Box 367

1900 W. Olney Avenue

Philadelphia, PA 19141-1199

Three meetings of the IRB are scheduled this semester. Dates are October 1, November 5, and December 3. Please submit your proposal at least two weeks in advance of these dates. Late proposals may have to wait until the following meeting.

Members of the IRB:

Bill Van Buskirk, Ph.D, Chair

Joseph Devlin Ph.D. Religion

Brooks Aylor Ph.D Communication

Diane Montague, Ph.D Psychology

Joan Frizzell, Ph.D. Nursing

Camillia Keach, Community Representative

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