
UNDERGRADUATE CATALOG
2017 – 2018

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LA SALLE UNIVERSITY

La Salle University offers a rigorous academic experience designed to help students mature into not only excellent scholars and professionals but excellent people dedicated to lifelong learning and social impact.

Recently, La Salle has been recognized for providing students with an education that pays off in terms of value and career earning potential. *Money* magazine cited the University a “Value All-Star,” placing it among the top five colleges in the Philadelphia region for educational quality, affordability, and alumni earnings. *The Economist* ranks La Salle among its Top 100 for Value, and the 2016 edition of *U.S. News & World Report’s* “Best Colleges” named the University in its top 30 universities in the northern region.

Named for St. John Baptist de La Salle, the patron saint of teachers, the University upholds a legacy of excellence in teaching and of educating promising students regardless of social or economic background. Thirty three percent of La Salle’s undergraduate students are among the first generation in their families to go to college. Ninety seven percent of the fall 2015 freshman class received institutional aid, which includes highly competitive scholarships worth up to the full cost of tuition.

La Salle is part of a Catholic and Lasallian tradition that challenges students to deepen their ethical sensibilities in a rapidly changing world; develop in their chosen professions through theory and practice; become better thinkers, problem solvers, and communicators; and explore their full human potential across a wide academic field. The University’s Lasallian approach to academics—combining opportunities for achievement, mentoring relationships, and authentic community engagement—accounts for a large part of students’ success.

La Salle’s largest classroom is Philadelphia itself, where students explore diverse cultural offerings, work with some of the world’s most influential businesses, and contribute time and talent in some of the most underserved neighborhoods.

Situated on a lively campus in Northwest Philadelphia, La Salle offers resources critical to personal and professional development. Student life features more than 100 student organizations, 14 club and 8 intramural sports, and more than 20 Atlantic 10 Division 1 athletic teams.

Whether on campus, in the city, or abroad, community service is a common thread that binds La Salle’s educational philosophy, programs, and people. Students complete more than 50,000 hours of community service per year in local, regional, and global outreach programs tied to academic areas including education, public health, nursing, and business.

ACCREDITATION AND MEMBERSHIPS

La Salle University was chartered in 1863 by the Legislature of the Commonwealth of Pennsylvania and is empowered by that authority to grant academic degrees.

La Salle is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, 267.284.5000. The Commission on Higher Education is recognized by the U.S. Secretary of Education to conduct accreditation and pre-accreditation (Candidacy status) activities for institutions of higher education in Delaware, the District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, and the U.S. Virgin Islands, including distance education and correspondence education programs offered at those institutions. MSCHE is also recognized by the Council on Higher Education Accreditation (CHEA) to accredit degree-granting institutions which offer one or more post-secondary educational programs of at least one academic year in length in Delaware, the District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, the Virgin Islands, and other geographic areas in which the Commission conducts accrediting activities.

La Salle is also accredited by:

AACSB International (The Association to Advance Collegiate Schools of Business)
777 South Harbor Island Blvd., Suite 750
Tampa, FL 33602-5730
813.769.6500

Pennsylvania Department of Education
333 Market St., 12th Floor
Harrisburg, PA 17126
717.787.5041

Regents of the University of the State of New York
Albany, NY 12234
518.474.5844

American Association of Colleges
for Teacher Education
One Dupont Circle, NW, Suite 610,
Washington, D.C. 20036
202.293.2450

American Chemical Society
1155 16th Street, NW,
Washington, D.C. 20036
202.872.4589

The Commission on Collegiate Nursing
Education (CCNE)
One Dupont Circle, NW, Suite 530,
Washington, D.C. 20036
202.887.6791

Council on Social Work Education
1600 Duke St.,
Alexandria, VA 22314
703.683.8080

The Master of Science in Speech-Language Pathology at La Salle University is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association, 2200 Research Boulevard, #310, Rockville, MD 20850, 800-498-2071 or 301-296-5700.

American Psychological Association
750 First Street, NE,
Washington, D.C. 20002-4242
800.374.2721

The Commission on Accreditation for Dietetics Education of The American Dietetic Association, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, 312.899.0040 (La Salle University's Didactic Program in Nutrition is currently granted approval and the Coordinated Program in Dietetics is currently granted developmental accreditation.)

The Council on Accreditation of Nurse Anesthesia Educational Programs accredited the Frank J. Tornetta School of Anesthesia at Montgomery Hospital/La Salle University Nurse Anesthesia Program.

The Commonwealth of Pennsylvania, Department of Education's Bureau of Teacher Preparation and Certification approved the School Nurse Certificate and the Certificate for Speech and Language Disabilities.

The Marriage and Family Therapy Master's program at La Salle University is accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) of the Association for Marriage and Family Therapy (AAMFT), 112 S. Alfred Street, Alexandria, VA 22314, (703) 838-9808.

By affirming that a program is meeting or exceeding established benchmarks of excellence and quality, accreditation is one of the most sought-after and highly-regarded achievement a program can earn.

The BSN, MSN, DNP, and APRN Post-master's Certificate programs at La Salle University are accredited by the Commission on Collegiate Nursing Education (CCNE). One Dupont Circle, NW, Suite 530, Washington, DC 20036, 202-887-6791.

Member of: Council of Colleges of Arts and Sciences, American Council on Education, Association of American Colleges and Universities, National Collegiate Honors Council, AACSB International (The Association to Advance Collegiate Schools of Business), College Entrance Examination Board, American Association of Collegiate Registrars and Admissions Officers, Association of College Admissions Counselors, National Catholic Educational Association, College and University Council of Pennsylvania, Association of Lib-

eral Arts Colleges of Pennsylvania for the Advancement of Teaching, Pennsylvania Catholic Education Association, American Library Association, Urban Studies Association, National Commission on Accrediting, American Catholic Historical Society, Educational Conference of the Brothers of the Christian Schools, National Association for Foreign Student Affairs, National Association of Student Personnel Administrators, Association of College and University Housing Officers, and National Association of College and University Business Officers.

NONDISCRIMINATION POLICY

La Salle University is a diverse community dedicated in the tradition of the Christian Brothers, and is concerned for both ultimate values and for the individual values of its faculty, employees, and students. Accordingly, in support of this values-driven mission, the University is an Equal Opportunity Employer and does not discriminate against any employee or applicant for employment or any student or applicant for admission based upon race, color, religion, sex, age (40 years and older), disability, national origin or ancestry, citizenship, sexual preference or orientation, marital, parental, family, and pregnancy status, gender identity, military or veteran status, genetic information, or any prohibited basis, unless there is a bona fide occupational qualification which justifies a differentiation. This commitment applies to all aspects of the employment relationship, including hiring, promotion, compensation, discipline, discharge, and any term or condition of employment and extends to participation in all educational programs and activities of La Salle University. Employment is based upon an applicant's ability to meet the established requirements for employment. All employment and admissions decisions will be made in compliance with all applicable federal, state, and local antidiscrimination laws.

In addition, La Salle University will make reasonable accommodation for qualified individuals with disabilities that are known to the University. The University will also make reasonable accommodations to the religious beliefs and practices of which it is aware. The University, however, need not make any accommodation that would cause it an undue hardship.

Further, La Salle University firmly believes in providing a learning environment that is free from all forms of harassment and will not tolerate any form of impermissible harassment. Such harassment disregards individual values and impedes the Lasallian mission of providing an educational community that fosters both intellectual and spiritual development. Included in this prohibition are sexual misconduct, sexual harassment, and sexual violence, racial harassment, national origin harassment, and harassment based upon ancestry, color, religion, age, disability, citizenship, marital status, gender identity, military or veteran status, sexual preference or orientation, genetic information, or any basis prohibited under applicable non-discrimination laws.

RIGHTS AND PRIVACY ACT PROVISIONS

Each year, La Salle University informs students of the Family Educational Rights and Privacy Act of 1974. This act was intended to protect the privacy of educational records, to establish the right of students to inspect and review their educational records, and to provide guidelines for the correction of inaccurate or misleading data through informal or formal hearings.

To fulfill basic requirements for compliance with the act, each institution must inform each student of his or her right to prevent disclosure of personally identifiable information. Although La Salle does not publish a public directory, the Office of the Registrar, at its discretion, does disclose the following information: name, address, dates of attendance, class, major field of study, degree(s) conferred (including dates), and e-mail address.

Under the provisions of the Family Education Rights and Privacy Act, currently enrolled students may withhold disclosure of such information. To prevent disclosure, written notification must be received by the Office of the Registrar by October 1 in the fall semester and February 15 in the spring semester. The University will honor each request to withhold any of the categories of information listed above but cannot assume responsibility to contact a student for subsequent permission to release them. Decisions about withholding any information should be made very carefully. Should a student decide to inform the institution not to release any information, any future requests for such information from non-institutional persons or organizations will be refused.

La Salle University assumes that failure to request the withholding of “directory information” indicates approval for disclosure.

To comply fully with the provisions of the Jeanne Clery Act and the Commonwealth of Pennsylvania’s Act 73, the College and University Security Information Act of 1988, La Salle University has available its Crime Statistics Report for the most recent three years, as well as a publication entitled “Safety and Security at La Salle University.” Copies of either document may be requested without charge in writing from the Office of Safety and Security, La Salle University, Philadelphia, PA 19141 or can be accessed at www.lasalle.edu/admin/businessaffairs/security/securityandsafety.pdf.

To comply with Federal Consumer Information Regulations, La Salle University provides specific consumer information about the school to prospective and currently enrolled students and, in some cases, employees. Please visit www.lasalle.edu/hea for more information.

ADMISSION

La Salle University has been educating talented students from a wide variety of academic, social, and religious backgrounds for over 150 years. La Salle is a Catholic university founded by the Christian

Brothers, a teaching order whose roots date back to 17th-century France and St. John Baptist de La Salle. His values of faith, service, and community define us.

Our philosophy is that an inspirational journey will yield an inspirational outcome. We’re proud to say that year after year, our graduates move on to be impactful teachers, transformational CEOs, empathetic healthcare providers, Fulbright Scholars, and above all, exceptional human beings.

At La Salle University, we have a deeply-held belief that your journey is as spiritual as it is intellectual. Our passion for creative teaching and learning will guide you as you take your place in this world and become the person you truly wish to be. The next four years are dedicated to the Explorer inside. So go forth. Journey for the joy of journeying. Explorers are never lost.

We encourage all motivated students seeking an exciting, academically challenging college experience to apply to La Salle University.

CAMPUS VISITS

Thank you for your interest in La Salle University. The best way for you to learn all that La Salle University has to offer is to experience it for yourself with a campus visit. The University offers a variety of visit options, so you can pick one with which you are comfortable and that fits into your schedule. If you contact the Office of Undergraduate Admission, we can give you the dates and details of all of these visit options:

CAMPUS TOUR AND INTERVIEW

Take a small, student-led group tour of La Salle’s campus and receive a personal interview with an admission counselor. You can schedule a combination tour and interview Monday through Friday, at 10 a.m. or 1 p.m. Please call to set up an appointment. The Office of Undergraduate Admission is also available for individual admission interviews by appointment (215.951.1500 or 800.328.1910) Monday through Friday.

LARGE GROUP VISITS

La Salle University offers group tours at 11:30 a.m. on Tuesdays and Thursdays throughout the year. Due to space restrictions, we are unable to accommodate more than 20 students on a group campus tour. La Salle requires that each group tour is affiliated with an accredited secondary school. Group tours are required to bring one chaperone per every five students. Please contact the Admissions Office at admiss@lasalle.edu to arrange a large group visit.

OPEN HOUSE

These all-day events go beyond a simple tour. They include special programs on admission, financial aid, athletics, the Honors Program, career services, and student life, as well as lunch. Representatives from all of La Salle's academic departments are on hand to answer questions. Prospective students and their families can register for Open House programs by visiting, <http://www.lasalle.edu/admission/visit/>.

EARLY EXPLORER EXPERIENCE

La Salle University's Early Explorer Experience days are designed by the La Salle Community with the accepted student in mind. Faculty-created and led, the Early Explorer Experience Days are meant to provide the accepted student with a glimpse inside the La Salle Classroom to see what is distinctive about a La Salle University education. These events are offered in mid/late Winter. To register for an Early Explorer Experience, please visit, <http://www.lasalle.edu/admission/visit/>.

BLUE AND GOLD DAYS

The Blue and Gold Days are tailored to students who have been accepted into the full-time undergraduate day program. These campus visit days were created for accepted students and families to provide one last look prior to the May 1st Confirmation of Acceptance deadline. The program provides an opportunity for you to tour campus, learn about the University's student organizations, speak with members of the La Salle Community, receive personalized financial aid counseling, and discover some of the truly unique aspects of La Salle University. To register for a Blue and Gold, please visit, <http://www.lasalle.edu/admission/visit/>.

CLASS VISIT

After a student is accepted to La Salle University, he or she can also spend a day in class with a current La Salle student. Please visit, <http://www.lasalle.edu/admission/visit/> to set up your class visit.

APPLYING FOR ADMISSION

Students can apply to La Salle anytime after completing their junior year of high school as long as they fulfill the admission requirements listed in the next section. Only complete applications will be reviewed by the Committee on Admission. A complete application includes the following:

1. A completed application for admission
 - La Salle accepts the University's Web Application as well as The Common Application. Both applications are treated equally by the Admission staff.
2. An application essay or personal statement
3. An official transcript showing three years of high school scholastic records
4. An academic letter of recommendation from a teacher, counselor, parent, or school administrator
5. Students submitting a Standard Application are required to submit official results of the College Board Scholastic Aptitude Test (SAT) or of the American College Testing Program (ACT). Students submitting a Test Flexible Application are not required to submit standardized test scores.

La Salle reviews completed applications on a rolling basis. However, if a completed application is submitted by Nov. 15, a decision is guaranteed by Dec. 15 through our non-binding Early Explorer Program.

In exceptional cases, students may be admitted after completion of the junior year, but only on the recommendation of their high school counselor and with evidence of superior academic achievement. In addition, early high school graduates are also required to complete an interview with a La Salle University Admission Counselor before a final admission decision can be made. All students who are accepted must graduate from an accredited high school with creditable grades, attendance, and disciplinary records.

If accepted, a student is asked to submit a \$200 deposit to hold a place in the academic class by May 1, the National Candidate's Reply Date. Resident students must submit an additional \$200--therefore, \$400 total, to hold their place in the residence halls. The deposits are non-refundable and will be applied to first-semester expenses.

All accepted students are also required to have a record of their medical history including proof of medical insurance, on file in the Student Health Center prior to attendance at the University.

ADMISSION REQUIREMENTS

HIGH SCHOOL UNITS

A student's final high school record should show successful completion of at least 16 units of high school work, including the following:

English	4 units
Mathematics	3 units that must include at least 2 years of algebra

Foreign Language	2 units that must be of the same language
History	1 unit
Natural Sciences	1 unit
<hr/>	
Total	11 units

The remaining five units may be distributed as follows:

APPLICANTS FOR THE LIBERAL ARTS PROGRAM

- 5 other academic units

APPLICANTS FOR THE SCIENCE, MATHEMATICS, OR COMPUTER SCIENCE PROGRAMS

- 5 other academic units
- An additional 1/2 unit in mathematics

APPLICANTS FOR THE SCHOOL OF BUSINESS ADMINISTRATION

- 5 other academic or commercial units, excluding typing

APPLICANTS FOR THE SCHOOL OF NURSING AND HEALTH SCIENCES

- 5 other academic units, 2 of which must be a science with a related laboratory component, or the equivalent

STANDARDIZED TESTS

Since we review each application for admission individually, there is no single, inflexible set of standards—such as GPA, test score, or years of courses. Instead, students will be asked to choose either the Standard Application or Test-Flexible Application as the path that best reflects your abilities, skills, life experiences, and potential for success at La Salle. There are however certain academic majors where submission of a standardized test score will continue to be necessary including but not limited to both Nursing and Communication, Sciences and Disorders. All applicants must indicate their preference whether or not to go test flexible on their La Salle University Application for Admission. Test flexible admission candidates in lieu of their standardized test scores, must complete an evaluative interview with either University staff member or alum. Once a prospective student indicates their interest to pursue La Salle University's test optional admission, that decision not to submit standardized test scores cannot be reversed.

For students submitting a Standard Application, arrangements can be made by the following testing agencies to have your official test scores sent to La Salle University.

SAT

The Educational Testing Service
Box 592
Princeton, NJ 08540
or
Box 1025
Berkeley, CA 94701

ACT

The American College Testing Program
Box 451
Iowa City, IA 52240

La Salle University's identification numbers are as follows:
SAT / CEEB: 2363
ACT: 3608

SAT II SUBJECT TESTS

SAT II subject tests are not required for admission. These tests are recommended only for the following students:

1. those wishing to apply for a waiver of the freshman composition requirement
2. those seeking immediate placement in a calculus course
3. those planning to continue the study of a foreign language after completion of at least two years of that language in secondary school

ADVANCED PLACEMENT (AP)

La Salle University participates in, and looks very favorably on, the Advanced Placement (AP) Program of the College Entrance Examination Board. As such, the University will give college credit to students who perform satisfactorily on the AP examination. Ultimately, the decision to bestow credit for performance in AP courses/examinations lies with the academic dean and the department head of the test subject.

Cambridge International Examinations, A Level, as well as International Baccalaureate Examinations may be considered for college credit subject to the course(s) taken and scores earned.

La Salle University also participates in the College-Level Examination Program. Students who wish to be considered for advanced credit through this program should write for information to:

The College-Level Examination Program
Educational Testing Service

Box 977
Princeton, NJ 08540

INTERNATIONAL STUDENT ADMISSION

La Salle is a name recognized throughout the world. The Christian Brothers, founders of La Salle University, educate approximately eight hundred thousand students in 1,000 educational ministries in 82 countries.

La Salle welcomes all international students to our Philadelphia campus. An international student is defined by the University as an individual who is not a United States citizen or permanent resident. Applying to La Salle as an international student is similar to applying as a domestic student.

To gain admission to La Salle University, you must first submit a complete application. Here is what we require in a complete application, along with some of our admission criteria:

- Completed application form
- Essay
- Original secondary school transcripts/records and official national examination results, all with official English translations or Original official credential evaluation from a recognized credential evaluation services (World Education Services, Educational Credential Evaluators, etc.)
- Original university transcripts and course descriptions (for transfer students) or Original official credential evaluation from a recognized credential evaluation services
- An official score submission from one of the following standardized tests: SAT, ACT, TOEFL, or IELTS. International students may not apply using the Test-Flexible Application.

Students not meeting the minimum TOEFL score recommendation may qualify for conditional acceptance to the University through La Salle's English Language Institute.

- Letter(s) of recommendation
- A completed Education History form
- \$35 application fee (waived if you apply online)

All documents submitted by international students must be official; no photocopies or electronic versions will be accepted under any circumstances. No need-based financial aid is available to international students. International students may be eligible for merit based scholarships. All questions can be sent to intladmiss@lasalle.edu or you can call 215.951.1500. More information on international admission can be found online at <http://www.lasalle.edu/admission/international/>.

TRANSFER STUDENTS

La Salle University welcomes transfer students to apply and enroll during the fall and spring term. Any student who has attended a college or university after completing secondary school is considered a transfer student. La Salle understands that transfer students have unique needs that must be met in order to make the transition as smooth as possible. To be considered for admission, a student transferring fewer than 30 credits must submit an official college transcript in addition to all of the same materials as a freshman candidate, unless given a special waiver by a Transfer Admission Counselor. Students transferring 30 credits or more do not need to submit high school transcripts or SAT/ACT scores. All materials should be received by the Office of Undergraduate Admission at least 30 days prior to the start of the academic term for which the student is applying, or by February 1 if applying to the nursing program.

At least half of the courses required by the major department (i.e., major requirements) must be completed at La Salle.

To be considered as a qualified applicant, a transfer student must have a minimum cumulative grade point average (GPA) of 2.5 on a 4.0 scale, but a 2.7 or higher is preferred. Students interested in the nursing program are required to have at least a 3.0 cumulative GPA, as well as a 3.0 science GPA (anatomy and physiology I and II, microbiology, and chemistry). Nursing applicants must also provide qualifying SAT/ACT scores taken within the past three years or acceptable NLN pre-RN or TEAS test results are required. All applicants to the School of Nursing and Health Sciences must submit high school transcripts, two letters of recommendation and an essay.

Credit for courses will be given if the course has a quality point value equivalent to or above the La Salle "C" grade (2.0). Seventy credits is the maximum allowable amount to transfer into La Salle. Furthermore, transfer students may be required to make up certain courses that belong to the sequence required in the program of studies for which they are applying.

While transfer credit is one major factor affecting transfer students, another is the availability of scholarship money. Transfer scholarships are available and are based on primarily college GPA and the number of transferable credits. To be considered for a transfer scholarship, students must have a minimum GPA of 2.50. Transfer scholarships are renewable, provided certain academic criteria are met.

TRANSFER CREDIT POLICY

La Salle University considers two types of transfer credits for high school students who have participated in college programs:

- **Transfer Credit:** When courses to be transferred have been taught on the college campus or as an on-line course, are open to enrollment by and graded in direct competition with

regularly matriculated students attending that college, and are part of the normal curriculum published in a college's catalog.

- **Dual Enrollment Credit:** When courses to be transferred have been taught on high school campuses, and taken with other high school students, as part of the normal curriculum published in a college's catalog.

Courses may be transferred subject to department, school, or college restrictions. Credit is transferred only for grades of "C" or better; however, the letter grade is not included in the computation of a student's academic index at La Salle. A total of 70 credits is the maximum number which can be initially or ultimately transferred to La Salle from other institutions.

TRANSFERRING DUAL ENROLLMENT CREDIT (A 3-YEAR PILOT PROGRAM BEGINNING IN FALL 2017):

Students who took courses in high school through a dual enrollment program (classes taught on high school campus and taken with other high school students through a participating college), must submit the following in order for their credits to be reviewed:

1. Official College transcripts
2. Validation of Credit Transfer Request Form which is to be completed and mailed by the Registrar at their transferring institution. This form can be found online, as well as in the official acceptance packet.
3. Course syllabus for each course taken

La Salle University reserves the right to deny transfer credit for coursework that does not have an appropriate equivalent or satisfy La Salle's curriculum.

TRANSFER STUDENT POLICY REGARDING SUBMISSION OF TRANSCRIPTS

Students who wish to enroll at La Salle University are obliged to disclose all information regarding former post-secondary institutions that they have attended. Official transcripts from each prior school will be required in order to issue an admission decision. Students who have attended a prior institution and have not satisfied their financial obligation to that school will not be permitted to enroll at La Salle University. The Office of Admission reserves the right to deny admission to any student who does not comply with admission policies.

ACADEMIC DISCOVERY PROGRAM (ADP)

The Academic Discovery Program (Pennsylvania ACT 101) is a special program that provides free support services for students whose records indicate that they could benefit from extra academic assistance and who meet certain criteria for financial need. ADP helps students to develop good study habits, establish clear career goals, and compete successfully in an accelerated academic setting. Students who are selected to participate in ADP must attend a free pre-college summer program involving courses in mathematics, composition, study skills, and critical thinking before the start of their freshmen year. During the academic year, students take courses from the standard La Salle University curriculum, but they are assigned counselors, tutors, and an academic adviser to support the students in their efforts. As much as possible, each student's program is tailored to his or her individual needs. To obtain application materials, please contact the Admission Office at 215.951.1500. For further information specific to ADP, call the ADP office at 215.951.1084.

ADMISSION FOR VETERANS

All veterans coming directly from the service, or dependents of veterans, with proof of a high school diploma or its equivalent are welcome to apply to La Salle University. For answers to specific questions concerning veteran's benefits, contact the Veteran's Benefits Certifying Official in the Financial Aid Office, 215.951.1070.

RE-ADMISSION

Students who have previously attended La Salle and wish to return to continue their studies should contact the Dean's Office of the major they last pursued.

PARKING

On-campus parking is available to all students except resident freshmen. A parking permit is needed to access and park in La Salle University's parking facilities. Permits can be obtained in person at the Parking Office, located at the Administration building room 107, or through the mail. Resident freshmen may not register for on-campus parking.

Additional information on parking can be found in the Traffic Control Policy on the Security and Safety Web site, www.lasalle.edu/security.

Office hours: Monday through Friday, 8:00a.m. to 4:30 p.m. hours will be expanded at the beginning of the semester.

Office phone: 215.951.1066

DINING SERVICES

Dining Halls - La Salle Dining provides the campus community with a complete range of services including two all-you-care-to-eat dining locations. Blue & Gold Dining Commons and Treetops Café are conveniently located near both residential neighborhoods. Both offer breakfast, lunch, and dinner throughout the week; and Blue & Gold offers brunch and dinner on weekends. Each month La Salle Dining adds a variety of themed events and fun activities to create an exciting student experience.

The La Salle Union Building is a favorite spot for all students to gather and see friends throughout the week. The retail dining locations within it create destinations where memories can be created and shared over a meal or a favorite beverage. Starbucks, Subway, and each of the stations in the Union Food Court accept SFA along with cash, credit, and Gold Card.

The Union Market, also in the Student Union Building, provides students a quick, convenient solution for a variety of needs when they are on the go. Students can also visit the Benilde P.O.D., located in St. Benilde Tower on West Campus, or the Blue & Gold P.O.D. located by the Blue & Gold Commons. P.O.D.'s are convenience stores located around campus, they are great for buying quick snacks in between classes or getting your favorite treats to bring back to your dorm room or apartment.

La Salle students who live in a residence hall-style building on campus are required to participate in a La Salle Dining meal plan.

There a variety of meal plan options available to students that are specifically designed to appeal to the various dining needs and preferences of the busy lifestyle of all students.

For hours of operations and locations of all dining options, as well as meal plan information, visit us at www.lasalle.campusdish.com. For questions and comments please contact us at LaSalleDining@LaSalle.edu.

Also, keep up with us on social media! Follow us on Facebook: www.facebook.com/LaSalleDining, Twitter: [@LaSalleDining](https://twitter.com/LaSalleDining), and Instagram: [@LaSalleDining!](https://www.instagram.com/LaSalleDining)

THE LIBRARY

THE CONNELLY LIBRARY – MAIN CAMPUS

The Connelly Library offers a combination of traditional and innovative library services, plus warm and inviting areas for students to study and work in small groups on class projects. The building, which opened in 1988, contains areas for quiet study, various-sized rooms designed to accommodate collaborative learning processes, and attractive lounge seating for leisure reading and relaxing. Reference and Circulation services are on the first floor, Special Collections on the second floor, and Archives and Digital Initiatives on the lower level. In addition to an extensive book collection, the library collects feature films and documentaries on DVD and instructional materials for education students. The Special Collections area holds manuscripts, rare books, and videos on subjects such as the Japanese tea ceremony, imaginative representations of the Vietnam War, imaginative representations of the Holocaust, and trauma literature, as well as a number of unique holdings of the works of major authors.

The online databases, periodical subscriptions, and book collections in the library reflect the courses offered by the University. The library databases, which are accessible from the library home page (www.lasalle.edu/library), link to the full text of periodical articles or to interlibrary loan request forms. In addition, the E-Journal Portal links students to thousands of full-text periodicals. Students have access to these Internet sources at all times. The Collection Development Librarian consults with the teaching faculty to purchase the most useful books for the collection, including online books. Materials not available in the library are borrowed from other libraries, or photocopies of articles are requested at no charge to the student.

Reference librarians are available most of the 96 hours per week that the library is open. They provide individual and classroom instruction for finding information through databases and in books. Information literacy instruction using problem-solving techniques is available in the library to support and enhance the University's curriculum and encourage the development of lifelong learning skills. The Connelly Library reference librarians have developed original presentations, LibGuides, and unique handouts to help students work through information problem solving.

THE RESOURCE CENTER – BUCKS COUNTY CENTER

Students taking courses at the Bucks County Center and Montgomery County Center have access to the Connelly Library's resources through the use of the Internet. The Bucks Resource Center has the services of a professional librarian at select times to support students with their research projects and to provide guidance on the use of the Library information. Students may also phone the Con-

nely Library Reference Librarians, email a librarian, or use the 24/7 chat service (AskHerePA) to get assistance. Connelly library books and interlibrary loan materials can be delivered to the Bucks County Center or the Montgomery County Center for pick up.

ART MUSEUM

The La Salle Art Museum is the only university museum in the Philadelphia area with a permanent display of Western art from the Renaissance to the present. The Art Museum's holdings, which include European and American paintings, drawings, watercolors, prints, and sculpture, document most of the major Western art movements and period styles with a wide selection of subjects. In addition, the Art Museum owns a number of special collections, including Japanese prints, Indian miniatures, African art, Chinese ceramics, and ancient Greek vases and figurines.

Since its founding in the mid-1960s, the Art Museum has become an important cultural and educational resource for both the University and the general public. It plays an integral part in the teaching and research functions of many La Salle University classes. In addition to its special exhibitions and public events, the Art Museum receives many requests both here and abroad for the loan, publication, research, and reproduction of works of art in its collection.

INFORMATION TECHNOLOGY

The University offers a broad variety of technology services for students. Services include wireless access in all classrooms and residence halls, as well as many common areas. We also offer a walk-in help desk in Olney 200, a high-bandwidth wired Internet connection for every resident room and numerous computer labs and classrooms. Students can access a comprehensive portal that permits them to register for classes, view grades, submit housing applications, and various other tasks.

Visit <http://www.lasalle.edu/technology> for more details about the services offered by the Information Technology Department.

DIVISION OF STUDENT AFFAIRS

VICE PRESIDENT FOR STUDENT AFFAIRS

La Salle Union 123
215.951.1017

The Vice President for Student Affairs, **Dawn Meza Soufleris, Ph.D.**, leads the Division of Student Affairs in building, sustaining, and enhancing a community focused on student learning. The division includes Residence Life/Community Development, Student Wellness (Student Counseling, Student Health and the Alcohol and Other Drug Education Center) Campus Life, and Ministry, Service and Support. Further information about the programs and services of the Division of Student Affairs may be found on its Web site (www.lasalle.edu/studentaffairs), which also includes the *La Salle University Student Rights and Responsibilities Handbook*.

COMMUNITY DEVELOPMENT

La Salle Union 305
215.951.1916

and
North Residence Halls
215.951.1550

This unit is supervised by Assistant Vice President **Alan B. Wendell**. The members of the unit promote and support high standards for conduct in the community; supervise residential life; facilitate off-campus life, identify and mentor student leaders; encourage and support involvement in student organizations; train and develop staff; and provide programs of welcome and transition for new students.

STUDENT WELLNESS

Student Counseling Center
Medical Office Building
Suite 112
West Campus
215.951.1355

Alcohol and Other Drug Education Center
Medical Office Building
Suite 112
West Campus
215 951 1357

Student Health Center
North Residence Halls
215.951.1565

This unit is supervised by **Assistant Vice President Kate Ward-Gaus**. The areas within Wellness promote and support a holistic approach to the physical and mental health of our student body. Counseling, medical and outreach services are provided for all full-time students at La Salle. The members of the unit provide health programs and services, including primary health care, personal counseling, crisis intervention, peer education, and alcohol and

other drug programs for students. They also assist students and alumni with all appropriate aspects of career planning and development, facilitate experiential education opportunities, and build and sustain strong relationships with potential employers.

CAMPUS LIFE

Vice President for Student Affairs Suite
La Salle Union 123
215.951.1374

and

Multicultural and International Center
1923 W. Olney Ave.
215.951.1948

and

Student Programming Center
La Salle Union 208
215.951.5165

This unit is supervised by the Assistant Vice President, **Anna Melnyk Allen**. The members of the unit lead and facilitate cultural, recreational, and social celebrations, ceremonies, and events for the University community; lead multicultural education efforts; and advise international students and faculty and staff who work to bring international elements to student learning. All clubs, organizations, Greek Life, the Student Government Association and Exploriation (La Salle's comprehensive Orientation program) all are represented in this unit.

MINISTRY, SERVICE AND SUPPORT

College Hall, Lower Level
215.951.1048

and

St. Neumann Annex
215.951.1932

This unit is supervised by Assistant Vice President, **Brother Robert J. Kinzler, F.S.C.** based in the Campus Ministry Center and the Community Service Center, the members of the unit encourage involvement in experiences designed to enhance spiritual life and to fulfill the Gospel's call to justice; promote and coordinate community service and service learning; invite active participation in celebrations of the Eucharist and other sacraments; support sharing in all appropriate liturgical ministries; and provide educational services to the neighboring communities. Br. Robert Kinzler also chairs our university-wide Students of Concern committee, which provides outreach

and assistance to students who may be experiencing difficulties while attending La Salle.

TUITION AND FEE SCHEDULE

DAY DIVISION

Basic full-time tuition, per semester (all programs)	\$14,400
Part-time and Overload, per credit hour	960
Student Activities Fee, per semester (Full-time students)	200
Technology Fee, per semester	150
New Student Orientation Fall only	250
Wellness Fee, per semester	50
Nursing Test Assessment Fee	150
Nursing Clinical Fee, per clinical	100
Commencement Fee	150
General University Fee, per semester, part-time students	100

RESIDENCE HALLS AND DINING SERVICE

All fees are per semester

Single room rent	4,260
Large single room rent	4,676
Double room rent	3,878
Large Double Room Rent	4,030
Triple room rent	3,456
Quad room rent	4,030
St. Basil single room rent	4,260
St. Basil double room rent	4,030
St. Basil large double room rent	4,445
St. Basil suite rent	4,445
St. Basil large suite rent	4,905
Apartment single room rent	4,445
Apartment double room rent	4,260
Graduate single apartment rent	4,905
Graduate standard apartment rent	4,445
Townhouse single rent	4,905
Townhouse double rent	4,676

Meal Plans

Residence Hall Plans (must select one)

Explorer Unlimited plus \$300	3,440
Explorer 15 Meal Plan (weekly) plus \$200	3,110

Voluntary Plans

Block 115 plus \$200	1,220
Block 25 plus \$400	670
Block 50 plus \$300	768
Block 75 plus \$250	918

EVENING PROGRAMS AND SUMMER SESSIONS

Tuition, per credit hour	
<i>Post-Baccalaureate Programs</i>	
Dietetics Program	710

Pre-Medical Certificate	710
Pre-Speech Language-Pathology Program	710
ACHIEVE	630
Technology Fee, per semester	150
General University Fee, per semester	100

UNLIMITED ACCESS MEAL PLANS

A new concept to University dining is that students are given the freedom to come and go to the dining hall as they want. They are not limited to a specific number of meals per week and they can visit the dining hall more than once during a meal period.

TRADITIONAL MEAL PLANS

Students will start each week of the semester with a fresh balance of 14 meals.

BLOCK MEAL PLANS

Depending upon the plan selected, a student will be awarded a block of either 50 or 75 meals. Each time the student visits the dining hall, a meal will be deducted from this block.

For additional information on meal plans, contact Food Services at 215.951.1388 or visit the Web site at www.lasalle.edu/mealplans.

1. Students enrolled for 12 or more semester hours are considered full time. Payment of full-time tuition entitles a student to enroll for up to 18 credits hours. Credits taken in excess of these limits will be assessed tuition at the part-time day rate.
2. The housing contract is a commitment for both fall and spring semesters.
3. Students living in the residence halls are required to participate in one of the Residence Hall Meal Plans.
4. A Special Food Account allows students to purchase a la carte food in the Food Court or Intermissions.

All fees and deposits are nonrefundable.

In view of rising costs, La Salle University must reserve the right to amend or add to the charges at any time and to make such changes applicable to students currently enrolled as well as to new students

Meal Plan Changes

- Students may request a change in their meal plan with the Food Services Department provided that the request is submitted within the first two weeks of each semester. Requests for a change of meal plan after the first two weeks of each semester will not be honored.
- There is a processing fee charged for making meal plan changes. There will be no processing fee charged to students who request a change of meal plan in their first semester attending La Salle.

INVOICES AND PAYMENTS

Fall semester electronic bills (eBills) will be available for viewing and payment in July, spring semester eBills will be available in December, and summer semester eBills will be available in April. Payments are due as follows:

Fall semester: August

Spring semester: January

Summer semester: May

Credit card (American Express, Discover, MasterCard and VISA) and eCheck (ACH) payments can be made at <http://my.lasalle.edu>. Credit card payments are subject to a 2.75 percent convenience fee; however, eCheck payments are not subject to a convenience fee. An ACH payment is an electronic debit of a checking or savings account. You must have your account number and routing number available to make an ACH payment. If you choose to pay via wire transfer, instructions are available on the secure portal. You must include your student ID number.

Write your student ID number on the face of the check/money order to ensure accurate and timely processing. A \$45 fee will be assessed for all returned checks. If the University receives a total of three returned checks, all future payments must be made via cash, certified check, or money order. **DO NOT SEND CASH THROUGH THE MAIL.**

When you access your eBill you will also be able to pay on-line. If full payment cannot be made, the La Salle Payment Plan is available.

THIRD-PARTY PAYMENTS

If a recognized third party (employer, labor union, foundation, etc.) is paying all or a portion of your tuition, you must send the official notification to the Student Accounts Office to be applied to your account. To be eligible, the third party must be a recognized organization, not an individual. The official notification must be on letter-head and contain the following, student name,

La Salle Identification number, amount that will be paid, billing instructions and signature of authorized representative. Remember to remit payment for any amount due, not covered by a third party. Third party billing authorizations are accepted in lieu of payment and should be received by the payment due date. Please fax or email your billing authorization to 215.951.1799 or studentar@lasalle.edu.

LATE FEES

A one percent monthly late payment fee will be assessed to all students who have not made payment in full or acceptable payment arrangements by the tuition due date for the semester. The fee will be monthly.

If you are unable to make payment in full, you are encouraged to sign up for the La Salle Payment Plan or refer to the Financial Aid section of the University Web site for directions on how to apply for financial aid.

TUITION AND FEES FINANCIAL OBLIGATIONS

At the time of registration, the student contracts for the full amount of the tuition and related fees, regardless of the arrangement for payment. A student who is financially delinquent or who has a record of indebtedness cannot attend class, register for subsequent semesters, or receive grade reports, transcripts, or a diploma until such indebtedness is paid.

REFUNDS

The following refund policies apply to all students.

ROOM AND BOARD REFUND POLICY

MEAL PLAN

Students who are released from their housing contract commitment (which requires Administrative Services approval) may receive a pro rata refund of the unused portion of their meal plan. For more information on the meal plan refund policy, contact La Salle Dining Services.

ROOM RENT

Regardless of the reason for vacating, refunds will not be made for a semester's unused rent. The housing agreement represents an obligation for the academic year. For more information on the housing refund policy, contact the Office of Administrative Services.

REFUND OF TUITION

When registration has been finalized, a student shall be considered to be in continuous attendance until proper notice of withdrawal is received by the University. Students must file a withdrawal with the Dean of their school of study. Ceasing to attend and/or giving notice to your instructor(s) does not constitute the proper notice of withdrawal. The allowed percentage of a tuition refund will be based upon the date the notice of withdrawal is received.

*For the purpose of refund computation, a week shall be defined as the period of seven consecutive days; beginning with the official start date of the semester, not the first day of a class or first day of attendance.

** The first day of the semester is defined as the official start date of the semester, not the first day of a class or first day of attendance.

FULL FIFTEEN WEEK TERM

Up to and including the first week* of the semester	100% refund
Second week	60% refund
Third week	40% refund
Fourth week	20% refund
After fourth week	no refund

TEN THROUGH TWELVE WEEK TERMS

Up to and including the first week* of the semester	100% refund
Second week	60% refund
Third week	20% refund
After the third week of the semester	no refund

FIVE THROUGH NINE WEEK TERMS

Up to and including the second day of the semester	100% refund
First week of the semester	60% refund
After the first week of the semester	no refund

ONE THROUGH FOUR WEEK TERMS (INCLUDES INTER-SESSION)

Up to and including the first day** of the semester	100% refund
After the first day of the semester	no refund

La Salle University uses federal regulations to determine the refund of federal financial aid funds to the federal government. A copy of this federal refund calculation is available in the Office of Financial Aid.

LA SALLE SCHOLARSHIPS AND GRANTS

Students must be enrolled for at least 12 credits in a day program to be eligible.

FULL-TUITION CHRISTIAN BROTHERS SCHOLARSHIPS

Full-tuition Christian Brothers Scholarships are offered annually to high school seniors who have demonstrated exceptional academic aptitude and achievement and offer evidence of potential for leadership in the La Salle community. This scholarship competition is open to high school seniors who have scored approximately 1300 on the College Board Scholastic Aptitude Test (SAT) Critical Reading and Mathematics sections and who have a class rank in the top 10 or top 10 percent of their high school graduating class. A separate application for a full-tuition scholarship is required and may be obtained by contacting the Director of the Honors Program or downloaded from the Scholarship section of the Financial Aid Office Web site. The completed scholarship materials must be received by the Honors Program no later than January 15.

FOUNDER'S SCHOLARSHIPS

Founder's Scholarships are awarded in the memory of St. John Baptist de La Salle, the founder of the Christian Brothers, the religious order that sponsors the University. St. La Salle's vision of teachers who would transform the lives of students and his desire to provide access to education to those who would otherwise not receive it revolutionized education. For his achievement, he was named the Patron Saint of Teachers. His work is carried on at La Salle University as well as at schools in 80 countries throughout the world.

Without neglecting the life of the mind, the traditional mission of the Lasallian school has been to help young people plan and prepare for a useful and humanly rewarding career.

The awarding of a Founder's Scholarship is based on a variety of criteria, chief of which are grade point average, strength of course schedule, and SAT scores. The scholarship is renewable for four years provided the student maintains satisfactory academic progress and full-time day status for the academic year. All students who have been accepted for admission by March 1 will be considered for the scholarship; no additional application is required.

LA SALLE GRANTS

As a reflection of its dedication to providing financial aid to students on the basis of financial need, the University has established the La Salle Grant program. Awards from this program are made to students based on their financial need as determined through completion of the FAFSA form. Awards are renewable provided the student maintains satisfactory academic progress and continues to show financial need and submits all requested documentation within deadline dates. Priority is given to full-time day students.

ATHLETIC GRANTS

La Salle University offers grants to men and women excelling in athletics. Contact with the La Salle University Athletics Department is made by the student's high school coach. These grants can be maintained through the four years of study at La Salle University. No athletic grant is final until an official notification is sent from the Financial Aid Office. The awarding of an athletic grant may result in a reduction of the student's financial aid. The student will be notified in writing if such a reduction occurs.

COMMUNITY SERVICE SCHOLARSHIPS

Tuition scholarships are awarded to entering freshmen who have shown interest in and commitment to community service prior to their undergraduate careers, and who are willing to continue such involvement during their years at La Salle. An applicant should also have total SAT scores of at least 1000 (Critical Reading and Mathematics sections) and be ranked in the first or second quintile of his or her class.

The grants are for \$5,000 and may be combined with a Founder's Scholarship. They are intended to free recipients from the need to seek employment during the academic year. The grants are renewable each year if the recipient maintains a 2.5 GPA and full-time day status and continues his or her involvement with community service.

The application can be downloaded from the Scholarship section of the Financial Aid Office Web site.

All completed scholarship materials must be submitted by January 15 to the Office of University Ministry and Service.

FEDERAL AND STATE FINANCIAL AID PROGRAMS

APPLYING FOR FINANCIAL AID

To apply for financial aid, incoming day students must complete the Free Application for Federal Student Aid (FAFSA) by Feb. 15. Returning day students must complete the FAFSA and the La Salle Institutional Data Form (IDF) by April 15. New and returning Pennsylvania residents in evening programs must complete the FAFSA by May 1 to be eligible for the PHEAA State Grant.

While all evening and graduate students must complete the FAFSA and IDF to be awarded financial aid, there is no La Salle deadline. However, remember that it takes at least six weeks to process financial aid. If an evening or graduate student wishes to have a refund

check for books and living expenses at the start of the term, and to pay all outstanding balances to avoid late fees, then the student should apply early for aid.

La Salle's Title IV code is 003287. The FAFSA can be completed online at www.fafsa.ed.gov.

For some students, the federal government requires us to collect additional documentation to complete an application. Notification will be sent that details the additional documentation that is needed. The documentation must be submitted within 30 days of receipt of the request letter. (See the section below on deadlines for more information). No aid information will be awarded until the requested documentation is returned.

All students must reapply each year for all forms of financial aid.

Financial aid and loans cannot be awarded once the student ceases to attend.

DEADLINE DATES

The purpose of the deadline dates is to ensure that there is enough time for the student's financial aid to be processed and credited to the student's account for the beginning of classes. Filing late or submitting requested documentation after the deadline may cause a reduction in the financial aid award or a delay in having aid credited to the account. (However, generally, if a student files after the deadline date, there are still many types of aid available). If a student misses the application or the additional documentation deadline, and if the financial aid is not in place for any reason, then the student must be prepared to use the payment plan offered by the Office of Student and Accounts Receivable. If the necessary payment arrangements are not made, late fees will be charged.

Please note, students also be prepared for a delay in receiving a refund check for living expenses or a transfer of funds to their Gold Card to buy books if a deadline is missed and the financial aid is not in place.

TYPES OF FEDERAL AND STATE FINANCIAL AID

FEDERAL PELL GRANTS

The Pell program is a federally administered program available to needy students. Eligibility is determined by the federal government and notification is sent directly to students.

Students who are Pell Grant eligible, may receive up to 12 semesters of funding as a full-time student; part-time students are eligible for a prorated number of semesters.

FEDERAL PERKINS LOANS

The Federal Perkins Loan provides needy students with long-term, low-interest loans for educational expenses. The University determines the amount of the loan to be offered within certain federal guidelines. Interest at the rate of 5 percent per year on the unpaid balance begins to accrue nine months after the student is enrolled in less than half-time study. The loan repayment period may be as long as 10 years, depending upon the total amount borrowed.

PENNSYLVANIA STATE GRANTS (PHEAA) AND OTHER STATE GRANT PROGRAMS

Pennsylvania state grants are administered by the Pennsylvania Higher Education Assistance Agency (PHEAA). Eligible students must demonstrate financial need, meet Pennsylvania residency requirements, and be enrolled at least half-time. Full-time students must complete a minimum of 24 credits per year, while half-time students must complete a minimum of 12 credits annually. The Free Application for Federal Student Aid (FAFSA) must be filed by May 1 in order to be eligible.

PHEAA requires students to have at least 50 percent of their registered credits on-campus. If more than 50 percent of a student's registered credits during a given semester are for online classes, the student will be ineligible to receive a PHEAA State Grant for that semester.

Other states in addition to Pennsylvania have scholarship programs for their residents. Information and applications are available from the respective state boards of education.

FEDERAL WORK STUDY PROGRAM

The Federal Work Study Program provides needy students with the opportunity to be eligible for part-time jobs on campus. The funds earned do not provide direct tuition relief, but they are intended to help meet incidental expenses encountered by students. Students are paid on a biweekly basis for the number of hours worked. The total amount that may be earned through the work program is determined by students' needs and availability of funds at the University. Students work an average of 12 hours a week throughout the academic year. Please see the Web site for job listings.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (FSEOG)

The Federal Supplemental Educational Opportunity Grant (FSEOG) program is a federally funded, college-administered program available to needy students who are also Federal Pell Grant recipients.

FEDERAL DIRECT SUBSIDIZED LOAN

The Direct Subsidized Loan is a fixed-rate loan awarded directly by the federal government on the basis of financial need. This loan is interest-free during full-time and part-time enrollment in a degree-seeking program. Repayment and interest for this type of loan begins six months after leaving school or enrolling less than half-time, and allows for up to a maximum of 10 years to repay. Annually, a student may borrow up to \$3,500 as a freshman, \$4,500 as a sophomore, and \$5,500 as a junior or senior.

The federal government has permanently limited eligibility for subsidized loans to 150 percent of the length of the student's academic program for new borrowers beginning on or after July 1, 2013. The 150 percent change means students in a four-year program will be eligible for subsidized student loans for the equivalent of six years—three years for students in a two-year program. The student who reaches this limitation may continue to receive Unsubsidized Direct Loans if he or she is otherwise eligible (for example, student continues to meet the school's satisfactory academic progress requirements).

Once a borrower has reached the 150 percent limitation, his or her eligibility for an interest subsidy also ends for all outstanding subsidized loans that were disbursed on or after July 1, 2013. At that point, interest on those previously borrowed loans would begin to accrue and would be payable in the same manner as interest on unsubsidized loans.

FEDERAL DIRECT UNSUBSIDIZED LOAN

The Direct Unsubsidized Loan is an interest-accruing, fixed-rate loan available to dependent and independent students with no financial need requirement. The annual loan maximums are the same as those listed above for the Direct Subsidized Loan, except dependent students may borrow up to an additional \$2,000 each year, while independent students may borrow up to \$6,000 as a freshman and sophomore, and up to \$7,000 as a junior and senior. If the parent of a dependent student is credit-denied for a Parent PLUS Loan, the student is eligible to borrow up to the same level as an independent student. Repayment for this type of loan begins six months after leaving school or enrolling less than half-time, and allows for up to a maximum of 10 years to repay.

FEDERAL DIRECT PARENT LOANS FOR UNDERGRADUATE STUDENTS

The Federal PLUS Loan is a non-need-based loan for the parents of undergraduate students who are enrolled as at least half-time students. Borrowers have the option of beginning repayment on the PLUS Loan either 60 days after the loan is fully disbursed, or deferring until six months after the dependent student on whose behalf the parent borrowed, is no longer enrolled on at least a half-time basis. The interest rate is a fixed percentage with a set origination fee. For current interest and origination fee rates, please visit www.lasalle.edu/parentplus.

VETERAN'S BENEFITS

Students who qualify for Veteran's benefits should contact the Financial Aid Office at 215.951.1070. Information for full-time and part-time veteran students is also available under the Active Duty Veterans link within the Tools and Resources section of www.lasalle.edu/financaid.

CHARLOTTE W. NEWCOMBE FOUNDATION SCHOLARSHIPS

Charlotte W. Newcombe Foundation Scholarships are offered to women who are at least 25 years of age, who are part-time or full-time students, and who will be enrolled at La Salle for a minimum of six credits during the term in which the scholarship will be used. The student must demonstrate financial need, have a minimum cumulative GPA of 2.5, and have completed a minimum of 60 credits by the term during which the scholarship will be used. Additional application information can be obtained from the Student Financial Services section of the La Salle Web site at www.lasalle.edu. The priority deadline is Aug. 1.

INSTITUTIONALLY ADMINISTERED SCHOLARSHIPS

Through the generous contributions of foundations, corporations, and individuals, La Salle students are eligible for a variety of private scholarships.

Students may apply each academic year by filling out a Common Scholarship Application, which is available via www.lasalle.edu/commonscholarship. Even if a student has been awarded a scholarship in the past, the student must reapply for that scholarship each academic year.

Scholarships available through La Salle include the following:

- Accenture Endowed Fund

- Accounting Department Scholarship
- Vincent P. Anderson, Esq., '61, and Veronica E. Anderson Endowed University Scholarship
- Annenberg-Henrich Scholarship
- Peter and Gladys Altamore Memorial Scholarship
- Gregg Argenziano Endowed Memorial Scholarship
- Lester Barenbaum Endowment Fund
- Albert F. Bauer, '64, Endowed Memorial Scholarship
- James A. Bednar, '69, Memorial Scholarship
- Berger-Wallace Scholarship
- William J. Binkowski, '48, Scholarship
- James J. Binns Scholarship
- James J. Broussard, '58, Endowed Scholarship
- Gregory O. Bruce Business Scholars Co-op Program Endowment
- Dr. Leonard A. Brownstein Scholarship
- George and Elsie Bucs Scholarship
- Maj. Gen. Burns ROTC Scholarship
- BUSCA Scholarship for Latino Students
- Business Scholars Co-op/BSMBA Endowed Alumni Scholarship Fund
- John F. Byrne Memorial Scholarship
- Canavo Endowed Scholarship in Science
- Carusi-Newcombe Endowed Scholarship
- Robert J. Chesco, '63, Memorial Scholarship
- Christian Brothers Scholarship
- Class of 1970 Scholarship
- Communication Department Faculty Award
- Lt. John H. Condon Memorial Scholarship
- Brother Damian Connelly Scholarship
- Bishop Corrigan Memorial Scholarship
- Dr. Robert J. Courtney, '41, Scholarship
- Cristo Rey Philadelphia Scholarship
- J. Russell Cullen Sr., '22, Memorial Scholarship
- Josephine Danielski Memorial Scholarship
- Michael A. DeAngelis Memorial Scholarship
- Robert L. Dean Writing Scholarship
- Brother G. Claude Demitras Scholarship
- St. Francis de Sales Scholarship
- J. Hugh, '64, and Nancy Devlin Scholarship
- G. Fred DiBona Endowed Memorial Scholarship
- Susan O'Neill Dietsch Scholarship
- Richard C. DiMascio, '64, Endowed Memorial Science Scholarship
- Richard DiSammartino, '62, Endowed Scholarship
- Anne H. and Harry J. Donaghy Scholarship
- Brother John P. Dondero, F.S.C., '45, Endowed Memorial Scholarship
- Dr. Paul R. Doran and Catherine E. Doran Memorial Scholarship
- Francis J. Echelmeier Endowed Scholarship
- Leon Ellerson, '56, Endowed Memorial Scholarship
- Brother Patrick Ellis Alumni Scholarship
- Brother Emery Scholarship
- Ernst & Young Endowed Scholarship
- Father Judge and Saint Hubert's High School Scholarship
- Darlene and Edward J. Fierko, '63, Business Scholars Co-op Scholarship
- Darlene and Edward J. Fierko, '63, Scholarship for the B.S./MBA Degree Program Scholarship
- James A. Finnegan Public Service Fellowship
- Dr. Joseph F. Flubacher, '35, Scholarship
- Patricia A. Fogel, '87, Endowed Scholarship
- Ludwig M. Frank, M.D., '42, Endowed Memorial Scholarship
- Gamma Iota Sigma Scholarship
- Germantown Hospital Nurse Association Scholarship
- Daniel A., '72, and Kathleen Belfatto Giannini Scholarship
- Nicola Giordano Memorial Scholarship
- John S. Grady Honors Scholarship
- James T. Guo Scholarship
- Charles Haag, '55, Endowed Scholarship
- David I. Hagan Scholarship
- Hanff Ulrich Scholarship for Student Ambassadors
- J. Anthony Hayden, '67, Scholarship
- H. Blake Hayman, '41, Scholarship
- Anthony F. Heck, '51, Memorial Scholarship
- Lt. John Henry Scholarship
- Hogan Award
- Independence Blue Cross Foundation Nurses for Tomorrow Undergraduate/Graduate Scholarship Programs
- Frances and John Jenich Memorial Scholarship

- Sara Jones, M.A. '06, Memorial Scholarship
- Father Judge and Saint Hubert's High School Scholarship
- Mr. and Mrs. Thomas J. Kean, '54, Scholarship
- Thomas, '54, and Janet Kean Scholarship
- John J. Keenan, '52, Memorial Scholarship
- Jack Keen, '72, Memorial Scholarship
- John J., '37, and Margaret M. Kelly Endowed Memorial Scholarship
- Dr. Joseph Kelly Memorial Scholarship
- James S. Kemper Foundation Scholarship
- John "Jack" Kenneff, '70, Endowed Memorial Scholarship
- John P. Kiernan Jr. Fund
- Peter J. Kiernan, '64, Endowed Scholarship
- Philip Kind Jr. Memorial Scholarship
- Mary I. and C. Gerard Kramer, '58, Scholarship
- John Langan, '63 and Dr. Judith Nadell Endowment for Student Success
- Frederick J. Leinhauser, '57, Endowed Alumni Legacy Scholarship
- Danielle Marie Leonard, '06, Endowed Memorial Scholarship
- Maureen E. Lodge, '92, Scholarship
- Walter P. Lomax, M.D., '53, and Beverly Lomax Endowed Scholarship
- Bruce V. MacLeod Scholarship in Earth and Environmental Science
- Maguire College Scholars Program
- S. Ruth Mahar D.C. Grace and Grit Award
- Marketing Travel Study Scholarship
- Markmann Endowed Scholarship
- Timmy McCann Memorial Scholarship
- Francis X. McErlean Endowed University Scholarship
- McGinniss Endowed Scholarship
- James A. McGovern Scholarship
- Thomas F. McGowan, '58, Endowed Memorial Scholarship
- John McHale, '49, Award
- John J. "Jack" McNally, '64, Endowed Scholarship
- Brother Thomas H. McPhillips, F.S.C., Ph.D., '72, Endowed Memorial Scholarship
- John McShain Endowed Scholarship
- Mercedes Benz/Lionel Simmons Scholarship
- Charles E. Merrill Trust Scholarship
- Barbara C. Millard Memorial Scholarship
- Dr. Lillian Beresnack Miller Memorial Scholarship
- William F. Miller Sr. Scholarship
- Modern Handling Scholarship
- Brother Gerard Molyneaux, F.S.C. Endowed Scholarship
- Brother Gerry Molyneaux Endowed Professorship
- Jacques, '53, and Blanche Moore Scholarship Fund
- Joseph Moran Scholarship Fund
- Mable Morris Scholarship
- Brother James Muldoon Endowed Scholarship
- James V. Mulvihill Scholarship
- National Science Foundation Scholarship in Science, Technology, Engineering, and Mathematics Program
- Charlotte W. Newcombe Foundation Scholarship
- James, '44, and Margaret Newell Endowed Scholarship
- Anthony J., '66, and Ruth Nocella University Scholarship
- Northeast Catholic High School Scholarship
- Northwest Veterans Scholarship
- John, '49, and Aileen Pagliei and Family Endowed Scholarship
- Philopatrian Institute Scholarship
- Mary Pinter Memorial Scholarship
- Pyle Scholars Endowed University Scholarships
- The Quattrone Family Endowed Scholarship
- Daniel J. Ragone, '51, Family Foundation, Inc. Endowed University Scholarship
- Kathleen and Charles J. Reilly, '62 Entrepreneurship Endowed University Scholarship
- Thomas C. Rosica, '62, Endowed Scholarship
- Richard S. Rueda, Esq., '62, Endowed University Scholarship
- Erwin and Carolyn Rye von Allman Scholarship
- Joseph R. Sadowski, '54, Endowed Scholarship Fund
- Joseph Lawrence Scheiter Memorial Scholarship
- The Schoenberger Honors Scholarship
- Sigma Phi Epsilon Scholarship
- Sigma Phi Lambda Scholarship
- SIM Scholarship
- SLH-OD Graduate Scholarship
- Warren E. Smith, M.D., '54, Endowed Scholarship

- W.W. Smith Charitable Trust Scholarship
- James W. Staerk, '81, Endowed Scholarship
- Michael J. Tanney Jr., '59, Endowed Humanities Scholarship
- Lillian and Ralph Tekel Scholarship
- Trey Ulrich Endowed Scholarship
- UPS Scholarship
- U.S. Department of Health and Human Services, Advanced Education Nursing Traineeship
- U.S. Department of Health and Human Services, Nurse Anesthetist Traineeship
- U.S. Department of Health and Human Services, Scholarships for Disadvantaged Students
- John H. Veen, '59, Memorial Scholarship
- Wachovia Foundation BUSCA Scholarship
- Wachovia Grant
- Nancy and Milton Washington, '58, Endowed Scholarship
- Thomas H. White Memorial Scholarship
- Teofil Zajac Scholarship Award
- Ronald F. Zehnle, '63, Endowed Scholarship
- John T. Zook Memorial Scholarship

SATISFACTORY STANDARDS OF ACADEMIC PROGRESS FOR ALL FINANCIAL AID

In order to continue receiving federal and financial aid, a student must be maintaining satisfactory academic progress toward the completion of the program of study. The student must be moving toward the goal of graduation.

STANDARDS OF ACADEMIC PROGRESS

In order to continue to receive federal and institutional need-based aid, the student must successfully earn 67 percent of all attempted credits, and achieve the cumulative GPA as listed below:

Credits Earned	Required Minimum Cumulative GPA
1-23:	1.50
24-53:	1.75
54 and above:	2.00
Graduate Students:	2.00

For the definition of “attempted” and “earned” credits, and for the formula of the calculation of the GPA, please contact the Registrar.

Some scholarships require a higher GPA for renewal.

MAXIMUM TIME FRAME

The maximum time frame for completion of the undergraduate or graduate program cannot exceed 150 percent of the published program length for a full-time student. For example, the minimum credits for an undergraduate to complete a program is 120; therefore, the student would have a maximum time frame of 180 attempted credits to complete the program before loss of eligibility for federal and institutional aid.

MEASUREMENT OF PROGRESS

Academic progress for each student will be measured in May, or at the end of the summer session, if applicable. If a student does not meet the standards of academic progress, then that student will not be considered for federal or institutional funds. In order for the student's eligibility to be reinstated, the student's grades must meet the required levels.

APPEALS OF PROGRESS

Appeals may be based on either a serious personal illness or injury, the death of a relative, or other extenuating circumstances. The student must be able to demonstrate that the illness, injury, or extenuating circumstance had a direct impact on the student's academic performance. If a student experience circumstances preventing completion of the program within the 150 percent time frame, then an appeal may be made on this basis.

All appeals for waivers of academic progress must be done in writing and be accompanied by the Financial Aid Progress Appeal form, which can be found via www.lasalle.edu/finaidforms. Please follow the directions on this form, and submit it to the Financial Aid Office. If the Appeals Committee feels that there are mitigating circumstances that had a direct bearing on the student's academic performance, then the student can be funded during a probationary period for one semester. If a student fails to meet the standards of academic progress at the end of the probationary period, then the student becomes ineligible for federal and institutional financial aid.

The University's Academic Censure Policy and its Standards for Academic Progress for Financial Aid are two distinct policies. The University may allow a student to enroll for a semester but elect to withhold funding.

REPEAT COURSEWORK

Students are permitted to repeat a course that he/she has already passed one additional time and be eligible for financial aid. Any additional attempts of the same course will not be covered through financial aid.

If a student attempts a course for a third time, the student's enrollment minus the repeated course must be equal to at least 6 credits as a part-time student or at least 12 credits as a full-time student in order to be aid-eligible.

For example: A student enrolled in 12 credits who is attempting a 3-credit course for a third time, will continue to be charged the tuition rate for 12 credits, but will be eligible for aid only as a part-time student (12 credits – 3 credits = 9 credits).

STANDARDS OF ACADEMIC PROGRESS FOR THE PHEAA STATE GRANT PROGRAM

The student must successfully complete at least 24 credits of new passing coursework for every two semesters of full-time PHEAA State Grant assistance received. For part-time PHEAA State Grant recipients, the above requirement will be prorated. (A student may appeal this policy directly to PHEAA.)

FINANCIAL AID POLICIES

The University reserves the right to reduce financial aid due to a change in the student's enrollment or housing status, or if a student receives additional funding from an outside source. Financial aid may also be reduced if there has been an error in the calculation of a student's financial aid, as a result of verification, or if a student missed a deadline.

Students participating in a study abroad program are not permitted to use any institutionally-funded grants or scholarships, or athletic awards during the semester abroad. This includes, but is not limited to the Founder's Scholarship, La Salle Grant, SEOG Grant, Academic Achievement Scholarship, and Excellence in Learning Grant, as well as any endowed scholarship that is awarded by the Financial Aid Office. Study abroad scholarships are available to qualified students.

Students interested in studying abroad must make an appointment with a representative in the Financial Aid Office as soon as possible to discuss the implications studying abroad will have on their financial aid, scholarships and University billing.

If a student is doing a co-op/internship and will be enrolled in fewer than 12 credits during that semester, he/she must come to the Financial Aid Office to see how his/her financial aid may change due to differences in tuition charges and credits. If a student is enrolled

in at least 12 credits during the co-op/internship semester, his/her financial aid will not change.

La Salle University reserves the right to reduce University need-based or non-need-based funding in the event an "overaward" occurs due to a change in a student's enrollment, housing, or financial situation, or if additional outside funding is made available to a student. There are five types of overawards:

1. When the total of a student's grants and scholarships exceeds the student's direct costs for tuition, room, board, and fees, La Salle University reserves the right to reduce institutional funding, either need-based or merit-based. All outside grants and scholarships will be applied first to University charges. University grants and scholarships will then be applied to subsequent University charges. The one exception to this policy is athletic aid, as the NCAA regulations take precedent.
2. If a student receives more funding than the student's federally calculated need allows, the University is required to resolve the overaward per federal and institutional policy, which prohibits a student from receiving aid in excess of need.
 - a. If a student is awarded additional aid, which causes the total of all aid to exceed the federally calculated need, then there must be a reduction in the financial aid. To resolve this overaward, financial aid will be reduced in the following order: Perkins Loan, Federal Work Study, SEOG, La Salle grant, and Direct Loan.
3. If a student has been awarded one or more La Salle University merit-based scholarships and then is subsequently awarded a half-tuition or greater scholarship, then the student becomes ineligible for those La Salle University merit-based scholarships.
4. The total amount of all financial aid for a student cannot exceed that student's financial aid cost of attendance. Financial aid includes Federal PLUS loans and alternative loans.
5. If a student earns in excess of the Federal Work Study award, then La Salle University reserves the right to reduce other need-based aid.

Exception: If a student has already been awarded need-based aid and subsequently receives additional funding, such as a private scholarship, then no other aid will be reduced as long as the total of the financial aid does not exceed need.

It is the responsibility of all financial aid applicants to check their La Salle e-mail and mylasalle accounts for notices concerning financial aid deadlines, policies, procedures, and eligibility. Important information may be sent through e-mail or posted on the Web site rather than through paper correspondence.

REFUNDS

REFUND OF EXCESS AID

Students who are credited with aid in excess of tuition and other charges after all the appropriate forms have been completed will be sent a refund.

WITHDRAWALS AND RETURN OF TITLE IV FUNDS

If a student is a recipient of federal financial aid (Title IV funds) and withdraws from the University, then federal regulations require the University to follow a prescribed withdrawal process and stipulate the refund of funds to the federal financial aid programs.

WITHDRAWAL DATE

For a federal financial aid recipient, the withdrawal date is the date the student notifies the Dean of his or her school that he or she is withdrawing from the University. This can be done orally or in writing. The student may rescind the official notification of withdrawal. This must be done in writing.

If the student does not notify the Dean of his or her withdrawal, the date of the withdrawal becomes the midpoint of the semester or the date of the student's last attendance at a documented academically related activity.

If a student does not notify the Dean of his or her withdrawal due to circumstances beyond the student's control, the withdrawal date becomes the date related to that circumstance. Finally, if a student does not return from an approved leave of absence, the withdrawal date becomes the date the student began the leave.

RETURN OF TITLE IV FUNDS

If a student withdraws, the student's federal financial aid will be prorated based on the number of days that the student completed in the term. This is the earned amount of federal financial aid. Once a student completes 60 percent of the term, then all federal financial aid has been earned and no refund to the programs is required. For the University policy on refund of tuition charges, see the section on Expenses. Please note that the Federal Return of Title IV Funds policy no longer stipulates how the University calculates its refund of tuition, fees, and other charges.

If a student has received disbursed aid in excess of the calculated earned aid, then funds must be returned to the federal financial aid

programs in the following order: Unsubsidized Federal Direct loans, Subsidized Federal Direct loans, Perkins loans, Federal PLUS loans, Federal Pell Grant, and Federal SEOG.

A student will only be eligible for a post-withdrawal disbursement of federal financial aid if the amount of the disbursed aid is less than the amount of the earned federal financial aid.

If a student has received a cash payment due to excess of financial aid over allowable tuition, fees, and other charges and if the student subsequently withdraws from the University, then the student may be required to repay monies to the federal financial aid programs. After a student is notified that he or she owes monies to the federal financial aid programs, the student has 45 days to either repay the funds or make satisfactory payment arrangements with the Department of Education. If the student fails to do either of the two previous options, then the University must report "overpayment" to the National Student Loan System.

If a student receives final grades for a term that are all failures, then the student must present documentation that he/she attended for that particular term. If the student fails to produce such documentation, the Department of Education requires that the University assume that the student only attended through the midpoint of the term. We are then required to perform the Title IV Refund calculation using the midpoint date as the estimated last date of attendance for that student. In these cases, we are required to return some or all of the student's federal financial aid.

STUDENTS' RIGHTS AND RESPONSIBILITIES

The following are the rights and responsibilities of students receiving federal funds.

YOU HAVE THE RIGHT TO ASK A SCHOOL:

- The names of its accrediting or licensing organizations.
- About its programs, about its instructional, laboratory, and other physical facilities, and about its faculty.
- About its cost of attendance and its policy on refunds to students who drop out.
- What financial assistance is available, including information on all federal, state, local, private, and institutional financial aid programs.
- What the procedures and deadlines are for submitting applications for each available financial aid program.
- What criteria it uses to select financial aid recipients and how it determines your financial need. This process includes how costs for tuition and fees, room and board, travel, books and

supplies, and personal miscellaneous expenses are considered in your cost of education. It also includes how resources (such as parental contribution, other financial aid, assets, etc.) are considered in calculating your need.

- How much of your financial need, as determined by the institution, has been met. and how and when you will be paid.
- To explain each type and amount of assistance in your financial aid package.
- What the interest rate is on any loan that you have, the total amount you must repay, the length of time you have to repay, when you must start repayment, and what cancellation or deferment privileges apply.
- How the school determines whether you are making satisfactory progress, and what happens if you are not.
- What special facilities and services are available to people with disabilities.
- If you are offered a federal work-study job, what kind of job it is, what hours you must work, what your duties will be, and how and when you will be paid.
- To reconsider your aid package, if you believe a mistake has been made or if your enrollment or financial circumstances have changed.

IT IS YOUR RESPONSIBILITY TO:

- Review and consider all information about a school's program before you enroll.
- Pay special attention to your application for student financial aid, complete it accurately, and submit it on time to the right place. Errors can delay or prevent your receiving aid. Meet all deadlines for applying for and reapplying for aid.
- Notify your school of any information that has changed since you applied.
- Provide all additional documentation, verification, corrections, and/or new information requested by either the Financial Aid Office or the agency to which you submitted your application.
- Read, understand, and keep copies of all forms you are asked to sign.
- Comply with the provisions of any promissory note and other agreements you sign.
- Repay any student loans you have. When you sign a promissory note, you're agreeing to repay your loan.
- Notify your school of any change in your name, address, or attendance status (half-time, three-quarter-time, full-time, housing status). If you have a loan, you must also notify your lender of these changes.
- Complete an exit interview if you have a Federal Perkins Loan, Federal Direct Loan, or PLUS Loan.

- Perform the work agreed upon in a Federal Work-Study job.
- Understand the school's refund policy.
- Meet all financial aid deadlines.

THE CORE CURRICULUM

Offering sustained study in a broad range of disciplines, the core curriculum provides students with an opportunity to build a strong educational foundation for the future. Guided by La Salle's mission as a Catholic university, the core curriculum reflects La Salle's strong commitment to the interdependence of intellectual and spiritual growth.

Its aim is to help students find an engaging living as part of an engaged life. As future competitors in a rapidly re-forming world, students need intellectual resources that keep pace with current innovations; as future innovators, students need spiritual resources that guide human beings toward humane reforms.

The core curriculum clusters requirements into areas defined by educational objectives: "Powers," "Frameworks of Scientific Understanding," "Patterns of Meaning," and "Understanding at Home and Abroad."

"Powers" refers to competencies that enable students to learn, to think, and to communicate. With this coursework, students will emerge from the core curriculum possessing a strong set of skills in reading, writing, oral communication, and mathematics. They also will learn how to use computer technology to aid their work in each of these areas. These competencies will be integrated in courses in the Core and the Major, but will be taught directly in courses in writing, public speaking, mathematics, and computer science.

"Frameworks of Scientific Understanding" refers to concepts and methods learned in courses in the natural and social sciences. In these courses, students will become familiar with the scientific method and sharpen their understanding of the natural processes and the social developments that shape the world in which we live. The "Frameworks of Scientific Understanding" category includes courses in economics, political science, psychology, sociology, biology, chemistry, geology, and physics.

"Patterns of Meaning" refers to a set of capacities students must acquire to engage the moral, aesthetic, and spiritual significance of human events and achievements. Courses in the humanities (religion, philosophy, literature, history, fine arts, and foreign languages) will enable students to develop these capacities.

"Understanding at Home and Abroad" refers to fostering the Christian Brothers' ideals of community, social justice, and compassionate understanding across barriers dividing human beings. Students are required to enroll in one course in the Academic Bulletin designated by the symbol of a "house" (🏠 Understanding at Home) and

one course designated by the symbol of a “plane” (→ Understanding Abroad). Some students may fulfill the Understanding at Home or Understanding Abroad requirement through an independent project with the approval of the Department Chair and the Core Director. Faculty and staff will mentor a limited number of such projects.

CORE COURSES

All courses in the core curriculum may be counted toward any minor or major, barring exclusions by the academic departments sponsoring the minor or major. To complete the core requirements, most School of Arts and Sciences majors must complete a maximum of 19 courses, School of Business majors, a maximum of 16 courses, and School of Nursing and Health Sciences majors, a maximum of 15 courses. See sections on the School of Business and the School of Nursing and Health Sciences for additional information about the core requirements for majors in those fields.

POWERS COURSES

- English 110 (may be waived by the English Department)
- English 210
- Mathematics 150 or 114, or HSC 217
- Communication 150 or Business 150 (Education and School of Nursing and Health Sciences students exempt)
- Computer Science 151, 152, 153, or 155 (may be waived through an exemption exam)

FRAMEWORKS OF SCIENTIFIC UNDERSTANDING COURSES

Natural Sciences (one course from the following disciplines)

- Biology 157 or 158
- Chemistry 150 or 152
- Geology 150, 152, 153, 154, or 155

Social Sciences (two courses, one from each area)

- Economics or Political Science
- Psychology or Sociology

PATTERNS OF MEANING COURSES

(two courses in each of five areas, followed by a third course in one of the five areas—for Arts and Sciences majors)

- Religion

- Philosophy
- Literature
- History
- Fine Arts or Foreign Languages

PROGRAM OF STUDIES

The program of studies prescribed by the student’s adviser and approved by the Dean of the School in which the student is enrolled is his or her official roster of courses.

It is the student’s responsibility to see that all the requirements of this program are fulfilled. He or she should have in writing from the Dean any exceptions to the prescribed program that may be granted.

Students may be permitted to change from one program to another, or from one area of instruction to another, only when their previous record indicates that they may profit from such a change. In any change of this type, the student must have the written permission of the Chair and the Dean of the School. This change may entail taking approved summer courses or attending La Salle for an additional semester. In no case may students who transfer receive promotion or a degree sooner than they would have received it had they not transferred. No degree may be received less than one year after change of curriculum.

DUAL MAJORS

In some circumstances, a student with special needs and abilities may be permitted to major in two departments or to follow a special interdepartmental program. After developing the program in consultation with both departments, the student must obtain approvals of both chairs and of the Dean. Arrangements should normally be completed during the spring semester of the sophomore year.

Students pursuing multiple majors will earn a single Bachelor’s degree, based on the student’s primary major, and one diploma. The diploma indicates the degree awarded but not the majors, however, the transcript will indicate the single degree awarded and the majors completed.

MINORS

In addition to their majors, students may also complete up to two minors. These minors will be officially noted on the transcript. Minors may be constructed in these subjects: Accounting, Art Histo-

ry, Biology, Chemistry, Communication, Computer Science, Criminal Justice, Digital Arts and Multimedia Design, Economics, Education, English, History, Information Technology, Mathematics, Nutrition, Philosophy, Political Science, Psychology, Religion, Sociology, Social Work, and Speech-Language-Hearing Science. These minors require six courses within the discipline, not counting foundation courses. Students interested in minoring in a subject should consult with the chair of that department for advice on the requirements.

Special minors may also be taken in these areas: Business Administration, Business Systems and Analytics, Entrepreneurship, Latin American Studies, Leadership and Global Understanding, Life Science, Management and Leadership, Marketing, and Risk Management and Insurance. The requirements are listed in their proper alphabetical place in the Course Requirements section of this catalog.

EXPLORE U PROGRAM

Explore U is La Salle's unique five-stage career-development model, designed to engage students in exploring and/or deciding their choice of major and potential educational and career paths. Explore U will assist students in identifying their values, interests, skills, and goals as these relate to academic and career decision making. Each stage will take students further toward their future by engaging them in gathering information about themselves, learning more about potential career or educational paths, exploring ways to gain experience outside the classroom, and pursuing goals after graduation.

Stage 1: Explore Your Potential—as a Freshman

Stage 2: Explore Your Possibilities—as a Sophomore

Stage 3: Explore Through Performance—as a Junior

Stage 4: Explore Paths To Your Future—as a Senior

Stage 5: Explore Always—as Alumni

The goal of our Explore U model is to connect students' educational experiences at La Salle University with preparation for their future. Throughout their undergraduate years and beyond, students will be involved in experiences, activities, and events that will help inform their academic and extracurricular choices. Participating in Explore U will help students define their goals, accumulate valuable experiences, identify careers of interest, and prepare them for career opportunities and aspirations.

For more information on Explore U, visit the Explore U Web site (www.lasalle.edu/exploreu) or contact the La Salle University Career Center at 215.951.1075 or ExploreU@lasalle.edu.

EXPERIENTIAL EDUCATION PROGRAMS

Experiential Education is a learning experience that extends beyond the classroom and campus of La Salle University, offering students unique opportunities:

- applying classroom theory to actual work situations;
- adding relevance to their academic program;
- developing an understanding of human relationships outside their peer group; and
- providing realistic vocational information and invaluable experience, as well as vital networking contacts.

Through Experiential Education programs, students will work in jobs related to their major(s) or career goals to gain valuable “real-world” experience while earning academic credit. Experiential Education at La Salle includes internship, cooperative education, and externship programs, as well as clinical, practicum, and field experiences.

Internships may take a variety of forms from part-time, non-paid, to full-time, paid employment opportunities. Internships are available throughout the year (especially during the fall or spring semester) and may range in length from three to six months. Internships are open to students of all majors who have completed at least their sophomore year as well as appropriate academic requirements. Students must be in “good academic standing” but may also be required to maintain a minimum GPA set by their academic department.

Cooperative education or co-op programs are offered through both the schools of Arts and Sciences and Business. Co-ops are available throughout the academic year and typically involve full-time, paid work experiences three to six months in length. Students may engage in multiple work assignments during their college career.

Externship opportunities are most commonly available for students enrolled in the School of Nursing and Health Sciences. Externships are typically full-time, paid experiences, most often available during the summer months.

Certain departments require their students to participate in a hands-on environment through clinical, practicum, or field experiences, as necessitated by their accrediting agencies. At La Salle, these departments include Nursing, Education, and Social Work. Clinical experiences are integrated into the Nursing and five-year Speech-Language-Hearing Science curricula and combine both classroom preparation and multiple “rotations” in hospital or healthcare-related facilities. Practicum or field experiences range from one to three semesters of work or service assignments completed by a student as part of an academic class. Check your academic department requirements or course listings.

It is highly recommended that students investigate and prepare for internship and co-op opportunities before completing their soph-

omore year. For students participating in full-time internships and co-ops during the academic semesters, early academic planning is crucial in order to graduate in four years. With the help of the La Salle University Career Center, students will prepare a resume, practice their interview skills, and identify and apply to employers who participate in La Salle's experiential education programs.

For more information, contact the La Salle University Career Center at 215.951.1075 or careers@lasalle.edu or <http://studentaffairs.lasalle.edu/career/students/get-experience/>.

HONORS PROGRAM

The pedagogical philosophy of La Salle University emphasizes the need for a strong basis in the humanities and the development of specific skills for all undergraduates. For this reason, all students are required to complete a set of courses devoted to these ends. Individual academic departments offer students an intensive study in a specific discipline, but only after a majority of the courses in this humanistically based core have been completed.

The curricular structure of the Honors Program follows this general University model, but with modifications that recognize the needs and abilities of the highly motivated and intellectually gifted student. These modifications are primarily in the manner in which the Honors Program student satisfies these essential University-wide requirements.

In the first year of studies, the Honors Program student will complete three Honors courses each term. These courses will be in the disciplines of history, literature, and philosophy and will, over the course of the year, take the student from antiquity to the contemporary period. The professors teaching in this first-year program make every attempt to coordinate their readings and assignments so that, at any particular time during the academic year, the students will be viewing the same period of civilization through the perspective of three different disciplines.

A typical week would have the student spending three hours of class time in each of the three disciplines and three hours of time in a special situation in which an attempt is made to integrate the three seemingly distinct disciplines. This last three-hour period of time brings together all of the students in the program and their professors in a variety of experiences. Some of the sessions will be held on campus and others will make use of the many museums and resources in the Philadelphia area. In recent years this has meant afternoons or evenings spent at the Kimmel Center for the Performing Arts with the Philadelphia Orchestra, at the Philadelphia Museum of Art with the curator of the medieval collection, at the Arden Theater with the artistic director, or at the National Constitution Center. Each activity is designed to complement and supplement the work of the classroom—a humanities lab, in effect.

Having successfully completed the first year of studies, the Honors Program student is then offered a wide variety of seminars in Honors. These seminars allow the student to study topics, time periods, and areas of interest in considerably more depth, using the broad overview of the first year as a solid foundation upon which to build. Serving as the substitutes for the regular core requirements of the University, these seminars are often cross-disciplinary. In addition, each Honors Program student will be required to complete an independent study project that will be the equivalent of one three-credit course. This will be done on a topic of the student's choosing (not necessarily in the major) and will be directed by a faculty member.

The total number of courses required in Honors is ordinarily a minimum of 14, including the independent project. One of the courses must be an ethical issues seminar in the student's major. In addition to the curricular requirements, students are required to maintain a cumulative G.P.A. of 3.0 and a 3.0 G.P.A. in Honors Program courses to remain active in the Honors Program.

Students who complete all of the requirements of the Honors Program are graduated from La Salle with the special distinction of General University Honors. This distinction is noted on their official transcript, on their diploma, and in a special listing in the Commencement program.

Each year approximately 70 to 80 students are admitted to the Honors Program (from a freshman class of approximately 800 students). Invitations are extended to students who have been accepted for admission by the University, who have combined SAT Critical Reading and Math scores of approximately 1260 or a composite ACT score of 26 and who have high school GPAs of 3.5 or higher.

The application deadline is May 1. Further information on the program is available from the Director of the Honors Program, 215.951.1360.

THE HONORS AFFILIATE PROGRAM

The Honors Affiliate Program aims to attract talented students to Honors courses but whom, for whatever reasons, have opted not to join the full Honors Program. In addition, this program encourages and supports students' efforts to pursue opportunities at La Salle that will, in the spirit of a true liberal arts education, broaden their perspectives beyond their majors and minors.

PREREQUISITES

In order to pursue the Honors Affiliate program, students must:

- Have completed one full year of study at La Salle,
- Have earned a cumulative GPA of 3.5, with no grade lower than a 'B,'

- Complete the Honors Affiliate Scholars application,
- Submit a recommendation from a member of La Salle's full-time faculty.
- Receive a positive recommendation from an interview committee made up of current, senior Honors Program students.

COURSE OF STUDY

To successfully complete this program and graduate as an Honors Affiliate Scholar, students will be required to:

- Successfully complete two semesters of a university-level foreign language at the intermediate level,
- Successfully complete one semester of undergraduate research,
- Engage in two university service trips OR enroll in one La Salle travel study course,
- Successfully complete three Honors program elective courses.
- Maintain an overall GPA of 3.0

COMPLETION OF THE PROGRAM

Upon completion of the Honors Affiliate Program students will receive an Honors Affiliate Scholar Certificate and a special designation on his or her transcript. In addition, students will receive an invitation to apply for the Fulbright Scholarship program and personal mentoring by Honors Program staff members to prepare the Fulbright application.

FOR FURTHER INFORMATION CONTACT:

Brother Michael J. McGinniss, F.S.C., Ph.D., '70, Director
honors@lasalle.edu

INTERNATIONAL EDUCATION OPPORTUNITIES

STUDY ABROAD

La Salle University offers semester and summer abroad experiences in Ireland, Italy, Mexico, and Australia, England and Switzerland. In addition, La Salle is a member of the Lasallian International Programs Consortium, which includes programs in the following additional countries: Argentina, China, France, Germany, Spain and South Africa. These programs are exclusively available to La Salle students and Lasallian consortium students. Students wishing to

study abroad in the above countries are limited to only Lasallian programs; students may not study abroad through a non-La Salle program if La Salle already offers a program in the requested country.

La Salle University restricts study abroad experiences for its students to La Salle programs and programs through other U.S. universities on a pre-approved list. Students interested in a study abroad program should apply to the Director of Study Abroad Programs in the Multicultural and International Center, as well as directly to the sponsoring educational institution. Application deadlines are mid-March for the fall semester and early October for spring semester. Deadlines for pre-approved non-La Salle programs may be earlier than La Salle's in-house deadline.

A student wishing to attend a university or study abroad program that is not currently affiliated with La Salle, or is not currently on La Salle's list of approved programs, must petition to participate in a non-approved program. If permission is granted, the specific courses would then also need to be approved. A petition may only be used for students who have specific academic needs that cannot be met in any of the current La Salle affiliated/approved programs. The student must demonstrate how the program has an academic component that the already-approved programs do not. More information regarding Studying Abroad and the Petition Process can be found on the Study Abroad website.

TRAVEL/STUDY

La Salle offers semester-long courses with travel components included to enhance the educational experience. Past courses have included: The Lasallian World: View from United States and Guatemala; Comparative Business Practices—Germany or France and the United States; Education to Globalization in India; Conflict Resolution: Ireland; Narrative Versions of the Vietnam War; International Film in Prague; and Globalization and Tradition in 21st-Century China; between Globalization and Tradition in 21st-Century India; and The Political Economy of Latin America.

EXCHANGE PROGRAMS WITH LASALLIAN SCHOOLS IN MEXICO

La Salle has exchange agreements with Lasallian schools in Mexico. This allows students to study at Universidad La Salle Mexico City as part of a special study abroad program taught in English. At least one semester of Spanish is required, and service learning/internship experiences are part of the program. Students with high Spanish proficiency may take a full schedule of course offerings in Mexico City or at Universidad La Salle in Obregon.

ARMY ROTC

Students at La Salle can participate in Army Reserve Officers' Training Corps (ROTC) through a partnership agreement with Drexel University. The program is open to both male and female students who desire to earn a commission as a Second Lieutenant in the United States Army, Army Reserve, or Army National Guard upon graduation.

Freshman and sophomore students take ROTC basic courses right on La Salle's campus and incur no obligation (who are non-scholarship) to the U.S. Army by enrolling. Additionally, military science courses are applied toward graduation requirements.

Juniors and seniors enrolled in the Advanced Course take senior-level military science courses at Drexel University.

The primary purpose of ROTC is to commission the future officer leadership of the United States Army and motivate young people to be better citizens. Students enrolled in the ROTC program receive instruction in the fundamentals of leadership with emphasis on self-discipline, integrity, confidence, and responsibility. ROTC is the only college elective that teaches leadership and management skills that enhance your future success in either a military or civilian career.

ROTC scholarships worth up to full tuition and fees per year are available on a competitive basis. Advancing freshman and sophomore students may compete for two and three-year scholarships. All junior and senior students with a scholarship receive \$900 a year for books and education fees and a non-taxable subsistence allowance of \$250-500 per month while attending classes.

For more information on the program, scholarships, and career opportunities, contact the ROTC office, at La Salle University at 215.951.1365 or 215.590.8808 ext. 30, or e-mail armyrotc@drexel.edu.

AIR FORCE ROTC

The AFROTC program offered through Detachment 750 at Saint Joseph's University offers college students a three- or four-year curriculum leading to a commission as a Second Lieutenant in the United States Air Force (USAF). In the four-year option, a student (cadet) takes General Military Course (GMC) classes during their freshmen and sophomore years, attends a 4-week summer training program between their sophomore and junior years, and then takes Professional Officer Course (POC) classes during their junior and senior years. Cadets in the three-year option will be dual-enrolled in both GMC classes during their sophomore year, attend a summer training program, and take POC classes during their junior and senior years. A cadet is under no contractual obligation with the USAF until entering the POC or accepting an AFROTC scholarship. The GMC

curriculum focuses on the scope, structure, organization, and history of the USAF with an emphasis on the development of airpower and its relationship to current events. The POC curriculum concentrates on the concepts and practices of leadership and management, and the role of national security forces in American society.

In addition to the academic portion of the curricula, each cadet participates in a two-hour Leadership Laboratory (LLAB) and two hours of Physical Training (PT) each week. Both LLAB and PT utilize the cadet organization designed for the practice of leadership and management techniques.

Further information on the AFROTC program at Saint Joseph's University can be found at sites.sju.edu/afrotc, or students can contact detachment personnel directly at:

Unit Admissions Officer
AFROTC Detachment 750
Saint Joseph's University
Philadelphia, PA 19131
Phone: 610.660.3190
Email: rotc@sju.edu

COURSES AT CHESTNUT HILL COLLEGE

The cooperation of La Salle with Chestnut Hill College, a Catholic college situated about five miles from La Salle, results in a valuable coordination of programs. Students from either of the associated colleges can register for courses at the other college, with full credits and without payment of extra tuition. Students wishing to register for courses offered at Chestnut Hill should contact the Office of the University Registrar at 215.951.1020.

SUMMER SESSIONS

A variety of courses are offered in both day and evening sessions during the summer. Online courses are also offered during the summer sessions. Students may use these courses to enrich their academic programs, to lighten their regular schedules, to make up failures, or, in some instances, to accelerate progress toward a degree.

Properly qualified applicants from other accredited institutions are also admitted to the summer sessions.

For more information, call 215.951.1234.

CLASSIFICATION OF STUDENTS

A full-time student carries a minimum of 12 semester credit hours; and a maximum of 18 credits. A student's program may require more hours per week in some areas of instruction.

Class level is determined by the number of credit hours earned by the student. Students having zero to 23 credit hours are considered freshmen; those who have earned 24 to 53 credits are sophomores; those having earned 54 to 83 hours are juniors; and those with 84 credit hours or more earned are classified as seniors.

Part-time students carry a roster of less than 12 hours per week. Students in this category will require more than the typical four years to earn a degree.

Students who do not fulfill certain admission requirements may be admitted to follow particular courses and are considered as non-degree students. They do not register for a degree-granting program. Credits earned by a non-degree student may be counted toward a degree as soon as he or she has met all the requirements for admission and candidacy for a degree provided that the credits thus earned are applicable to the program of study. A non-degree student cannot hold a scholarship or take part in extracurricular activities.

CHANGE IN DIVISION

Students who have earned fewer than 90 credits and are in good academic standing may change from Undergraduate Day to Undergraduate Evening status, and vice versa. Students who have more than 90 credits are not permitted to transfer divisions.

The conditions for transfer differ, depending on the originating program:

- A student who wishes to transfer from the Undergraduate Evening to an Undergraduate Day Program should have earned at least 15 credits at La Salle. In addition, the student must have a minimum G.P.A. of 2.5 (if 15-30 credits have been earned) or 2.25 (if more than 30 credits have been earned).
- A student who wishes to transfer from Undergraduate Day to Undergraduate Evening must be transferring to a degree program offered in the evening.

Students wishing to change their division status should see the Assistant Dean of their respective school.

CHANGE IN DIVISION POLICY FOR INACTIVE STUDENTS

La Salle undergraduate day students with 90 or more credits who have been inactive for four or more years are permitted to return to the University as an evening student to complete requirements for

their degree. A student will be able to complete the degree in the undergraduate evening program, providing the major is an active evening major at the time the student is reactivated. If the student's major from his/her prior experience at La Salle is not an active major offered in the evening program, the student will need to switch majors to an active evening major. If the student does not wish to switch majors, he/she must remain a day student to complete degree requirements.

The University reserves the right to require students to repeat coursework where content has become outdated due to the amount of elapsed time between taking the course and seeking credit for a degree.

UNIVERSITY ATTENDANCE POLICY

Students are expected to attend classes regularly. Absence beyond the control of the student, such as illness or serious personal or family situations, should be explained to the instructor. If an absence extends over a protracted period of time, the Office of the Dean of the individual student's school should be notified. Attendance is taken from the first regular class day regardless of the time of registration.

EXAMINATIONS

The last week of each semester is set apart for final examinations. Examinations to measure student progress are usually given at mid-term. Students who, for satisfactory reasons, fail to take a semester examination as scheduled may take a delayed examination with permission.

CLEP EXAMINATIONS

Undergraduate students may receive credit for approved courses taught in the La Salle University curriculum through participation in the College-Level Examination Program (CLEP) of the College Entrance Examination Board. Students who wish to attempt credit through examination must receive permission from the Assistant Dean of their major/program to determine which examinations are acceptable, the signature of approval must be executed on the CLEP Application form.

While the academic Assistant Dean determines the credits to be granted for CLEP, the individual department designates the subject examinations, which are applicable to specific courses at La Salle University. There are CLEP Examination restrictions and passing score requirements outlined on the CLEP website.

All CLEP exams must be taken by July 15 (summer semester), Nov. 15 (fall semester), or April 15 (spring semester) in order for those credits to be included in that particular semester. If these deadlines are not met, graduation will be postponed to the next conferral date.

All CLEP Examination instructions can be found on the Evening and Weekend Programs website at lasalle.edu/evening-and-weekend.

STUDENT RESPONSIBILITIES AS MEMBERS OF THE LA SALLE UNIVERSITY COMMUNITY

A student's matriculation at La Salle University is a voluntary decision that involves acceptance of the responsibility to perform academically and to behave socially in ways consistent with the goals and objectives of the University. When registering at La Salle, the student accepts University rules and regulations and the authority of the University to exercise disciplinary powers, including suspension and dismissal. As a member of student organizations and as an individual, the student assumes responsibility for knowing and complying with all existing regulations in the University Catalog, the *Student Rights and Responsibilities Handbook*, and any rules and regulations subsequently promulgated through appropriate publication to the University community. Copies of the *Student Rights, and Responsibilities Handbook* and other publications may be viewed on the Division of Student Affairs Web site (www.lasalle.edu/studentaffairs).

GRADES AND GRADING SYSTEM

The coursework of undergraduate students is graded and recorded at the end of each semester. Mid-semester progress reports for new students are submitted to the Office of the University Registrar by each instructor. All grades may be viewed by the student through the mylasalle portal.

GRADES

A	Superior	M	Military Leave of Absence
B	Very Good	W	Withdrawal
C	Average	S	Satisfactory
D	Passable	U	Unsatisfactory
F	Failure	X	Audit
I	Incomplete		

The final course grade is determined through diverse evaluation examinations.

The following system of grades is used in measuring the quality of student achievement:

+/- GRADING SYSTEM:

In assigning grades, faculty have the option of using A-, B+, B-, C+, C-, or D+. Those faculty who do not want to assign +/- grades are not obligated to do so.

INCOMPLETE:

The I grade is a provisional grade given by an instructor to a student who has otherwise maintained throughout the semester a passing grade in the course, but who has failed to take the semester examination or complete the final project for reasons beyond his or her control. All I grades that have not been removed within three weeks of the last regular examination of the semester become Fs. When it is physically impossible for the student to remove this grade within the time limit, he or she must obtain a written extension of time from the Assistant Dean of his or her school.

WITHDRAWAL:

The W grade is assigned when a student officially withdraws from a course prior to its completion. The request for withdrawal from a course is filed by the student through his or her Dean's office. The request must be filed on or before the "Last day to withdrawal from a class," as published in the Academic Calendar, located in the current edition of this bulletin and on the University Web site, www.lasalle.edu.

SATISFACTORY OR UNSATISFACTORY:

Students may take up to two free electives under a pass/fail option. Students may request the pass/fail option in their Dean's office within three weeks of the first day of the semester. The grade for a pass/fail course will be recorded as S or U. Such a grade will not affect the cumulative index, but semester hours graded S will be counted toward the total required for graduation. The purpose of this option is to encourage choice of challenging electives, including those outside the student's major field.

AUDIT:

The X grade is assigned for courses audited. After obtaining permission from the course instructor and the Assistant Dean, a student wishing to audit a course may sign up in the appropriate Dean's office before the first day of class.

COURSES REPEATED:

If a student repeats a course, only the higher grade is counted toward graduation requirements and in the calculation of the GPA. A student who wishes to repeat a course should consult with his or her academic adviser prior to registering for the course.

GRADE CHANGE:

Any change of final grade for a completed course must have the approval of the instructor's Dean. No grade will be changed after the baccalaureate degree is awarded.

APPEAL OF FINAL GRADES:

If a student believes that his or her final grade was based on an arbitrary or capricious action or some other inappropriate criteria not linked to academic performance the student must follow the procedures fully described in the Student Guide to Resources, Rights, and Responsibilities.

The Grade Appeal Process is initiated by the student. This procedure applies only to assignment of the final course grade. There is a strong presumption that the faculty member's course grade is based solely on academic performance and is authoritative. Thus, the burden of proof to support the alleged unjust grade remains at all times with the student initiating the process. Overturning a final course grade requires substantiating that the alleged unjust final grade was based on an arbitrary or capricious action or some other inappropriate criteria not linked to academic performance.

SCHOLARSHIP INDEX

A scholarship index system is used at La Salle to determine a student's average grade. In determining the index, each letter grade is ascribed a numerical value, called grade points.

A	=	4	grade points
A-	=	3.67	grade points
B+	=	3.33	grade points
B	=	3.00	grade points
B-	=	2.67	grade points
C+	=	2.33	grade points
C	=	2.00	grade points
C-	=	1.67	grade points
D+	=	1.33	grade points
D	=	1.00	grade point
F	=	0.00	grade points

A grade point score is calculated for each course by multiplying the numerical equivalent of the letter grade by the number of semester hours. The index, or the average grade of all courses, is found by dividing the sum of the grade point scores for all courses by the total number of semester hours of course work attempted.

ACADEMIC PROGRESS

A full-time student is making adequate progress toward the degree if he or she has:

1. completed within the academic year (fall, spring, and summer) 18 hours of new course work at satisfactory academic levels as indicated:
 - a. completed freshman status 1.50 or above*
 - b. completed sophomore status 1.75 or above*
 - c. completed junior status 2.00 or above*
 - d. within the senior year 2.00 or above*

*See "Classification of Students" for definition of status.

2. completed graduation requirements within a maximum of seven years of full-time study. For justifiable reason, exceptions may be determined by the Dean.

Note that guidelines for academic progress for financial aid are defined in the section entitled "Satisfactory Standards of Academic Progress for All Financial Aid."

DEANS' HONOR LIST

The Dean's Honor List is published at the termination of each fall and spring semester. Those students who complete at least 12 credits of La Salle University courses with letter grades of A, B, C, or D and earn a semester grade point average of 3.5 and above are placed on the Dean's Honor List.

Dean's Honor List students are eligible for courses in the University's Honor's Program.

ACADEMIC CENSURE

Academic censure is intended to be a service to the student who is in academic difficulty. It serves to alert some to the severity of their academic problem and to encourage them to seek the help and counsel they need. For others, it is the imposition of a time period away from academic endeavors to permit adjustment of priorities.

Academic censure may assume one of two forms, probation or suspension, depending on the student's academic standing. During the evaluation of student records at the end of each semester, a student will normally be subject to the form of academic censure indicated if the cumulative grade point average (GPA) falls below the levels outlined below.

NOTE: For purposes of censure, the sum of the number of credits transferred from another institution and the number of credits attempted at La Salle are used to determine the student's year. Students having 0 to 23 such credits are considered to be in their freshman year; those having 24 to 53 such credits are in their sophomore year; those having 54 to 83 such credits are in their junior year; those having more than 83 such credits are in their senior year.

1. Probation:

Probation. A student is placed on probation when he or she has attained a cumulative grade point average of (a) less than 1.75 after any term in the freshman year, (b) less than 1.9 after any term in the sophomore year, (c) less than 2.0 after any term in the junior or senior year.

2. Suspension:

A student will be liable for suspension when he or she has attained a cumulative GPA for two or more successive semesters of (a) less than 1.75 during the freshman year, (b) less than 1.9 during the sophomore year, (c) less than 2.0 during the junior or senior year.

During the suspension period, the student (with exceptions noted) may elect one of the following options, assuming adherence to all other University policies:

1. He or she does not participate in any academic coursework either at La Salle or any other institution for a one-year period.
2. He or she takes coursework at La Salle as a non-matriculating student to demonstrate sufficient academic progress as determined by the Dean's Office. At most, two courses may be taken in one semester. This option is not available to international students since their visas require full-time status. This option may be elected only once in a student's total academic career. On-campus housing is not guaranteed for "non-matriculating" students. Housing decisions are governed by the housing contract, which can be found on-line and in the University catalog. Students with questions should contact Administrative Services within the Division of Student Affairs.
3. He or she takes courses at another institution. This option is not available to students who have ten or fewer courses remaining, due to the University's Residency Requirement that states that students must take their last 30 credits at La Salle. This option may be elected only once in a student's total academic career and it can take the form of one of the following two time frames.

Time frame #1

For consideration of early return (less than one year), a student must take four courses and a minimum of 12 credits in one semester with the following caveats:

- No grade in any course can be lower than a C.

- Course failures at La Salle can be repeated only at La Salle University.
- Course selection must be pre-approved by the appropriate La Salle Dean's Office.
- The GPA for the work undertaken at another institution must be greater than or equal to a 2.5.

Time frame #2

During the year of suspension, a student can take a maximum of four courses at another institution. The courses must meet the following conditions:

- No grade in any course can be lower than a C.
- Course failures at La Salle can be repeated only at La Salle.
- Course selection must be pre-approved by the appropriate La Salle Dean's Office.

UNDERGRADUATE STUDENTS TAKING GRADUATE COURSES

Undergraduate students with senior standing may take up to six graduate credits during their undergraduate career at La Salle University. Permission of both the undergraduate chairperson and the graduate director are required. Students should consult their school's section in the Catalog for specific policies on undergraduate students taking graduate courses.

CREDIT FOR COURSES TAKEN AT OTHER INSTITUTIONS

La Salle students may be approved to take courses at other institutions, subject to department or school restrictions.

Please note:

- Prior to having 60 credits on their La Salle transcript, students are permitted to take courses at a two as well as a four-year school that bring their credit total to 60 credits.
- After attaining 60 credits on their La Salle transcript, students are permitted to take a maximum 12 transfer credits but only at a four-year school.
- Major courses may not be taken at other institutions.
- Credit is transferred only for grades of "C" (2.0) or better; however, the letter grade is not included in the computation of a student's academic index at La Salle.

- Courses taken at La Salle for which a student received a grade may not be repeated elsewhere; however, a course from which a student withdrew and thus received a “W” grade may be repeated elsewhere.
- Students must obtain written permission from the Dean’s Office of the student’s respective School, two weeks prior to the start of the semester.
- Permission for credit for study abroad programs, other than those sponsored by La Salle University must be obtained in advance from the Dean’s Office of the student’s School.

It is the responsibility of the student to have an official transcript of credit for approved off-campus courses sent to the Dean’s office for inclusion in the student’s record.

The Transfer Credit requirement and Residency requirement are repeated here from other sections of this catalog because of their impact on courses taken at other institutions.

TRANSFER CREDIT REQUIREMENT

- A total of 70 credits is the maximum number which can be initially or ultimately transferred to La Salle from other institutions.

RESIDENCY REQUIREMENT

- Students are required to take their last 30 credits at La Salle.

HIGH SCHOOL STUDENTS TAKING COLLEGE LEVEL COURSES

See Transfer Credit Policy.

RENEWAL POLICY FOR RETURNING STUDENTS

La Salle University students who have not enrolled in credit courses at any college or university for a period of five years, who return to any of the University’s undergraduate degree programs, and who have successfully completed 12 consecutive credit hours with a grade of C or better in each course may request in writing from the Dean of their school a “transcript renewal.” Should the request be granted, the student will have the option of having all Fs renewed or all Fs and all Ds renewed. Renewal of D’s will result in loss of credits and loss of respective requirements. Grades of renewed courses will remain and be noted on the transcript, and cumulative grade point average will be adjusted. This request may be made only once by a given student.

REQUIREMENTS FOR A DEGREE

Students who will complete requirements for a degree in a given semester must make a written application for graduation at the time specified by the Registrar. Commencement exercises are held annually in the spring. Diplomas are issued three times a year - on August 31, January 15, and on the date of the Commencement exercises in May. Students who have three or fewer courses remaining to be fulfilled for their degree requirements will be eligible to participate in May Commencement exercises but will not be awarded a degree. Students receiving diplomas in August or January are invited to participate formally in the Commencement exercises held the following May.

A candidate for the baccalaureate degree must have completed a minimum of 120 semester credit hours that satisfy curricular requirements and that include at least 38 courses of three-credit hours or more.

Certain curricula may require a number of hours exceeding this minimum. In addition to completing the number of courses and hours needed, the student must also meet the following requirements:

1. The student obtains a C average or cumulative index of 2.00 in the total program of studies.
2. The student fulfills all course requirements controlled by the major department with a C average or a cumulative index of 2.00 in those courses (or higher in some majors).
3. The student fulfills the core requirements.
4. The student takes his or her last 30 credits at La Salle.

REQUIREMENTS FOR A SECOND BACHELOR’S DEGREE:

La Salle University will award a second bachelor’s degree to a student who has already earned a bachelor’s degree from an accredited institution. The student must meet the following conditions:

1. If the student holds a bachelor’s degree from La Salle University:
 - The La Salle student must receive written permission from the appropriate Assistant Dean and Chairperson to enter a new bachelor’s degree program.
 - Core requirements may be fulfilled by the student’s first bachelor’s degree.
 - A minimum of 30 credit hours are required as determined at the time the student matriculates in the second degree program.
 - A total of 70 transfer credit hours may be applied to the student’s undergraduate transcript.

All transfer credit must be taken prior to the student taking his or her last 30 credits at La Salle University.*

2. If the student holds a bachelor's degree from another institution:

- The new student must apply to La Salle University.
- In addition to major, number of credits, and GPA requirements, the student must fulfill the core requirements of one religion and one philosophy course. These courses may be included in the 70 transfer credits or completed at La Salle University.
- A maximum of 70 credit hours may be transferred toward the second degree.
- All transfer credit must be taken prior to the student taking his or her last 30 credits at La Salle University.*

*Students in the RN-BSN program – all transfer credit must be taken prior to the student taking his or her last 27 credits at La Salle University.

HONORS

The bachelor's degree with honors is conferred on a student who has completed his or her courses at the University with a cumulative GPA not lower than 3.4 and who has not incurred the penalty of loss of good standing for disciplinary reasons.

The candidate for the bachelor's degree who has earned an average of 3.8 in all courses is graduated with the distinction *maxima cum laude*.

The candidate who has earned an average of 3.6 is graduated with the distinction *magna cum laude*.

The candidate who has earned an average of 3.4 is graduated with the distinction *cum laude*.

REGISTRATION

During announced registration periods published on the academic calendar, students should contact their Academic Adviser to create a roster of courses for the upcoming semester. The student may register for courses via the mylasalle portal or in person during the times specified by the Office of the University Registrar.

- Students enrolled in Ten through Full Fifteen Week Terms may register through the first full week of classes. A week shall be defined as the period of seven consecutive days; beginning with the official start date of the semester, not the first meeting day of a class or first day of attendance.

- Students enrolled in Five through Nine Week Terms may register up to and including the second day of the semester, not the second meeting day of a class or second day of attendance.
- Students enrolled in One through Four Week Terms (includes Intersession) may register up to and including the first day of the semester. The first day of the semester is defined as the official start date of the semester, not the first meeting day of a class or first day of attendance.

A course that is dropped during the registration period will no longer appear on the student's academic record. After the registration period is over, students may withdraw from a course on or before the withdrawal deadline. Refer to the section titled "Course Withdrawal."

COURSE WITHDRAWAL/WITHDRAWAL FROM THE UNIVERSITY

It is the student's responsibility to notify the University in the event that he or she needs to withdraw from a course(s) or withdraw from the University entirely.

COURSE WITHDRAWAL

Students may withdraw from a course(s) prior to its completion under the following conditions:

1. Students must have approval from their Dean's office.
2. Students must file a Course Withdrawal form with their Dean's office by the "Last day for withdrawal from classes," published in the Academic Calendar, located in the current edition of this catalog, and located on the University's Web site, www.lasalle.edu.
3. Students should consult with their financial aid counselor and/or veteran's benefits certifying official to understand how this change in their enrollment status may affect their aid. Additionally, international students should contact one of the international education associates at the Multicultural and International Center.

Ceasing to attend a class does not constitute a withdrawal; students must officially withdraw by filling out the Course Withdrawal form in their Dean's office. Ceasing to attend without officially withdrawing will result in the student receiving a grade for the course, possibly a failing grade. A **"W" designation will only be assigned upon official withdrawal from a course.**

WITHDRAWAL FROM THE UNIVERSITY

Students who opt to withdraw from the University must do the following:

1. Complete the Withdrawal from the University form and Non-Returning Student Questionnaire in their Dean's office. Students must withdraw on or before the "Last day for withdrawal from classes," published in the Academic Calendar, located in the current edition of this catalog and located on the University's Web site, www.lasalle.edu. After this date, grades will be assigned that reflect the result of entire semester's attendance and performance in the course.

Please be advised that the date of filing the Withdrawal from the University form is considered as the date of withdrawal from the class (es) and the University.

2. Meet with an Assistant Dean in their Dean's Office. Athletes must first meet with the Director of Academic Support for Athletes.
3. Contact the offices of Financial Aid and Student Accounts Receivable to determine whether an outstanding balance is due, to inquire about the financial implications of withdrawal, and to make arrangements to meet financial obligations.
4. Contact the Housing Services Coordinator and Food Services, if living on campus or having a meal plan.
5. If applicable, students should also consult their veteran's benefits certifying official to understand how this change in their enrollment status may affect their future aid. Additionally, international students should contact one of the international education associates at the Multicultural and International Center.

Ceasing to attend classes does not constitute a withdrawal from the University; students must officially withdraw by filling out the Withdrawal from the University form in their Dean's office. Ceasing to attend without officially withdrawing will result in the student receiving grades for all coursework, possibly failing grades. **A "W" designation will only be assigned to coursework upon official withdrawal from the University.**

La Salle University does not grant students a leave of absence. Students who wish to leave the University temporarily during a semester must file a request for withdrawal through their Dean as indicated in the section above.

Official transcripts bearing the signature of the Registrar and the seal of the University are sent, at the request of the student, to other institutions and organizations.

A fee is charged per transcript. The University requires at least one week's notice for the issuance of transcripts. No transcripts can be issued until all financial obligations to the University have been satisfactorily settled.

TRANSCRIPTS

Students may request a transcript of their collegiate work through the Office of the University Registrar, in person, by mail, or online.