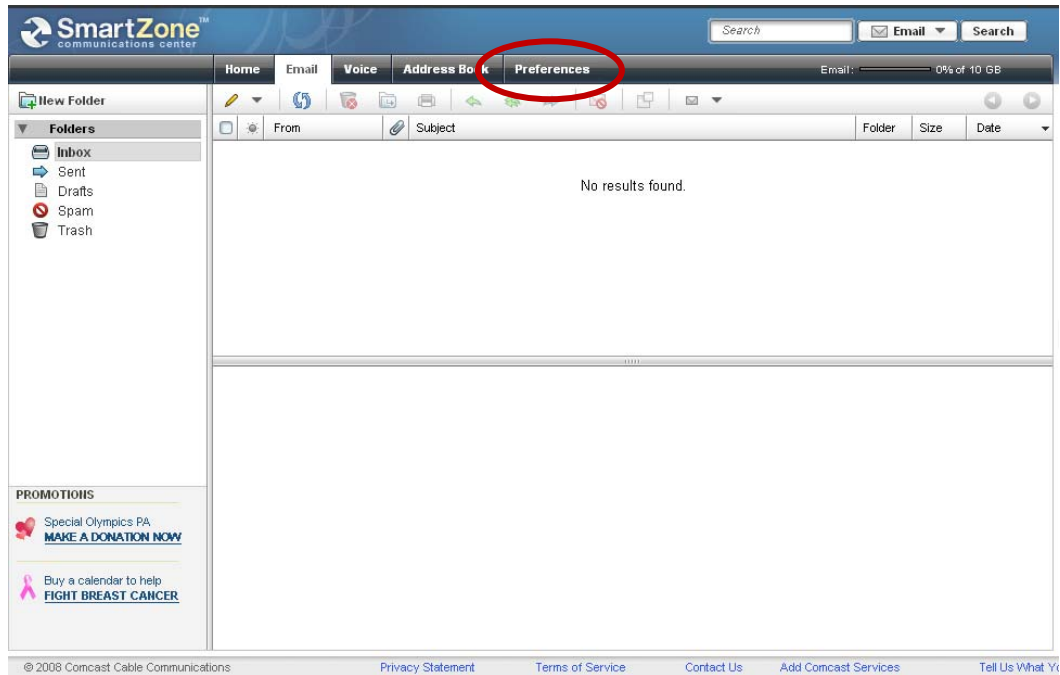
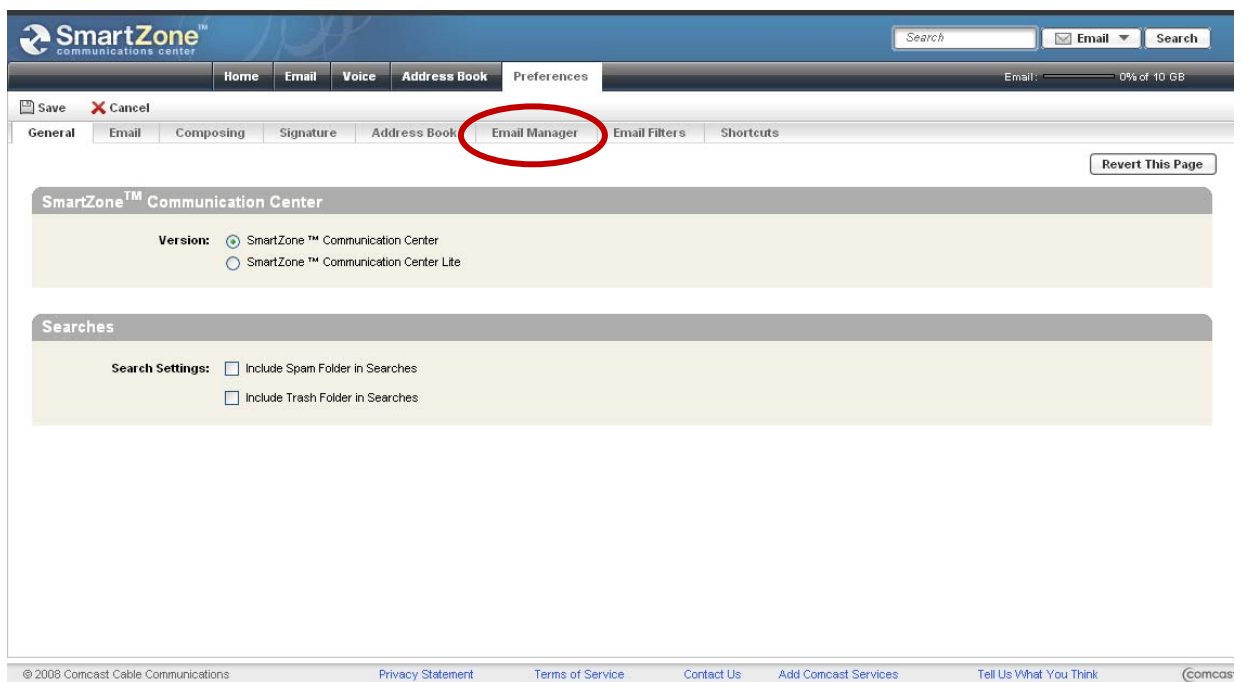


Connecting Exchange Labs to Comcast.net Using IMAP

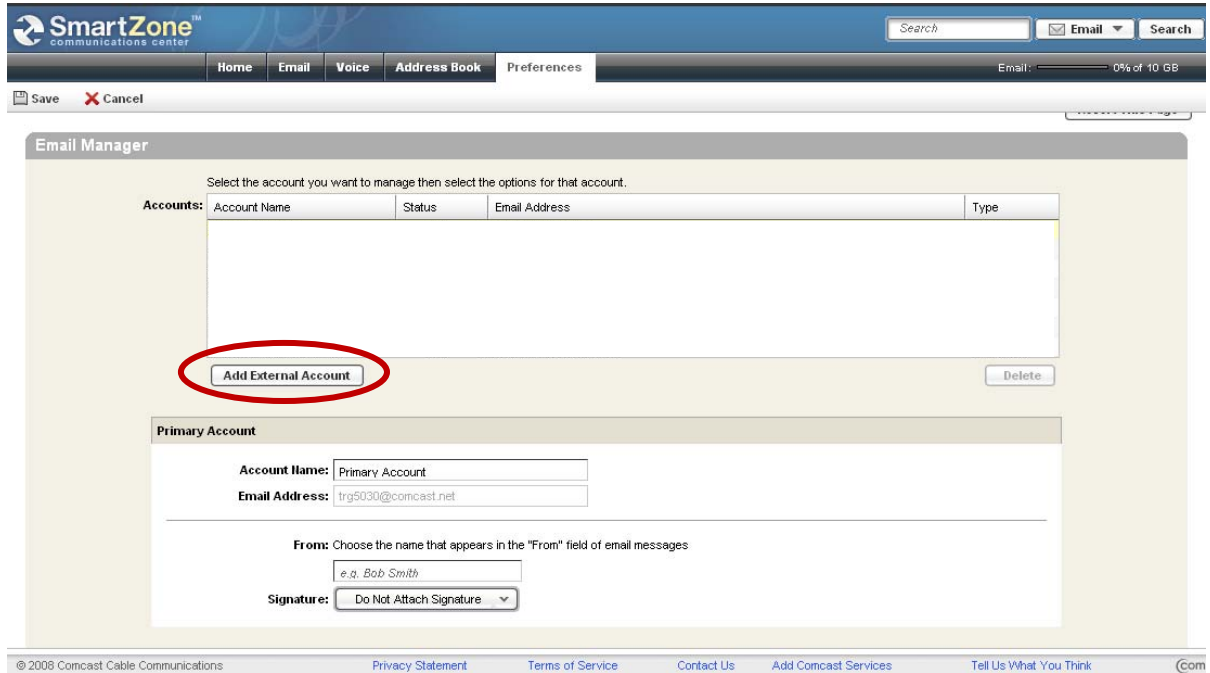
1. Sign in to Comcast Webmail and select **Preferences**



2. Click the **Email Manager** tab



3. Click **Add External Account** button



4. Enter the following information:

Account Name: **La Salle University Email**

Email Address: **UserName@student.lasalle.edu**

Account Type: **IMAP**

Email Server: **imap.exchangelabs.com**

Username of Account: **UserName@student.lasalle.edu**

Password: **Your Exchange Labs Password**

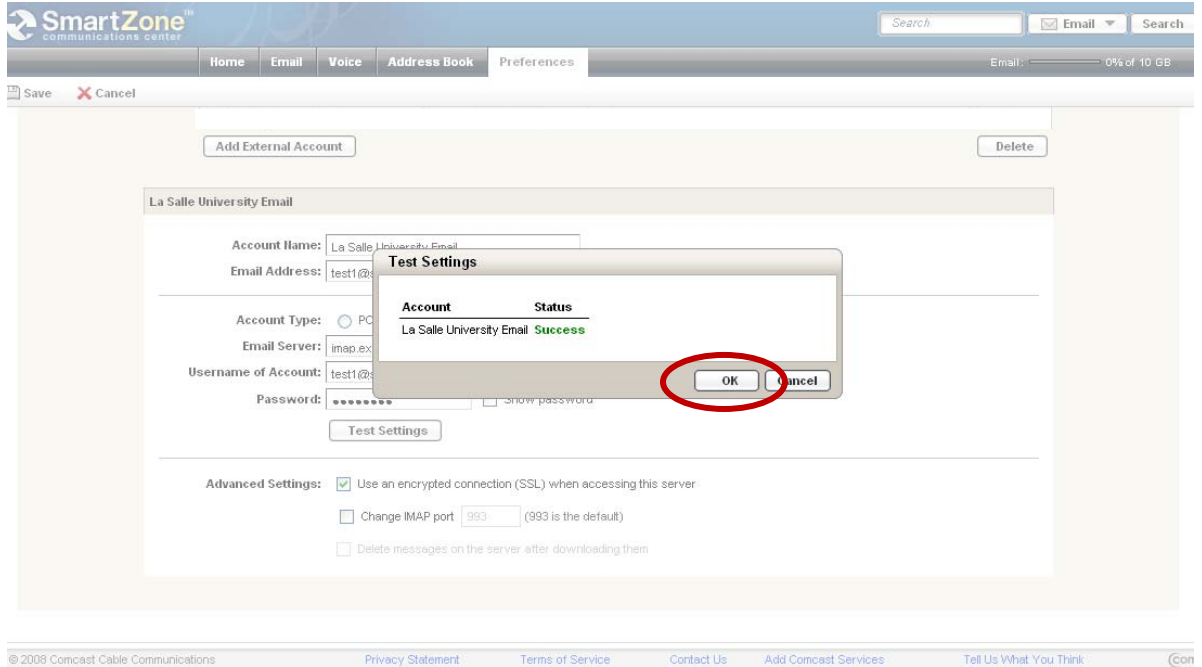
Advanced Settings **Click – Use an encrypted connection (SSL) when access the server**

The screenshot shows the SmartZone communications center interface. At the top, there is a navigation bar with the SmartZone logo and a search bar. Below the navigation bar, there are tabs for Home, Email, Voice, Address Book, and Preferences. The Preferences tab is active. In the top right corner, there is a status bar showing 'Email: 0% of 10 GB'. Below the navigation bar, there are 'Save' and 'Cancel' buttons. The main content area is titled 'Add External Account' and contains a form for 'La Salle University Email'. The form fields are: Account Name (La Salle University Email), Email Address (test1@student.lasalle.edu), Account Type (POP3 and IMAP, with IMAP selected), Email Server (imap.exchangelabs.com), Username of Account (test1@student.lasalle.edu), Password (masked with dots), and a 'Show password' checkbox. There is a 'Test Settings' button below the password field. Under 'Advanced Settings', there are three checkboxes: 'Use an encrypted connection (SSL) when accessing this server' (checked), 'Change IMAP port' (993, with a note '(993 is the default)'), and 'Delete messages on the server after downloading them'. At the bottom of the page, there is a footer with copyright information and links for Privacy Statement, Terms of Service, Contact Us, Add Comcast Services, and Tell Us What You Think.

5. Click the **Save** button

This screenshot is identical to the one above, but the 'Save' button in the top left corner of the main content area is circled in red. The rest of the interface, including the form fields and navigation elements, remains the same.

6. Click **OK**.



7. Now you can see both your Comcast Mailbox and La Salle University Email.

