Announcing: How to Manage Workplace Negativity  
Facilitated by: Paul Roden, Training Manager  
Time: 9:00 A.M. to 12:00 P.M.  
Dates: November 15, 16, 18, 19, 22 and 23.  
December 1, 2, 7, 8, 9, 14, 15 and 16  
Location: Hayman Center Mezzanine Conference Room, 2nd Floor  

What will you learn?  
- What are the various types of negative attitudes in the workplace  
- How to prevent and respond to the various negative attitudes  
- What can you do to "inoculate" you and your staff to the "attitude virus"  
- How to generate creative responses to negative attitudes  

How will you learn?  
- Video tape modeling  
- Lecture  
- Discussion  
- Case Studies  
- Problem solving brainstorming techniques  

Who do I contact to register and for more information?  
Paul Roden: ext 3607, E-Mail: roden@lasalle.edu or Box 806, Administration Center 104, Fax 1453.  

Training Registration Form  

Name:    _________________________  
Department:    _________________________  
Session Date:    _________________________  
First Preference:    _________________________  
Second Preference    _________________________  

Please return to Mr. Paul Roden, Training Manager, Human Resources  

You may also contact Paul directly at extension 3607 or email him at Roden@lasalle.edu.  

Information regarding all Training Seminars will also be posted in Campus News, mylasalle portal and the Human Resources website.
Mark these dates down on your calendar!

The American Red Cross desperately needs your donation at the LaSalle University Blood Drive

November 17 & 18

To set up an appointment online please log on to www.LaSalle.Givesblood.org
You may also call the Counseling Center at (215) 951-1355 or look for the sign-up tables in the Union and B & G.

Tired of SPAM E-mail?

To address the large amount of SPAM e-mail you may receive daily in your La Salle e-mail account, the IT Department has purchased the IBM/Lotus Notes SPAM solution, spamJam!! For more information please go to:


You can also access the spamJam information through the Information Technology page (http://www.lasalle.edu/admin/it/) and the Technology Resources page (http://www.lasalle.edu/admin/tech_resources.htm) on the La Salle website and the ResNet Services channel on the portal (my.lasalle.edu).

You will need to view a brief web-based tutorial and at the conclusion you can request spamJam through a web form. Many students, faculty, and staff already have spamJam running and are amazed with the decrease in the amount of SPAM they receive!

Thank you to Ed Nickerson, IT Department Head, and Joe Simon, E-mail Administrator.

Trish Oatley
ResNet Coordinator
Information Technology
Oatley@lasalle.edu
(215)951-5158
**KING’S DREAM LEADERSHIP PROGRAM 2005**

**Call for Student Nominations**

The Division of Student Affairs and the King’s Dream Committee seeks your nominations of emerging students for King’s Dream 2005.

Entering its sixth year at La Salle University, the King’s Dream Leadership Program is helping give students (leaders, emerging leaders, and at-large students) the necessary tools and skills to explore their awareness of diversity and social action as a way to bring about change. In addition, students will gain the leadership skills necessary to implement the new ideas generated during the day.

The one day event consists of several keynote speakers and break out sessions led by students and staff and faculty. The content of the keynotes and breakout sessions will focus on the above-mentioned issues.

King’s Dream Leadership Program will take place on Monday, January 17, 2005.

**Nominations:**

Please nominate those students who have displayed an interest in leadership, social change, awareness of diversity, or other qualities associated with these themes and the themes commonly associated with Dr. Martin Luther King, Jr. This can include students you have contact with in the classroom, a student organization, or any other setting. This program is also ideal for those students who have much potential in these areas. You may nominate as many students as you like.

**How to nominate:**

Please email Tony Giammarco, at giammarco@lasalle.edu with the student(s) full name and address, and we will handle the rest. Also, you can mail nominations to Campus Box 819, or fax to 951-5109. Below is a form for your use as well.

**Deadline for nominations:**

Monday, November 15, 2004

**Questions:**

Please contact Pete Lafferty, lafferty@lasalle.edu, or 951-1669.

Nominator: ____________________________      Ext____________________

Student Name                                        Address
_____________________________________________________________
_____________________________________________________________
_____________________________________________________________
_____________________________________________________________

Return to Tony Giammarco, Box 819, fax: 951-5109

Thank you for your time and we appreciate your support of this important program.
KING’S DREAM LEADERSHIP PROGRAM 2005
Call for Presenters

The Division of Student Affairs and the King’s Dream Committee seeks presenters for King’s Dream Leadership Program, 2005. Entering its sixth year at La Salle University, the King’s Dream Leadership Program is helping give students (leaders, emerging leaders, and at-large students) the necessary tools and skills to explore their awareness of diversity and social action as a way to bring about change. In addition, students will gain the leadership skills necessary to implement the new ideas generated during the day. The one-day event consists of keynote speakers and break out sessions led by students and staff and faculty and other interested parties. The content of the keynotes and breakout sessions will focus on the above-mentioned issues.

Date of Program: King’s Dream Leadership Program will take place on Monday, January 17, 2005.

Notes for Presenters:
The sessions should address one of our three major themes:

- Exploration and awareness of diversity
- Social action as a way to bring about change
- Leadership skills necessary to implement the new ideas generated during the day

Examples of previous sessions include: Living King’s Dream Year Round, Shattering Stereotyping: Discovering Diversity, Seeing the Bigger Picture: Leadership and Social Justice, and more.

Deadline for presenters: Wednesday, December 1, 2004
Questions: Please contact Pete Lafferty, lafferty@lasalle.edu, or 951-1669.

Presenter: ___________________ Email:___________________________ Ext: ____

Presenter: ___________________ Email:___________________________ Ext: ____

Topic: ____________________________________________________________________________

Title: ____________________________________________________________________________

A/V Needs: ___VCR ___PowerPoint ___Easel/Markers ___Overhead ___

Other: ____________________________________________________________________________

Issues explored:
___Awareness of Diversity ___ Social action to bring about change ___Leadership Skills

Brief Abstract:
_______________________________________________________________________________
_______________________________________________________________________________
_______________________________________________________________________________
_______________________________________________________________________________

PLEASE RETURN TO PETE LAFFERTY, BOX 819, FAX: 951-5109, LAFFERTY@LASALLE.EDU

BY WEDNESDAY, DECEMBER 1, 2004
Nominate someone to be an
Resident Assistant or
Community Assistant
for the 2005 – 2006 school year

To submit nominations call ext. 5131 or email Students’ name & address to mcphee@lasalle.edu

To: Faculty, Staff and Administration
From: Community Development
Re: Resident and Community Assistant Selection

The Fall 2004 semester is quickly winding down. For Community Development, this means the start of recruiting efforts for the 2005-2006 Resident and Community Assistant Staff. In our preparations, we are seeking your assistance. In your position, you come in contact with students who have the potential to become tomorrow’s student leaders. Through RA and CA positions, we offer an opportunity, which will allow those students to develop that potential.

A Resident Assistant is a paraprofessional staff member of the Division of Student Affairs. It is the responsibility of the RA to supplement and complement the process of formal education by enhancing the quality of life in the residential facilities. Therefore, we are seeking individuals who demonstrate initiative, dependability, and a positive attitude. Ideal candidates are also students who embrace the ideals of community living and have shown the ability to empower others. The positions in our upper-class apartment and townhouse facilities are called Community Assistants. While many of the same characteristics apply for both CA and RA applicants, for CAs we are especially looking for current sophomores or juniors who show the unique balance of being able to relate to and motivate their peers while serving as a positive role model who can hold their peers accountable for their actions.

We would like you to use the form below to recommend possible RA and CA candidates. Please write the names and addresses of these students and return it to Community Development, Union 303, Box 819 or e-mail your nominations to giammarco@lasalle.edu by Monday, November 15, 2004. These nominated students will be given information about the RA and CA positions and application process.

Thank you in advance for your prompt attention to this matter. Your time and energy will benefit us all!!!! If you have any questions about the process or either of the positions, please feel free to contact Myra McPhee, Resident Coordinator at extension 5131.

<table>
<thead>
<tr>
<th>Candidates Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
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<tr>
<td>2.</td>
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<tr>
<td>3.</td>
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<tr>
<td>4.</td>
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</tr>
</tbody>
</table>
ACTIVITIES FUNDING BOARD MEETING MINUTES 11/04/04

MEMBERS PRESENT: Mark Badstubner, Mike Farrell, Donna Fiedler, Ed Fitzpatrick, Lasella Hall, Ricardo Johnson, Allen Jordan (chair of meeting), Chris Kazmierczak (co-chair), Pete Lafferty (co-chair), Sean Lavelle
Patrick Spicer, Tim Ward
MEMBER(S) NOT PRESENT: Peter Ajak, Gerry Ballough, Luke Bollerman

Board Business I/Central Eastern European Society (CEES)
Members of CEES are requesting $1,187.50 for a Happening Hour for Friday, November 12, 2004.
MOTION: Mark Badstubner to allot $1,187.50 for this request.
SECOND: Mike Farrell
VOTE: In favor: 6  Opposed: 2  Abstain: 1

Board Business II/Up 'Til Dawn
Members of Up 'Til Dawn are requesting $7,382.00 for events, publicity and entertainment.
MOTION: Ricardo Johnson to allot $4,882.00 for this program.
SECOND: Patrick Spicer
VOTE: In favor: 5  Opposed: 2  Abstain: 2
Notes:
1. The board encourages this group to do more publicity.
2. The board states that the $5.00 admission fee to the larger event in the spring semester should allow for guests to attend the entire event.
3. The board encourages this group to look for funds elsewhere; the board will not fund this in the future.

Board Business III/Men's Lacrosse Club
Members of the Men's Lacrosse Club are requesting $22,226.00 for equipment, league fees, travel, and other related costs.
MOTION: Patrick Spicer to allot $18,426.00 for this request.
SECOND: Ricardo Johnson
VOTE: In favor: 6  Opposed: 3  Abstain: 1

Board Business IV/National Student Speech Language Hearing Association (NSSLHA)
Members of the NSSLHA are requesting $3,802.80 for the annual American Speech Language Hearing Association Convention, to be held November 18-20, 2004 in Philadelphia.
MOTION: Lasella Hall to allot $3,802.80 for this request.
SECOND: Mike Farrell
VOTE: In favor: 7  Opposed: 1  Abstain: 2
Sports and Campus Events

**HOME OPENER**
Men’s Basketball vs. James Madison
November 20th at 6:05 pm
Tom Gola Arena

**Student BBQ**
4:30 pm- outside of the Tom Gola Arena
**Students Present ID for Free Admission**

**HOME OPENER**
Women’s Basketball vs. Drexel
November 28th at 1:00 pm
Tom Gola Arena
**Students Present ID for Free Admission**

**Upcoming Events**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/11</td>
<td>Men’s Soccer @ A-10 Tournament</td>
<td>George Washington</td>
</tr>
<tr>
<td>11/12</td>
<td>Volleyball at Fordham</td>
<td>7:00 pm</td>
</tr>
<tr>
<td>11/13</td>
<td>Volleyball at Rhode Island</td>
<td>4:00 pm</td>
</tr>
<tr>
<td>11/13</td>
<td>Cross Country NCAA Regionals</td>
<td>State College, PA</td>
</tr>
</tbody>
</table>

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**La Salle University Basketball**

Requests the honor of your presence
at the annual
Basketball Tip-Off Dinner

Featuring the 2004-2005
Men’s and Women’s Basketball Teams

**Tuesday, November 16, 2004**
in the
La Salle University Ballroom
Located in the La Salle Union (2nd Floor)

$25.00 per person
Make checks payable to
“La Salle University”

Cocktails – 6:30 pm
Dinner – 7:00 pm
Remarks by **Coach Lochner** and **Coach Giannini**

To RSVP call by 215-951-1606 by November 10th
# Men’s Basketball Season Ticket Order Form

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Opponent</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>November</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sat.</td>
<td>20</td>
<td>JAMES MADISON</td>
<td>6:05 PM</td>
</tr>
<tr>
<td>Tue.</td>
<td>30</td>
<td>USC</td>
<td>7:05 PM</td>
</tr>
<tr>
<td><strong>December</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sat.</td>
<td>4</td>
<td>PENNSYLVANIA (@Palestra) BIG 5 DOUBLE HEADER</td>
<td>1:00 PM</td>
</tr>
<tr>
<td>Wed.</td>
<td>8</td>
<td>CENTRAL CONNECTICUT</td>
<td>7:05 PM</td>
</tr>
<tr>
<td>Sat.</td>
<td>11</td>
<td>VILLANOVA (@Palestra)</td>
<td>3:00 PM</td>
</tr>
<tr>
<td><strong>January</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tue.</td>
<td>11</td>
<td>FLORIDA INTERNATIONAL</td>
<td>7:05 PM</td>
</tr>
<tr>
<td>Sat.</td>
<td>15</td>
<td>SAINT JOSEPH’S (@Palestra)</td>
<td>2:05 PM</td>
</tr>
<tr>
<td>Wed.</td>
<td>19</td>
<td>GEORGE WASHINGTON</td>
<td>7:05 PM</td>
</tr>
<tr>
<td>Wed.</td>
<td>26</td>
<td>RICHMOND</td>
<td>7:05 PM</td>
</tr>
<tr>
<td>Sat.</td>
<td>29</td>
<td>DUQUESNE</td>
<td>2:05 PM</td>
</tr>
<tr>
<td><strong>February</strong></td>
<td></td>
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</tr>
<tr>
<td>Sat.</td>
<td>6</td>
<td>FORDHAM</td>
<td>2:05 PM</td>
</tr>
<tr>
<td>Sat.</td>
<td>12</td>
<td>DAYTON</td>
<td>4:05 PM</td>
</tr>
<tr>
<td>Sat.</td>
<td>19</td>
<td>MASSACHUSETTS</td>
<td>2:05 PM</td>
</tr>
<tr>
<td>Sun.</td>
<td>27</td>
<td>XAVIER</td>
<td>2:05 PM</td>
</tr>
</tbody>
</table>

## Season Ticket Plans

- **V.I.P.** $260.00
- **Gold Plan** $220.00
- **Blue Plan** $175.00

*Explorer Club members (Varsity level and above) receive priority consideration for chair back seating*

RETURN ORDER FORM TO:

La Salle University
Athletic Ticket Office
BOX 805

Name _________________________________________________________ Day Phone _______________
Address _______________________________________ Email _____________________________________
City ________________________________________ State _____________ ZIP ____________________

<table>
<thead>
<tr>
<th>Season Tickets</th>
<th>Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>VIP @ $260.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gold Plan @ $220.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blue Plan @ $175.00</td>
<td></td>
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</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(MasterCard/Visa /Amex)

Credit Card # ____________________________ Exp. Date ___________

For more information please call 951-1999 or email tickets@lasalle.edu
Life is a Cabaret, ol' chum! Come to the...

CABARET

November 12, 13, 14*, 18, 19, 20

Presented by The Masque of La Salle University

Dan Rodden Theatre, La Salle Union

Shows start at 8:00 p.m. (*2:00 p.m. Sunday matinee)
$9 General Admission. $7 Students, Faculty, and Senior Citizens.
Each La Salle student receives one FREE ticket
(Courtesy of the Student Activities Fee)

Book by Joe Masteroff / Music by John Kander / Lyrics by Fred Ebb

Produced in Association with Tams-Witmark Music Library, Inc.

Don't Miss

ORGANIZATION NIGHT

Thursday, November 18th - 8:00 p.m.

Dan Rodden Theatre

Sponsored by The Masque of La Salle University

Monetary prizes will be awarded to the campus organization with the highest number of members and the highest percentage of members who attend CABARET on Organization Night (as judged by Anna Allen)! When you get your ticket, simply tell the Box Office what organization you are representing!

CABARET starts at 8:00 p.m. Please come earlier to get your ticket. Each La Salle student receives one FREE ticket (courtesy of the student activities fee).

Don't miss this opportunity to win some prizes and show support for La Salle's most "dramatic" campus organization.

LA SALLE UNIVERSITY
PHILOSOPHY SERIES
PRESENTS

Linwood Urban
Emeritus Professor of Religion
Swarthmore College

Truth: A Parachute, a Raft or a Trampoline?

Monday, November 15, 2004
1:00 P.M.
Employment

La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers. La Salle University is an Equal Opportunity/Affirmative Action Employer

Advancement Programmer Analyst

The Office for University Advancement is currently seeking to fill the full-time position of Advancement Programmer Analyst.

The successful candidate will have experience in database programming and report writing. In addition, the qualified candidate should have knowledge of Banner, Access and Excel in a relational database environment. The successful candidate should also have strong analytical and communication skills and the ability to work independently.

Compensation package consist of a competitive salary and excellent benefits, including tuition remission. Send resume, employment references including salary history to:

Beth Lochner
Director of Advancement Services
Box 809
1900 West Olney Avenue
Philadelphia, PA 19141

The Administrative Services unit is currently accepting applications or the following potential vacancies:

Full-time/Part-time Security Desk Receptionists (SDR)s

Responsibilities include verifying the status of all persons desiring access to the residential complexes of La Salle University in addition to the maintenance of administrative records and strict adherence to program policies and procedures.

Security Desk Receptionist (SDR) Shift Monitor

Responsibilities include assisting the Associate Director in the operation of the SDR program, with an emphasis on monitoring of the SDRs regarding both security and policy/procedural issues

Full position descriptions are available upon request.

Applicants should possess good communication, interpersonal and customer service skills. Knowledge of word processing, spreadsheets and desktop software systems helpful. Scheduling for all positions will require some evening and weekend shifts. Full-time employees are eligible for a benefits package, which includes tuition remission.

Applicants should submit a cover letter, resume and three professional references to:
Sean P. Killion, Associate Director, Administrative Services, 1900 West Olney Avenue, Box #835, Philadelphia, PA 19141.
Employment

La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers. La Salle University is an Equal Opportunity/Affirmative Action Employer.

The Administrative Services unit is currently accepting applications for the following vacancy:

**HOUSING SERVICES ASSOCIATE**

Assist the Associate Director of Administrative Services, with particular emphasis on the operations of University housing services: the student mailrooms, the door/lock combination system, the Security Desk Receptionist program and the Administrative Services Student Worker program. The Housing Services Associate will also be responsible for data entry and managing student databases in relation to Administrative Services processes.

Assume general divisional and University duties, including service as a member of teams and/or committees. Schedule will include evening and weekend hours at peak activity periods (semester openings and closings, room reservation process, staff training, etc.).

*Full position description is available upon request.*

Applicants should possess good communication, interpersonal and customer service skills. Knowledge of word processing, spreadsheets and desktop software systems helpful. Knowledge of SCT Banner system is a plus. Full-time employees are eligible for a benefits package, which includes tuition remission.

Applicants should submit a cover letter, resume and three professional references to:
Sean P. Killion, Associate Director, Administrative Services, 1900 West Olney Avenue, Box #835, Philadelphia, PA 19141 or killion@lasalle.edu.

*Applicants should apply by December 3, 2004.*
Interviews will begin the week of December 6, 2004.

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**Mail / Duplicating Clerk**

The Mail and Duplicating Department is currently accepting applications for the position of Mail / Duplicating clerk.

Responsibilities of the position include: working the customer service counter, distribution and processing of daily mail, operation of high-speed copiers, folding, cutting, punching, bookmaking and distribution of packages and supplies. The hours of the position are 10 AM until 6 PM Monday through Thursday and 7:45 AM until 3:45 PM on Friday. Full benefits package including tuition remission.

Please send resume to: Samuel J. Pino Jr.
La Salle University
1900 W. Olney Ave. Box 850
Philadelphia Pa, 19141
The "No Guest Policy" will be in effect during this period.
Procedures for Submitting Items for Inclusion in the Campus News

All information must be submitted electronically as text by selecting a web form located in the Campus News channel in the mylasalle portal (located in the Staff Services Tab).

- Accompanying graphics may be submitted separately in the following manner:
  - via e-mail to the campusnews@lasalle.edu. The article title must be included in the subject line of the e-mail.
  - via 1/4 floppy disk or CD
  - will be limited to one per article, unless a specific need for additional graphics is articulated. (EX: If La Salle and another organization partner for an event, the logos of both La Salle and the partnering organization would certainly be permissible.)

- PLEASE NOTE THE FOLLOWING: Graphics submitted may be resized to fit the document layout. Logos, signatures, and other graphics that are likely to used frequently can be kept on file for future use. Please add a comment to this effect when you submit your graphic.

If you have any questions or need assistance...

We realize that the community is being asked to work a bit differently in terms of submitting articles to be included in the Campus News.

By supplying standard web forms for your use, we are attempting to create efficient processes that will make it easier for you to submit articles. For example, employment postings will be automatically routed to the appropriate individuals in Human Resources for review prior to being sent to the Campus News.

We very much appreciate your patience and your cooperation with these new procedures.

If you need assistance with submissions, please contact Jim Sell at 215-991-3615 or jsell@lasalle.edu

Sam Pino at pino@lasalle.edu (X1039)
Mail and Duplicating

Jim Sell at jsell@lasalle.edu (X3615)
Portal Communications

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Deadlines for Submission

- General News, Meeting Minutes, Events, and Other News: **Wednesday at 4:00 PM**
- **NEW!** Positions of Employment at La Salle University: **Monday at 2:00 PM**