All Administrators, Faculty, Staff and Service Personnel are cordially invited to a Reception to bid farewell to

Mr. Michael Lopacki

as he enters retirement.

to be held on
Friday, June 24, 2005
2:00 p.m. to 3:30 p.m.

in the

Music Room
2nd floor – Union Building.
Health Advisory Committee
Minutes – May 6, 2005

Present: Co Chairs: Lane B. Neubauer & Dina Oleksiak; Members: Anne Bullard, Marie Cantwell, Michelle Hanson, Mary Ellen Miller.
Absent: Mike Lefthand, Stefania Nolano, Rejeanne Richard, Becky Messa, Kevin Riley, Scott Tajarian.
Guests: Mike Lopacki, Ralph Carey, Robert Chapman.

I. Physical Plant Updates:
   a. Mike Lopacki introduced Ralph Carey who will be taking Mike’s position after he retires.
   b. Mike Lopacki updated the committee on various improvements that have been made to the campus to continue to bring the campus into ADA compliance. These include but are not limited to the following:
      i. Ramp outside of McShain Hall now makes the quad handicapped accessible.
      ii. Curb depressions have been added outside the Union.
      iii. Changes on 20th and Olney all are ADA approved.
      iv. In 9 locations, handles have been changed on doors to be ADA compliant.
      v. Basil Court is completely ADA compliant.
   c. Further issues to be addressed include the following:
      i. McShain Hall is not accessible to anyone who is wheel chair dependent.
      ii. Better guard rails are needed on the stairs in the Union.
   d. Smoking Sign update: Signs have not yet been approved by Business Affairs to be placed on the buildings.
   e. Ashtrays are in the process of being moved away from the entrances of buildings.

II. Review of Health Fair
   a. Written evaluations were extremely positive. Participants as well as vendors liked the new location in the Ballroom with the actual medical tests (glucose/cholesterol/blood pressure, etc. tests) in the Music Room.
   b. Turn out did not seem to be impacted by the change in location.
   c. Some confusion with parking situation due to changes on 20th St. and construction issues.
   d. Suggestions for next year
      i. More volunteers to help with set up and clean up.
      ii. Line up student volunteers to help vendors carry their supplies up the steps to the ballroom.

III. MRSA issues
   a. Several cases of MRSA (skin rash) have presented themselves to Student Health Center.
   b. Department of Public Health came to campus to conduct an evaluation and made several recommendations as to preventative measures the University should be taking. These have been passed on to Physical Facilities for their action.

IV. Alcohol and Other Drug Issues
   a. Robert Chapman updated the committee on the changes and efforts the AOD program is implementing to continue to address issues related to substance usage at La Salle University. Several new online prevention resources will be available to students starting in the Fall.
   b. We would like the consideration that all incoming students participate in an Alcohol Awareness program as part of the orientation to the University.

V. Thank you’s to departing Health Advisory Committee members: Michelle Hanson, Kevin Riley and Stefania Nolano.

Respectfully submitted by Lane B. Neubauer
DSA Meeting Minutes

HEALTH SERVICES
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DIVISION OF STUDENT AFFAIRS

Health Advisory Committee
Minutes – April 15, 2005

Present: Co Chairs Lane B. Neubauer & Dina Oleksiak; Members: Anne Bullard, Marie Cantwell, Michelle Hanson, Mike Lefthand, Mary Ellen Miller, Stefania Nolano, Rejeanne Richard, Scott Tajarian.
Absent: Becky Messa, Kevin Riley.
Guest: Andy Okagawa.

I. Spring Blood Drive
   a. Highly successful recruitment effort – met recruitment goals – over 200 La Salle University members signed up to donate blood.
   b. Actual turnout and productive pints collected were as follows:
      i. April 5: 82 individual presented/ 68 productive pints.
      ii. April 6: 82 individuals presents/ 60 productive pints.

II. Health Fair plans finalized
   a. Volunteers sought for set up and clean up.
   b. Lay out of the room discussed.
   c. Notices to go on Portal, Campus News, Collegian, etc.
   d. Signs, Posters and Table tents distributed.
   e. This is the biggest Health Fair to date – will take place in both ballroom and music room.
   f. Several student groups will be giving demonstrations.

III. Smoking Update:
   a. Signs still have not been placed on buildings. Feedback from Physical Facilities is that the go ahead to proceed in doing this has not yet been received.
   b. Ash trays still have not been moved based on same feedback as listed in previous item.

IV. Healthy Objectives 2010
   a. Andy Okagawa updated the committee on the walking drive that is going to be initiated at the Health Fair.
   b. Volunteers were solicited to staff tables in the Union every free period of the week after the Health Fair to monitor walkers. Prizes will be given as incentives for individuals to participate in this activity.

V. May meeting scheduled for May 6 (note change of time to 11 a.m.)
   a. 2004-05 goals will be reviewed.
   b. Invited guests will be Mike Lopacki (to update committee on Handicap accessibility issues) and Robert Chapman (to update committee on efforts to address substance misuse on campus).

Respectfully submitted by Lane B. Neubauer
Health Advisory Committee
Minutes – March 18, 2005

Present: Co-Chair Lane B. Neubauer; Members: Marie Cantwell, Michelle Hanson, Mike Lefthand, Stefania Notano, Rejeanne Richards, Kevin Riley, MaryEllen Wydan.
Absent: Co-Chair Dina Oleksiak; Members: Ann Bullard, Kevin Riley, Becky Messa, Scott Tajarian, Mary Ellen Miller.
Guests: Andy Okagawa, Art Grover.

I. Health Fair
   a. Vendors and demonstrations that have been confirmed were reviewed.
   b. Jobs and responsibilities were delineated.
   c. Problem with financing cholesterol testing was discussed and possible solutions brainstormed.
   d. Advertisement strategies were initiated with Ann Bullard and Michelle Hanson taking the lead on this.

II. Smoking Policy Issues
   a. Letter was received from a student to the Health Advisory Committee commending the committee on its work to change the smoking policy to make University buildings non-smoking but to point out that smokers congregating outside of doors now are problematic. Several HAC members stated that similar comments have been made to them.
   b. Suggestion was made to move ashtrays away from doors. It was discussed that this suggestion has repeatedly been made to Physical Facilities but Health Advisory representative will again contact Physical Facilities to follow up on this suggestion.
   c. Art Grover was invited in response to an observation from a Health Advisory Committee member that she had observed some heated exchanges between smokers standing outside doors and non-smokers entering buildings.
      i. He recommended that any potential conflictual situations be immediately reported to Security. Security’s role wouldn’t be to manage smoker vs non-smoker opinion differences, but to intervene in cases where physical alterations were imminent.
      ii. He agreed with the environmental strategy of moving the ashtrays away from the entrances to buildings as a way to possibly alleviate this situation.
   d. No Smoking Signs for buildings: These have been designed and approved by University Communications and have been passed on to Physical Plant to place on building entrances. Health Advisory Committee will follow up to check on progress towards this goal.

III. Blood Drive – Scheduled for April 5 & 6.
   a. Recruitment schedule finalized.
   b. PEER Educators, SGA and Health Advisory Committee members will all take shifts.

IV. Healthy Objectives 2010
   a. Andy Okagawa reported that the Student Health Center in conjunction with Athletics will be initiating a walking program by encouraging students, staff and faculty to purchase pedometers at the Health Fair and to pledge to walk the following week. (Athletics will be subsidizing the cost of the pedometers.)
   b. Volunteers were sought to help with the checking of pedometers for those participating in this effort.

V. Next meeting scheduled for April 15, 2005.

Respectfully submitted by Lane B. Neubauer
Secretary II

The Human Resources Department is currently seeking to fill a Secretary II position.

The Secretary II will be responsible for interacting with students, faculty and other University staff on a regular basis through telephone and personal contact. Qualified applicants should possess excellent communication, organizational and interpersonal skills. Minimum of two years experience with Microsoft WORD and EXCEL. Full benefit package includes tuition remission.

Applicants should send a detailed resume, salary requirements, and employment references by June 24, 2005 to:

Human Resources Office
Attention: Associate Director
Box 806
La Salle University
1900 W. Olney Avenue
Philadelphia, PA  19141

Or email resume to: HR@lasalle.edu
Procedures for Submitting Items for Inclusion in the Campus News

All information must be submitted electronically as text by selecting a web form located in the Campus News channel in the mylasalle portal (located in the Staff Services Tab).

- Accompanying graphics may be submitted separately in the following manner:
  - via e-mail to the campusnews@lasalle.edu. The article title must be included in the subject line of the e-mail.
  - via floppy disk or CD
  - will be limited to one per article, unless a specific need for additional graphics is articulated. (EX: If La Salle and another organization partner for an event, the logos of both La Salle and the partnering organization would certainly be permissible.)

- PLEASE NOTE THE FOLLOWING: Graphics submitted may be resized to fit the document layout. Logos, signatures, and other graphics that are likely to be used frequently can be kept on file for future use. Please add a comment to this effect when you submit your graphic.

If you have any questions or need assistance...

We realize that the community is being asked to work a bit differently in terms of submitting articles to be included in the Campus News.

By supplying standard web forms for your use, we are attempting to create efficient processes that will make it easier for you to submit articles. For example, employment postings will be automatically routed to the appropriate individuals in Human Resources for review prior to being sent to the Campus News.

If you need assistance with submissions, please contact Jim Sell at 215-991-3615 or jsell@lasalle.edu

Sam Pino at pino@lasalle.edu (X1039)
Mail and Duplicating

Jim Sell at jsell@lasalle.edu (X3615)
Portal Communications

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**Deadlines for Submission/Campus News Disclaimer**

- General News, Meeting Minutes, Events, and Other News: **Wednesday at 4:00 PM**

- **NEW!** Positions of Employment at La Salle University: **Monday at 2:00 PM**

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**Campus News** is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services or Portal Communications.