



## USING LA SALLE'S LIBRARY

The Connelly Library is very amenable to those taking courses online who are not able to come to campus, or those who wish to access their computers from home. Here are some simple ways that the library can help you:

- Search the library's online databases to find articles, books, and journals that you may need for classes.
- Use the electronic reserves to read digital articles or textbook chapters set aside for the course by the faculty.
- Use the interlibrary loan, to have materials delivered to the library and then emailed to you.

<b>To access the Library:</b>	<ol style="list-style-type: none"><li>1. Sign on to the <b>MyLaSalle Portal</b>.</li><li>2. Select <b>Library</b> in the drop-down menu under <b>Jump to Channel</b>.</li><li>3. After you select a database from the Library homepage, or drop-down list:<ol style="list-style-type: none"><li>a. Enter your <b>La Salle User Name</b>.</li><li>b. Enter the first 5 digits of your social security number “_” followed by the first three letters of your last name. For example: 12345_smi</li></ol></li><li>4. If you are using the interlibrary loan, you'll need to enter the following information<ol style="list-style-type: none"><li>a. Your <b>La Salle User Name</b>.</li><li>b. Your La Salle barcode number- your barcode number is on the back of your La Salle ID card.</li></ol></li></ol> <p style="text-align: center;">Additional information can be found on the Connelly Library home page under “Especially for you, Distance Education Students”</p> <p style="text-align: center;"><a href="http://www.lasalle.edu/library/content.php?section=audience&amp;group=distance_education&amp;page=distance_research">http://www.lasalle.edu/library/content.php?section=audience&amp;group=distance_education&amp;page=distance_research</a></p> <p style="text-align: center;">or by calling 215-951-1287.</p> <p style="text-align: center;">There is a separate username and password for electronic reserves that varies from class to class. This information will be available from your professor if your professor is using electronic reserves.</p>

--	--

More information, directly from the library, about your library account can be found here:

[http://www.lasalle.edu/library/content.php?section=audience&group=students&page=your\\_account](http://www.lasalle.edu/library/content.php?section=audience&group=students&page=your_account)

Need to ask a librarian a question? You may get your question answered here:

[http://www.lasalle.edu/library/content.php?section=about&group=about&page=contact\\_form](http://www.lasalle.edu/library/content.php?section=about&group=about&page=contact_form)

Or telephone the Reference Desk at 215 951-1287 to talk to a reference librarian during the following hours:

<http://www.lasalle.edu/library/content.php?section=about&group=about&page=hours>

For more information about the library services, go to the library website.

<http://www.lasalle.edu/library/>