



# Frequently Used Campus Resources

RESOURCE	LOCATION	CONTACT	PHONE	EMAIL/WEBSITE
<b>Help with understanding course content and/or improving test scores</b> Supplemental Instruction and Subject Tutoring	Center for Academic Achievement Lawrence Building Suite 409	Eddie Reed  (Appointments available via GradesFirst on the mylasalle portal)	215.951.1822	reede@lasalle.edu
<b>Academic accommodation requests</b> Academic Accommodations	Center for Academic Achievement Lawrence Building Room 414	Rose Lee Pauline	215.951.1014	pauline@lasalle.edu
<b>Writing consultations for any writer/ Improve and enhance writing in any subject</b> Writing Tutoring	Center for Academic Achievement Lawrence Building Room 422	Jake Alspaugh	215.951.1167	alspaugh@lasalle.edu
<b>Information and assistance with loans, grants and scholarships to pay for school</b> Office of Student Financial Services	Lawrence Building (2nd Floor)		215.951.1070	finserv@lasalle.edu.
<b>Making bill payments and information about payment plans</b> Office of Student Accounts Receivable	Lawrence Building (lower level)		215.951.1055	lasalle.edu/ studentaccounts
<b>Questions regarding housing and/or room assignments</b> Residence Life and Community Development	La Salle Union 205		215.951.1371	
<b>Finding a major or an internship</b> <b>What can I do with a major in ____ ?</b> Career Services and Employment	Founder's Hall Suite 128		215.951.1075	
<b>Questions about academic requirements, academic policies, and course descriptions</b> Online Academic Resources	Undergraduate Catalog Registrar's website  Academics tab on mylasalle portal			lasalle.edu/catalog regacct@lasalle.edu lasalle.edu/registrar my.lasalle.edu
<b>How to add or make changes to a meal plan</b> La Salle Dining			251.951.1388	lasalle.campusdish.com
<b>Study skills, organization, time management and test-taking skills, difficulty with readings</b> Academic Skills Coach	Center for Academic Achievement Lawrence Building Room 413	Melissa Gallagher	215.951.5115	hediger@lasalle.edu
<b>Issues with anxiety, depression, or concerns regarding alcohol and other drugs</b> Student Counseling Center/SAVE Center	Medical Office Building Suite 112		215.951.1357	lasalle.edu/ counselingcenter
<b>Extended class absences, withdrawing during the academic year, study abroad, taking summer classes at other institutions, all things academic, and more</b> Assistant Deans	<b>School of Arts and Sciences</b> Holroyd 104	James Rook, Julie Valenti and Evelyn Ramos	215.951.1042	
	<b>School of Business</b> Founder's Hall 241	Susan Mudrick	215.951.1104	
	<b>School of Nursing and Health Sciences</b> St. Benilde Tower 1100	Mary Dorr	215.951.1646	
<b>How to obtain a University ID Card or for Gold Card inquiries</b> ID/Gold Card Office	Lawrence Building (lower level)		215.951.1578	lasalle.edu/idcards
<b>Getting involved, but not too much; Attend the activities fair at the start of every semester</b> Student Organizations				lasalle.edu/clubsandorgs
<b>Take care of your health</b> Student Health Center	St. Benilde Tower, Room 1026		215.951.1565	lasalle.edu/studenthealth
<b>Issues of diversity, being an international student or interested in studying abroad</b> Multicultural and International Center				lasalle.edu/multicultural
International Students		Vanessa Valenzuela	215.951.1948	cintron@lasalle.edu
Study Abroad		Melinda Ingersoll	215.951.1948	masarrom@lasalle.edu
Diversity		Cherylyn Rush	215.951.1949	rush@lasalle.edu

# Frequently Asked Questions

## AMONG THE MANY QUESTIONS WE FIELD FROM NEW STUDENTS AND THEIR FAMILIES HERE ARE THE MOST COMMON:

### **Q: *Are students' grades sent home?***

**A:** No. Grades, including mid-term grades, are posted online. Parents and families are encouraged to ask to see grades at the appropriate times during the fall (October and December) and spring (March and May) semesters.

### **Q: *My child is a strong student; therefore s/he does not require academic support services...is that correct?***

**A:** Not necessarily. Academic Support Services are in place for all students and tapping the services can help good students become even better students.

### **Q: *Who develops the second semester schedule and when do students register for second semester classes?***

**A:** New students should begin to think about next semester's courses early in the first semester, as they will register in mid-November. Each student will be required to meet with an adviser in early November and students are expected to go to that meeting with a proposed schedule in hand. The adviser will approve it or suggest changes and provide the necessary "pin" number for registration.

### **Q: *What resources are available for my student if they need extra help or tutoring in a class?***

**A:** The first thing a student should do is to schedule an appointment during their professor's office hours to see if the professor can provide extra support and answer any questions. If a student still needs help, La Salle provides a variety of programs and resources detailed within this guide to help students increase their chances of academic success at the University. The Center for Academic Achievement provides academic support resources and services including group, one-on-one, and online subject and writing tutoring, academic coaching, student success workshops, and academic accommodations.

### **Q: *Since time management is the issue first-year students wrestle with the most, what do you suggest?***

**A:** Time management and responsibility for deadlines are of utmost importance. Attending the time management workshop offered by the Center for Academic Achievement will help. Students should also become familiar with the University catalog and academic calendar, located on the Registrar's website, and they should pay close attention to their course syllabi, using both a planner and a wall calendar to track short-term and long-term assignments and extracurricular activities.

### **Q: *What kinds of co-curricular activities are available?***

**A:** The University offers a variety of travel study, service learning, internship, and co-op opportunities. New students should consult with their adviser, department chair, or Dean's Office for more

information. Visit [lasalle.edu/clubsandorgs](http://lasalle.edu/clubsandorgs) for the full list of clubs and organizations.

### **Q: *What is FERPA?***

**A:** The Family Educational Rights and Privacy Act (FERPA) regulates the disclosure of student academic information. Under FERPA, parents may have access to their child's academic records if the student gives written consent. If a student chooses to give a parent/guardian access to their academic records, the student may complete a "Student Consent to Release Educational Records" form in the University Registrar's Office, or their Dean's Office. This form may allow a third party designee to speak with specific administrators concerning their students' academic records and certain disciplinary matters. Please note that an administrator has the right to decline to discuss academic/disciplinary information with the third party designee. The specified information will be made available only if requested by the authorized third party. The University does not automatically send information to a third party.

### **Q: *What provisions are made for students with documented disabilities?***

**A:** If a student has a documented disability, he or she should contact Rose Lee Pauline, Affirmative Action Officer, at 215.951.1014 or [pauline@lasalle.edu](mailto:pauline@lasalle.edu) as soon as possible to start the request process.

### **Q: *What is the New Lasallians Personal Profile (NLPP)?***

**A:** The NLPP questionnaire includes 100 questions designed to prompt incoming students to reflect on their academic experiences, their strengths and limitations as students, and their choice of a major at La Salle. It also provides advisers and other members of the academic support team with information they can use to know and serve each student better. It helps us understand our newest students' concerns and ultimately it enables us to develop appropriate services and connect students with the campus resources they need.

### **Q: *Do we pay extra for support services such as tutoring, counseling, academic coaching, or academic skills workshops?***

**A:** No. These services are covered by tuition and fees.

### **Q: *If a first-year student receives an unsatisfactory grade or at-risk report, what should he or she do?***

**A:** Students who receive notification of poor performance or unsatisfactory grades should think about the reasons for their poor performance. Are they struggling with the subject? Having difficulty with studying or reading? Are they overextending themselves with work, activities, and parties? Are they having relationship difficulties, having trouble adjusting, or engaging in unhealthy behaviors? Depending on the answers to those questions, there are a myriad of campus resources available.