Oh, Say Can You Sing?

We are looking for and will be auditioning interested students to participate as vocalists for:

**Commencement 2005**

Students must be Members of the Class of 2005 and should come to the audition prepared to sing one or both of the selections listed below:

**The Star-Spangled Banner**
**La Salle Alma Mater**

Location and time:

De La Salle Chapel,
April 12, 2005, from 4-6PM

Call University Life, x1374, if you have any questions.
AND THE WINNERS ARE...

Come to the Union Ballroom on **Thursday, April 14, 2005, at 6:30PM** and lend your support and give recognition to some of the best of the 2005 graduates. A reception will follow. Call x1374 if you plan on attending and feel free to invite family and friends.

Division of Student Affairs ~ University Life
Anna Melnyk Allen, Assistant Dean of Students
You Are Invited!

Undergraduate Research Poster Session

Tuesday, April 12, 2005, Olney Hall Lobby

12:30—2:00 PM

- **Rebecca G. Boudwin.** Topic: Depictions of Significant Scenes from Toni Morrison's Song of Solomon. Mentor: Prof. David McShane.
- **Matthew F. Cabrey.** Topic: Social Anxiety, Taijin Kyofusho, and Self-Construal Within a Western Sample. Mentor: Prof. Cynthia L. Turk.
- **Jennifer Chillemi.** Structural and Functional Studies of Inflammasome Formation. Mentors: Dr. Young Chul Park and Dr. Oki Dzivenu, Fox Chase Cancer Center.
- **Henry Daum.** Topic: Data Mining of Community Data Using the Nearest Neighbor Approach and Machine Learning. Mentor: Prof. Michael Redmond.
- **Giavanna DeRita.** Topic: Racial Segregation and Displacement in Colombia. Mentor: Prof. Luisa Ossa.
- **Andy Estroff.** Topic: LightWave 3D Modeling and Animation. Mentor: Prof. Raymond Kirsch.
- **Michael J. Finnegan.** Topic: 'Contemporary Catacombs'—A Series of Artistic Compositions. Mentor: Prof. Sandra Camomile.
- **Meghan Foster.** Topic: The Effects of Mood on Cognitive Performance. Mentor: Prof. Patricia Wilson.
- **Kathryn A. Hospital.** Topic: LightWave 3D Modeling and Animation. Mentor: Prof. Raymond Kirsch.

(More Research Poster Presentations on the next page!)
You Are Invited!

Undergraduate Research Poster Session

Tuesday, April 12, 2005, Olney Hall Lobby

12:30—2:00 PM

- **Katharine Lantz.** Topic: The Effects of Mood on Attractiveness Ratings. Mentor: Prof. Patricia Wilson.


- **Matthew Pernice.** Topic: ‘Contemporary Catacombs’—A Series of Artistic Compositions. Mentor: Prof. Sandra Camomile.


- **Diane Woyciechowski.** Topic: The Effects of Mood on Attractiveness Ratings. Mentor: Prof. Patricia Wilson.

Sponsored by Undergraduate Student Research Program
Jim Butler, Director, X1146
The Psychology Department of La Salle University announces that  

Renata Konecny  

will defend her doctoral dissertation  

“Oral Reading Improvement Therapy in Deep Dyslexia”  

The La Salle University community is invited to attend and listen to the presentation.  

Wednesday, April 13, 2005  
Room 206, College Hall  
11:00-12:00
The La Salle University Social Work Program Presents

Parenting the Adult Child

Presented by

Dr. Matti Gershenfeld

Wednesday, April 20, 2005, from 7-9 p.m.

In Dan Rodden Theater

Dr. Matti Gershenfeld will, in her captivating, unique way, address relationships between parents and their adult children. Dr. Gershenfeld is a psychologist who has written eleven books, and has appeared often in the media, including on Good Morning America, Oprah!, and the Phil Donahue Show.

Everyone is welcome; two continuing education credits are available for licensed social workers in Pennsylvania for a contribution of $ 20 to the Sister Ruth Mahar, D.C. Grace & Grit Scholarship Award, an annual award made to a social work student who is a single parent. All other contributions to the Scholarship Award Fund will be welcomed.

The La Salle University Social Work Program gratefully acknowledges support for this presentation from the Joseph and Sally Handleman Charitable Foundation Trust and the La Salle University Concert and Lecture Series.

For Further Information call 215 951-1119 La Salle University Social Work Program

“Spirituality and Health Care”

Presented by Geoffrey B. Kelly and William Haynes

Friday – April 22, 2004
1:00 – 2:00 PM
Union Music Room

Sponsored by the Catholic Studies Program.
All presentations are open to La Salle Community.

For more information, contact:
Brother Joseph Dougherty
213 McShain x1347
dougherj@lasalle.edu
DRP 2005 Spring Lecture Series

Presents

US Policy Towards Africa Since the End of the Cold War

Tuesday, April 12
Dunleavy Room
12:30 PM - 2:00 PM

Confirmed Speakers:

Dr. Witney Schneidman
Schneidman & Associates International
Former Deputy Assistant Secretary of
State for African Affairs
Washington, DC

Professor Harvey Glickman
Professor Emeritus
Haverford College
Haverford, PA

For More Information, Contact Dr. Richard Mshomba at xl116
14th Annual
Susan Kelly Benefit
Beach Volleyball Marathon/BBQ

When: Sunday, April 10, 2005
Time: 12:30 PM to 7:00 PM
Where: Edwards/Francis Resident Hall Beach Volleyball Court

To register: $50 per team (includes T-shirt and free food for all players)
Contact Shane Donnelly donnels1@ lasalle.edu by April 8, 2005 or sign up at the table in the Union Lobby this week.

All proceeds go to the Kelly family to assist with medical expenses.

Sponsored by: ΣΦΑ – LaSalle’s Fraternity
TOILETRY DRIVE
HOSTED BY PHI ALPHA
THE SOCIAL WORK HONOR SOCIETY

Please donate any unopened and new toiletries from April 1st to April 29th

<table>
<thead>
<tr>
<th>Items Sought</th>
<th>Deodorant</th>
<th>Lotion</th>
<th>Mouthwash</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper towel</td>
<td>Soap</td>
<td>Shampoo</td>
<td>Soap</td>
</tr>
<tr>
<td>Tissue</td>
<td>Toothbrushes</td>
<td>Toilet tissue</td>
<td>Toothbrushes</td>
</tr>
</tbody>
</table>

Locations of Collection Boxes

<table>
<thead>
<tr>
<th>The Chapel</th>
<th>Miguel Community Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Halls SDR booth</td>
<td>Neumann SDR booth</td>
</tr>
<tr>
<td>Olney 354</td>
<td>UMAS Office in Benilde Hall</td>
</tr>
</tbody>
</table>

Donations will be sent to Casa de Carmen, Germantown Ave. Crisis Center, & St. Francis Inn.

Please contact Dr. Bonni Zetick (X1119) or Matthew Myrick (X2555) if you have any questions or would like to donate items in person.
The Masque of La Salle University Presents

YOU’RE A GOOD MAN, CHARLIE BROWN

Music, Lyrics, and Book by Clark Gesner
Based on the “Peanuts” Comic Strip by Charles M. Schulz

April 14, 15, 16, 17*

Dan Rodden Theatre, La Salle Union
Shows start at 8:00 p.m. (*2:00 pm. Sunday matinee)
$9 General Admission
$7 Students, Faculty, and Senior Citizens
Each La Salle student receives one FREE ticket
(Courtesy of the Student Activities Fee)

Produced in Association with Tams-Witmark Music Library, Inc.
ANNOUNCING TRAINING TIPS

A message about training and life-long learning from the Human Resources Department.

"Do what you can, with what you have, where you are."
-- Theodore Roosevelt --

Look at the education and skills sets of the people in your department. Develop a plan with your employees as to what skills and education that they want to acquire.
Announcing: How to Prevent and Respond to Sexual Harassment

Facilitated by: Paul Roden, Training Manager

Time: 1:00 pm to 3:00 pm

Dates: April 19 and 27.

Location: Hayman Center, Mezzanine Conference Room

OR

Time: 9:00 am to 11:00 am

Dates: April 18 and 27

Location: Music Room, Union Building

What will you learn?

- What is and what isn’t sexual harassment
- How to prevent sexual harassment from occurring
- What is your responsibility if you suspect sexual harassment has occurred
- The process and procedure on how to report sexual harassment in the La Salle University Community

How will you learn?

- Video tape modeling
- Lecture
- Discussion
- Case Studies

Who do I contact to register and for more information?

Paul Roden: ext 3607, E-Mail: roden@lasalle.edu or Box 806, Administration Center 104, Fax 1453.
You may **register for this program online** inside the mylasalle portal. Go to **Staff Services Tab** and scroll to **my Business Affairs** channel.

---

**TRAINING REGISTRATION INFORMATION**

<table>
<thead>
<tr>
<th>Training Session:</th>
<th>How to Identify and Prevent Sexual Harassment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates Offered:</td>
<td>4/19 and 4/27</td>
</tr>
<tr>
<td>Time:</td>
<td>1:00 pm to 3:00 pm</td>
</tr>
<tr>
<td>Location:</td>
<td>Mezzanine Conference Room of the Hayman Center</td>
</tr>
<tr>
<td></td>
<td>OR</td>
</tr>
<tr>
<td>Dates Offered:</td>
<td>4/18 and 4/27 in the Music Room of the Union Building</td>
</tr>
<tr>
<td>Time:</td>
<td>9:00 am – 11:00 am</td>
</tr>
</tbody>
</table>

Name: __________________________________________
Department: ____________________________________
Session Date:
  First Preference: _____________________________
  Second Preference: ____________________________

Please return to Mr. Paul Roden
  Training Manager
  Human Resources

You may also contact Paul directly at extension 3607 or email him at Roden@lasalle.edu.

Information regarding all Training Seminars will also be posted in Campus News, mylasalle portal and the Human Resources website.
HEALTH HAPPENING 2005

EXHIBITORS

AEHN
SAVE
Food Services
Nature Soy, Inc.
Coca-Cola
AOD
Counselling Center
Neighborhood Nursing
LEAN
Wholistic Endeavors
PEERS
La Salle NSSLHA

sensations
Good Shepherd Clinic
Moon Over Venus
CORA services
Mary Kay
Chestrnut Hill Podiatry
Independence Blue Cross
First Student Health Insurance Company
Sleep Care Center
Safety and Security
Gift of Life Donor Program

Einstein Sports Medicine
Center for Human Integration
SIS Fitness
Tobacco Use Research Center
School of Nursing
Weight Watchers
Student Nurses’ Association of PA
Bebashi North
University Athletics
Student Health Center
Speech-Language-Hearing

TOPICS

Aromatherapy
Blood Pressure Screening
Body Mass Index
Cholesterol Testing
Foot Screening

Glucose Testing
Hearing Screening
HIV Information
Massage
Meditation

Pregnancy Support
Skin Care
Sleep Disorders
Smoking Cessation

AND …

Demonstrations by
La Salle Cheerleaders
L.A.T.I.N.S.
La Salle Step Team
Self Defense
Dance Team

April 21, 2005
11:30 a.m. to 2:30 p.m.
Main Ballroom
Union Building
April 8, 2005

To: All Department Heads

Re: Free Luncheon for Secretarial/Clerical Staff
    on Office Depot Ordering Procedures

From: Nancylee Moore, C.P.M.
    Director of Accounts Payable & Purchasing

On Tuesday, April 19, 2005, Office Depot will sponsor a boxed luncheon for the Secretarial/Clerical Staff in the Student Union Music Room from 12:00 p.m. – 1:30 p.m.

A short presentation, “Super Saver Internet Ordering”, will be given by Office Depot. Free sample office products will be given out to attendees.

Please contact me by Wednesday, April 13th with the names of your staff who will be attending.
FACULTY SENATE Meeting Minutes—February 24, 2005

12:30-1:50 p.m. McShain Board Room, Union

Present: Gerald Ballough, Janice Beitz, Marianne Dainton, Eileen Giardino, Steve Longo, Sidney MacLeod, Marc Moreau, Richard Mshomba, Jacqueline Pastis, Elizabeth Paulin, Stephen Smith, Jeannie Welsh, and Bonni H. Zetick

Excused: Susan Borkowski, Rich DiDio, Lynn Miller, Scott Stickel, Dave Cichowicz

The meeting was called to order at 12:35 p.m. by Beth Paulin, President of the Faculty Senate.

Approval of minutes of meeting of December 2, 2004

These minutes were approved by a vote of 10 in favor, 0 opposed, and 1 abstention.

Approval of minutes of meeting of January 25, 2005

These minutes were approved by a vote of 10-0-1.

Guest Speaker

Ed Turzanski was scheduled to address the Faculty Senate on the subject of 20th street, but was unable to be here today. Senators asked that when Mr. Turzanski is rescheduled, that he also update the Senate on the status of the Fairmount Park Commission proposal involving the Good Shepherd property.

Selection of three Senators to serve on the Division of Student Affairs Student Awards Committee

President Paulin requested Senators to serve on the Student Awards Committee. The names of two Senators were selected for submission to the Division of Student Affairs. A third (unable to be in attendance) was suggested and will be contacted.

Parking

Dave Cichowicz and Dave George are representing the faculty in discussions with the Director of Safety & Security, the Vice President of Business Affairs, and the Provost about parking. There will be a net gain of around 30 parking spaces in the South lot, once the construction is finished. A parking garage has been discussed, but has been determined not to be currently feasible. There is ongoing discussion concerning the definition of director, a position that is permitted to park on main campus, as well as the issue of student parking.

President Paulin reminded Senators that tire damage caused by construction debris in the South campus area will be reimbursed; a notice will be placed in Campus News.

The Senators discussed the shuttle and suggested that in order to reduce the waiting time for the shuttle, that the express shuttle make quick trips up and down Chew Avenue between the Good Shepherd lot and Connelly Library, thereby hopefully reducing waiting time to ten rather than twenty minutes or more. This suggestion will be forwarded to the committee.

Forum on Catholic Identity

President Paulin advised that the Faculty Senate will sponsor a forum on March 18, 2005, from 3-4:30 p.m., on what it means to be at a Catholic University. Brother President will speak, as well as administrators and faculty. Each speaker will address the question, “How does the fact that the job you do takes place at a Catholic University (as opposed to a public or other private institution) affect what you do as President/Dean/VP of Enrollment Services/Chair/Director?” Following the presentations the floor will be open for discussion.
Distinguished Faculty Awards

Jacqueline Pastis reported that the number of nominations for these awards is unexpectedly small. The Senate suggested extending the deadline for nominations to March 14, 2005. The Senate also concurred that supporting documents from last year’s nominations should be kept on file, and can be used in the event that a candidate is re-nominated this year. The Senate also affirmed that self-nominations are permissible.

Faculty Senate Election

Marianne Dainton reported for the election committee. Marianne advised that 112 names remain on the ballot. Following are the participation rates by rank:

<table>
<thead>
<tr>
<th>Rank</th>
<th>Number of Eligible</th>
<th>Number on Ballot</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Professor/Librarians</td>
<td>93 eligible—70</td>
<td>53 eligible—34</td>
</tr>
<tr>
<td>Full Professor</td>
<td>44 eligible--8</td>
<td>53 eligible—34</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>53 eligible—34</td>
<td>53 eligible—34</td>
</tr>
</tbody>
</table>

The Senators discussed ideas for increasing faculty participation in the annual election, and for enhancing access for those interested in running for office. Senators expressed a desire to learn more about faculty interest in the Faculty Senate and in the election. Years of service rather than rank was discussed as a criterion for forming groups, out of which representatives to the Senate are chosen. Schools, rather than ranks, was also suggested as an alternative method to use in the election process. There was also a suggestion to drop groups altogether, and to elect Senators at-large. The by-laws are being examined to see what, if any, by-law changes would be required to implement recommendations. No recommendations or decisions were made at this meeting.

Meeting with the Provost

President Paulin reported on the recent meeting between the Provost and the Faculty Senate Executive Committee. The issue of academic integrity was discussed. The Academic Affairs Committee will be conducting a survey of faculty and students to explore attitudes toward an honor code vs. a statement of policy on academic integrity. Perceptions of what problems currently exist in this area will also be explored in the survey. Students report a lack of consistency in how these matters are handled within the University, which they view as a problem.

The Provost advised that the Bucks Center expansion is going forward. The Provost and the Executive Committee also discussed the budget process for the University.

Search Committee for Vice President of Business Affairs

President Paulin advised that she and Jeannie Welsh have been selected by the President to serve on the Search Committee for the position of Vice President of Business Affairs. The committee has recently met for the first time, and hopes to have the position filled by the beginning of the summer of 2005.

Announcement

Gerald Ballough reported that the Ad Hoc Committee on Intellectual Property is moving forward in its work.

Next Meeting

The next meeting of the Faculty Senate will be March 22, 2005, from 12:30-1:50 p.m.

The meeting adjourned at 1:35 p.m.

Respectfully submitted,

Bonni H. Zetick
ACTIVITIES FUNDING BOARD MEETING MINUTES 3/31/05

MEMBERS PRESENT: Mark Badstubner, Donna Fiedler, Ed Fitzpatrick, Lasella Hall, Ricardo Johnson (chair of meeting), Pete Lafferty (co-chair), Kaitlyn Muller, Erin Pritchard, Jonathan Webster
EXCUSED: Chris Kazmierczak (co-chair), Sean Lavelle, Tim Ward
MEMBER(S) NOT PRESENT: Gerry Ballough, Luke Bollerman, Allen Jordan

Board Business I/Delta Sigma Phi Fraternity 4th Annual Anti-Hate Softball Tournament
Members of Delta Sigma Phi Fraternity are requesting $4,412.20 for the 4th Annual Anti-Hate Softball Tournament to be held on April 16, 2005.
MOTION: Lasella Hall to allot $4,412.20 for this program.
SECOND: Mark Badstubner
VOTE: In favor: 8  Opposed: 0  Abstain: 0

Board Business II/La Cycle Recycling Program
Members of La Cycle are requesting $6,500.10 for a recycling program for the residence halls and Union Building. The proposal includes supplies and promotional resources.
MOTION: Ricardo Johnson to allot $3,580.00 for this request.
SECOND: Lasella Hall
VOTE: In favor: 7  Opposed: 0  Abstain: 1
Notes: The Board will fund labels, publicity, and shirts for this program. The Board also recommends this group increase student awareness and involve other groups. Also, the board advises the group go to the Administration with this program and also to get more of a commitment, in writing, from Physical Facilities.

Board Business III/InterFraternity-Sorority Council (IFSC)/Greek Week Events
Members of the InterFraternity-Sorority Council (IFSC) are requesting $8,855.00 for various Greek Week events, including Wingfest, Greek God and Goddess, a mechanical bull ride, and t-shirts.
MOTION: Donna Fiedler to allot $6,355.00 for this request.
SECOND: Ricardo Johnson
VOTE: In favor: 4  Opposed: 0  Abstain: 2
Note: The board declined t-shirt funding.

Board Business IV/Fellowship of Community and University Services (FOCUS) Mural Project
Members of FOCUS are requesting $1,465.00 for a celebration event to open the Mural Project. The planned mural will be on the Building Blocks day care center. The celebration event is planned for April 21, 2005.
MOTION: Jonathan Webster to allot $1,465.00 for this request.
SECOND: Donna Fiedler
VOTE: In favor: 5  Opposed: 0  Abstain: 1

Submitted by:
Christopher Kazmierczak, Associate Director,
Pete Lafferty, Community Coordinator for Leadership Development,
Funding Board Co-Chairs
### Upcoming Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/6</td>
<td>Baseball @ Penn</td>
<td>3:00pm</td>
</tr>
<tr>
<td>4/6</td>
<td>Men’s Crew</td>
<td>TBA</td>
</tr>
<tr>
<td>4/7</td>
<td>Baseball @ UMass (DH)</td>
<td>12:00 pm</td>
</tr>
<tr>
<td>4/8</td>
<td>Softball vs. Monmouth</td>
<td>3:00 pm</td>
</tr>
<tr>
<td>4/8</td>
<td>Men’s Golf @ Lafayette College Invitational</td>
<td>TBA</td>
</tr>
<tr>
<td>4/8</td>
<td>Track and Field @ Sam Howell</td>
<td>TBA</td>
</tr>
<tr>
<td>4/8-4/9</td>
<td>Men’s Tennis Atlantic-10 Championship</td>
<td>TBA</td>
</tr>
<tr>
<td>4/9</td>
<td>Baseball @ St. Joseph’s (DH)</td>
<td>12:00 pm</td>
</tr>
<tr>
<td>4/9</td>
<td>Softball vs. Temple</td>
<td>12:00 pm</td>
</tr>
<tr>
<td>4/9</td>
<td>Track and Field @ Penn Invitational</td>
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<tr>
<td>4/9</td>
<td>Women’s Crew</td>
<td>TBA</td>
</tr>
<tr>
<td>4/10</td>
<td>Baseball @ St. Joseph’s</td>
<td>12:00 pm</td>
</tr>
<tr>
<td>4/10</td>
<td>Women’s Tennis vs. Monmouth</td>
<td>12:00 pm</td>
</tr>
<tr>
<td>4/12</td>
<td>Softball vs. George Mason</td>
<td>3:00 pm</td>
</tr>
<tr>
<td>4/13</td>
<td>Women’s Lacrosse @ Lehigh</td>
<td>7:00 pm</td>
</tr>
<tr>
<td>4/13</td>
<td>Softball vs. St. Peter’s</td>
<td>3:00 pm</td>
</tr>
</tbody>
</table>
La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers. La Salle University is an Equal Opportunity/Affirmative Action Employer 215-951-1013

Head Cheerleading/Dance Team Coach

La Salle University’s Athletic Department invites applications for the position of Head Cheerleading/Dance Team Coach. This person will be responsible for the Cheerleading and Dance Team Squads. The Coach is responsible for managing all aspects of the program including scheduling, budget management, recruiting, player development, fundraising and NCAA compliance.

This is a part-time position. Bachelor’s Degree Required. Previous coaching experience at the collegiate level preferred. Send letters of interest, resume with references and detailed listing of all relevant experience to:

Peter D’Orazio
Assistant Athletic Director
Box 805
La Salle University
Philadelphia, PA 19141

Head Strength and Conditioning Coach

La Salle University’s Athletic Department invites applications for the position of Head Strength and Conditioning Coach. The Head Strength and Conditioning Coach reports directly to the Associate Athletic Director. This full-time position will be responsible for directing all aspects of the strength and conditioning program, including (but not limited to), player development, facility management, fund raising and NCAA compliance. A Bachelor’s degree in physical education or related area is required, Master’s degree preferred, with certification in strength and conditioning (CSCS or CSCC) and at least 2 years working in a college or university strength program.

Interested applicants should submit a resume and references to:

John Lyons
Associate Athletic Director
Box 805
La Salle University
Philadelphia, PA 19141
AA/EOE
**La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers. La Salle University is an Equal Opportunity/Affirmative Action Employer 215-951-1013**

## Full-time Marketing Instructor: Non-Tenure Track

La Salle University’s Marketing Department has an opening for a one year full-time Marketing Instructor. The individual will teach, advise and mentor students and assist with student groups and business community partners. Requirements include an MBA or MS in Marketing from an AACSB institution, prior successful undergraduate and graduate Marketing teaching experience (adjunct level experience is acceptable), and at least 10 years corporate management experience.

Interested and qualified candidates should send a complete vita to:

**Dr. David Jones**, Chair,  
Marketing Department  
La Salle University  
1900 West Olney Ave.  
Philadelphia, PA, 19141.

Closing date for applications is April 20th, 2005.

## Support Technician- Web Applications

The Information Technology Department is currently seeking to fill the position of Support Technician. The primary responsibilities of this position involve support of La Salle’s web-based applications such as the mylasalle portal and the email system; providing Help Desk response to users of La Salle’s on-line systems; and development and maintenance of custom web-based applications. While this is an entry-level position that will provide the incumbent with professional training and experience in the field of information technology, some experience with web development software tools is highly desirable.

Interested candidates should submit a resume by April 11, 2005 to:

**Director**  
Information Technology Department  
La Salle University  
1900 West Olney Ave. Box 833  
Philadelphia, PA 19141
Procedures for Submitting Items for Inclusion in the Campus News

All information must be submitted electronically as text by selecting a web form located in the Campus News channel in the mylasalle portal (located in the Staff Services Tab).

• Accompanying graphics may be submitted separately in the following manner:
  • via e-mail to the campusnews@lasalle.edu. The article title must be included in the subject line of the e-mail.
  • via 1/4 floppy disk or CD
  • will be limited to one per article, unless a specific need for additional graphics is articulated. (EX: If La Salle and another organization partner for an event, the logos of both La Salle and the partnering organization would certainly be permissible.)

• PLEASE NOTE THE FOLLOWING: Graphics submitted may be resized to fit the document layout. Logos, signatures, and other graphics that are likely to be used frequently can be kept on file for future use. Please add a comment to this effect when you submit your graphic.

If you have any questions or need assistance...

We realize that the community is being asked to work a bit differently in terms of submitting articles to be included in the Campus News.

By supplying standard web forms for your use, we are attempting to create efficient processes that will make it easier for you to submit articles. For example, employment postings will be automatically routed to the appropriate individuals in Human Resources for review prior to being sent to the Campus News.

If you need assistance with submissions, please contact Jim Sell at 215-991-3615 or jsell@lasalle.edu

Sam Pino at pino@lasalle.edu (X1039)
Mail and Duplicating

Jim Sell at jsell@lasalle.edu (X3615)
Portal Communications

deadlines for submission

• General News, Meeting Minutes, Events, and Other News: **Wednesday at 4:00 PM**

• **NEW!** Positions of Employment at La Salle University: **Monday at 2:00 PM**