

Department of State
Bureau of Commissions, Elections and Legislation
Room 210 North Office Building
Harrisburg, Pennsylvania 17120-0029
(717) 787-5280 www.dos.state.pa.us

Request For Legalization Of Documents

Name of Requestor: _____

Firm/Organization (if applicable): _____

Address: _____

Phone Number: _____

Country for which the documents are being prepared: _____

Number of documents to be certified: _____

Authentication requests are processed as quickly as possible. However, processing time may vary dependent upon the volume of work and the resources available. Please submit documents as soon as possible to allow sufficient time for completion. Requests are processed in the date order they are received. **The Secretary of the Commonwealth may only authenticate documents signed by and containing the official seal of the following Pennsylvania public officials:**

- * State Officials
- * County Elected Officials
- * Judges and Magisterial District Judges
- * Pennsylvania Notaries Public

Documents MUST be submitted with original signatures and official seals