

Sabina Social

Blackwood, NJ | 123-222-5555 | student.name@gmail.com
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EDUCATION

La Salle University, Philadelphia, PA

Bachelor of Social Work

May 20XX

- GPA: 3.4
- Academic Achievements: Dean's List (Fall 20XX) and Fall 20XX, Phi Alpha Honor Society

RELEVANT EXPERIENCE

Hospital Elder Life Program, Abington, PA

Intern

September 20XX-Present

- Maintain cognitive and physical function of high-risk older adults during hospitalization
- Assist with the transition from hospital to home by preparing necessary resources and materials and overseeing transportation
- Prevent unplanned hospital readmissions by maximizing independence at discharge

Co-Ex Peer Mentor, Philadelphia, PA

Student Mentor

November 20XX - Present

- Meet bi-weekly to check-in with 5 mentees and provide resources for academic and wellness support in order to help them find a balance between school and personal life
- Provide advice on time management skills, personal financing, and career planning
- Organize monthly excursions with other mentors through Philadelphia for 10+ students

RENU Program, Williamstown, NJ

Intern

January 20XX-April 20XX

- Closed around 10 cases referred to RENU from Division of Family Youth Services (DYFS)
- Attended and supervised visits of families with parenting coach
- Attended/observed Parent Team Meetings with Division of Family Youth Services (DYFS)
- Observed intensive outpatient therapy for substance abusers

Moder Patshala Tutoring Program

Tutor

September 20XX - January 20XX

- Tutored 4 students a day with homework and projects, giving instructions on different ways to complete assignments
- Worked with program manager to organize and create educational materials
- Offered students learning enrichment through educational games
- Provided one-on-one help with the same child, two times per week, helping to raise his grade from a B to an A in 2 subjects

ADDITIONAL WORK EXPERIENCE

CVS, Philadelphia, PA

Retail & RX Sales Associate

September 20XX - Present

- Distribute prescriptions both in the store and drive thru based on customer's needs
- Receive written prescription or refill requests and maintain accurate patient records

Retail Sales Associate

November 20XX - Present

- Answer customer questions about product location and current promotions
- Resolve issues about receipts and issue refunds
- Stock shelves and take inventory to keep the store organized

VOLUNTEER EXPERIENCE

Interfaith Hospitality Network, *Volunteer*

July 20XX-Present

- Hosting meals and providing companionship for families being housed by local congregation by preparing and serving meals and bringing post-meal games and activities

American Human Animal Rescue, *Junior Volunteer*

Summer 20XX - Present

SKILLS

Computer: Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)

Language: English, Bengali, Hindi