



STUDENT FINANCIAL SERVICES 1900  
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## 2025-26 Verification Worksheet

The Department of Education has selected your 2025-26 Free Application for Federal Student Aid (FAFSA) for review in a process called verification. You must complete and sign this worksheet, attach any required documents and submit them to the La Salle University Student Financial Services Office. Due to federal regulation, NO financial aid will be disbursed for a student until the verification process is complete.

### STUDENT INFORMATION

Last Name	First Name	M.I.	La Salle ID Number
Street Address (include apt. number)			Date of Birth
City	State	Zip Code	Email Address
Home Phone Number (include area code)			Alternate or Cell Phone Number

**\*\* DO NOT SEND SENSITIVE PERSONALLY IDENTIFIABLE INFORMATION VIA UNSECURE EMAIL \*\***

If emailing this form along with a tax document containing social security number and/or bank account information, please send via this secure link: <https://sendsecure.xmedius.com/r/2ba96822f2104ad2b79dbba706c3d788>

### HOUSEHOLD INFORMATION

- Independent students should include:
  - o Yourself and your spouse, *if applicable*
  - o Your children/step-children, *if applicable*
- Dependent students should include:
  - o Your parent(s)/step-parent with whom you live (do not include a parent not living in household due to separation or divorce)
  - o Your parent's children, **if** they will receive more than half of their support from your parents from July 1, 2025 through June 30, 2026. (Do not include foster children.)
  - o Other people who currently live with you or your parents, AND receive more than half of their support from you or your parents and will continue to do so from July 1, 2025 through June 30, 2026.

The provided criteria for "dependent children" or "other persons" align with the federal requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2025-2026 FAFSA. As a result, the parent should not include any unborn children in the family size. Support is defined as providing food, housing, medical/dental care or health insurance, money or other financial resources. If you need more space, attach a separate sheet.

**\*YOU MUST INCLUDE ALL FAMILY MEMBERS, NOT JUST THOSE WHO ARE ATTENDING LaSalle University\***

Full name of family member	Age	Relationship to La Salle Student
		Self

## 2023 STUDENT & PARENT TAX INFORMATION

You must select ONLY ONE BOX under the student AND parent columns. Selecting multiple boxes will result in the need for additional clarification/documentation.

TYPE OF 2023 TAX INFORMATION PROVIDED	STUDENT	PARENT/SPOUSE
Yes, I filed a U.S. Income Tax Return in 2023 and used the IRS Direct Data Exchange (DDX) on the FAFSA, making no changes to the data.	<input type="checkbox"/>	<input type="checkbox"/>
Yes, I filed a 2023 U.S. Income Tax Return but did not use the IRS Direct Data Exchange (DDX) on the FAFSA and therefore am attaching a <u>signed</u> copy of the 2023 income tax return and all applicable schedules or a signed 2023 Federal Tax Return Transcript. Tax Transcripts must be requested directly from the IRS via the IRS Get Transcript site, <a href="http://www.irs.gov/transcript">www.irs.gov/transcript</a> .	<input type="checkbox"/>	<input type="checkbox"/>
Note: Parent/student 2023 tax filing status must match his/her legal marital status as of 12/31/2023. To determine appropriate filing status, visit <a href="https://www.irs.gov/help/ita/what-is-my-filing-status">https://www.irs.gov/help/ita/what-is-my-filing-status</a>		
No, I did not file a U.S. Income Tax Return in 2023. I was NOT employed and did NOT have any income in 2023.	<input type="checkbox"/>	<input type="checkbox"/>
No, I did not file a U.S. Income Tax Return in 2023. I WAS employed and DID HAVE income in 2023, but was not required to file a U.S. tax return. <b>NOTE: You must complete the 'Non-tax Filers' Chart below and provide all corresponding 2023 W2 and/or 1099 Statements.</b> <ul style="list-style-type: none"><li>2023 Federal W2's/1099 Statements are included <input type="checkbox"/></li></ul>	<input type="checkbox"/>	<input type="checkbox"/>
Yes- I filed or would have filed <b>outside the U.S.</b> with a U.S. Territory, Commonwealth or Foreign Tax Return (Regardless if you had income or not). This applies only to parents of dependent students and independent students/spouses. <ul style="list-style-type: none"><li>Yes, I filed 2023 taxes outside the U.S. with a U.S. Territory, Commonwealth or a Foreign Tax Return. Submit a transcript from the relevant tax filing authority of a U.S. Territory, Commonwealth or a Foreign Government that lists the 2023 tax account information for the filer.</li><li>If you would have filed 2023 taxes outside the U.S but were not required to. Complete the "Non-Tax Filers" and "Untaxed Income" charts below indicating resources that supported the individual(s) for 2023 tax year and submit a letter from the relevant tax filing authority that you did not file taxes.</li></ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

## 2023 NON-TAX FILERS ONLY

Complete the chart below for all income received in the **2023** tax year and attach the corresponding W2 statements and/or Form 1099 for all income listed. For tax filers outside the U.S., attach relevant tax authority documentation of income.

Student	Source of Income (employer name, interest income, etc.)	Amount (per month/year)	Parent/Spouse	Source of Income (employer name, interest income, etc.)	Amount (per month/year)

## 2023 OTHER UNTAXED INCOME

List any untaxed income (i.e. Payments to tax-deferred pension and / or retirement savings plans, IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS, child support received for any of your children.) Do NOT include foster care or adoption payments.

Student	Source of Income	Amount (per month/year)	Parent/Spouse	Source of Income	Amount (per month/year)

## CERTIFICATION & SIGNATURE(S)

Each person signing below certifies that all of the information reported is complete and correct.

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's OR Spouse's Signature (Required)

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.**