

SAMPLE RESUME

CONNIE COMMUNICATION-SCIENCES

Philadelphia, PA | Name@lasalle.edu | 123.456.7891 | LinkedIn Link

EDUCATION

La Salle University, Philadelphia, Pennsylvania

Bachelor of Science

Expected May 20XX

Major: **Communication Sciences & Disorders**; Minor: Psychology

- GPA: **3.66**

RELEVANT EXPERIENCE

Adult Family Health Services, Clifton, NJ

Program Intern: Mental Health Day Program

October 20XX – July 20XX

- Facilitated computer skill groups with the members of the mental health program to prepare and teach lessons of basic and advanced level computer proficiency and competency
- Interacted with members, families, doctors, pharmacies, hospitals and case managers of other programs to ensure proper distribution of medication, psychiatric assessment and evaluations
- Observed a certified Speech-Language Pathologist in early intervention sessions, hospital and school settings

MetroMath: Center for Mathematics, New Brunswick, NJ

Video Transcriber

November 20XX – June 20XX

- Collaborated with principle investigators on research, studies, and findings of the research project based on teacher and child participation and the affects different teaching strategies have on urban middle school students
- Transcribed 20 classroom videotapes focused on language, instruction, discussion, and motivation of several urban middle school mathematics classes
- Interacted with students to study mathematical communication and provide effective ways to engage language

La Salle University Residence Life, Philadelphia, PA

Resident Assistant

August 20XX – Present

- Mentor residents while developing connections with students, enforcing policy, and following protocol
- Communicate with other staff members to create a friendly community within respective residential area to ensure students feel welcome and at home
- Complete duty shifts multiple times a month to ensure that residents are safe. This includes surveying the residential area(s) and being in possession of a duty phone that students can call when they need help

Midnight Sun Car and Van Rental, Anchorage, AK

Seasonal Customer Experience Associate

May 20XX – August 20XX

- Transformed and recreated the Instagram and Facebook accounts, as well as maintained other social media accounts for the manager's additional businesses by organizing and gathering various content

LEADERSHIP & ACTIVITIES

Students' Government Association (SGA), *Vice President, President*

February 20XX-Present

- Spearhead multiple initiatives, most notably the Menstrual Product Pilot Program; an initiative designed to provide students with menstrual products free of charge in nine locations across campus
- Collaborate with the E-Board weekly to discuss needs and action items for student body initiatives

American Sign Language Club, *Member, Vice President, President*

September 20XX - Present

- Teach fellow students basic and intermediate American Sign Language and the significance of Deaf culture.

SKILLS

Computer: Proficient in Microsoft Office, Google Workspace, DropBox, Slack, Zoom, iMovie, InShot, Canva

Language: Bilingual in Spanish and American Sign Language