

COVID -19 Programming Protocol - Spring Semester 2021

Student health and safety remains a primary concern for the La Salle University community. As such, the following requirements must be observed by all La Salle affiliated student organizations:

- All in-person activities must abide by State, City, and La Salle University COVID-19 guidelines, restrictions and limitations.
- Due to the ever-changing nature of COVID - 19 guidelines and restrictions, ALL in-person events, fundraisers, meetings, and activities must be expressly approved by university administration via the Campus Activities Center.
- The university may have to cancel previously approved in-person events due to changing guidelines, restrictions, and limitations, and all groups are expected to comply in a swift and thorough manner with the cancellation or cessation of activities.
- All executive board and general body meetings must be held virtually.

Additional Guidelines and Information:

- Due to social-distancing and capacity limitations, many programming spaces previously available are currently offline for classroom usage. This has highly restricted the space available for programming.
- Any programs that are approved will have that approval contingent upon the COVID-19 protocols and requirements identified by the Campus Activities Center staff in the review process. As all programs are unique, the requirements for hosting a program in person will also be unique to that specific event.
- To begin the approval process for an in-person program please submit an information request via the Campus Activities Center Website at least two weeks in advance of the date of the program.
<https://www.lasalle.edu/campus-activities/contact-us/>
- To begin the approval process for any Fund-Raising request (in-person or virtual) please submit a Fund-Raising Request Form via the Campus Activities Center website at least two weeks in advance.
<https://www.lasalle.edu/campus-activities/fund-raising-request-form/>
- Additional programming protocols are still in place. While in-person program/fundraising approval requires a minimum of two weeks processing, if the event requires contracts, etc. it will take longer. Please programming resources here for more information: <https://www.lasalle.edu/campus-activities/funding-board/>