

La Salle University  
Office of the University Registrar  
Student SSN Request Response Form

Our records indicate that your Social Security Number (SSN) was not collected during the admissions process. Your SSN is used to match your name and records with enrollment information provided to the National Student Clearinghouse and the Federal Government, affecting financial aid, loan payments/deferments, and enrollment/graduation verification.

**\*Please check one:**

\_\_\_\_ I have voluntarily furnished my social security number (SSN) in the area provided below (signature required below).

\_\_\_\_ I do not wish to provide my social security number and understand that I am waiving my right for this calendar year to file for all federal tuition deductions and/or credits, and that I am subject to a penalty of \$50 imposed by the IRS. I also understand that La Salle University will make additional attempts every calendar year to obtain my SSN (signature required below).

\_\_\_\_ I am a non-resident alien or International Student and I do not have a social security number.

**Student ID#:** \_\_\_\_\_ **Student Name:** \_\_\_\_\_

**SSN:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*Please return form:**

Other than personally dropping off this form to our office (Lawrence Administration Building, room 301), federal mail is one of the safest ways to deliver sensitive information, as it is a federal crime to intercept mail:

**La Salle University  
Office of the University Registrar  
Box 818  
Philadelphia, PA 19141**

If you have any questions or concerns, feel free to call our office at 215-951-1020. Thank you for addressing this matter.

*Each time a component university requests that an individual disclose his or her social security number, the component university shall provide the notice required by Section 7 of the Federal Privacy Act of 1974 (5 U.S.C. § 552a), which requires that the component university inform the individual whether the disclosure is mandatory or voluntary, by what statutory or other authority the number is solicited, and what uses will be made of it.*